

**INDIRA GANDHI INSTITUTE OF TECHNOLOGY,SARANG,  
DHENKANAL**



**TENDER DOCUMENT  
FOR FURNISHING OF 8 NOS. COMPUTER LAB IN BIJU  
PATNAIK NEW ACADEMIC BUILDING.**

**(Estimated cost. Rs. 1,24,12,110.00)**

OFFICE OF THE ESTATE MANAGER  
IGIT, SARANG, DHENKANAL, Pin-759146

Phone-06768-267058,Email-id-estatemanagerigit@gmail.com

Bid Identification No.IGIT/EM/1781

Date. 10.07.2019

The Estate Manager, IGIT, Sarang, Dhenkanal invites percentage bid through single cover system in conformity with the terms & conditions of the detailed tender call Notice (DTCN) from contractors registered with Odisha State Govt & Contractors of equivalent grade/ class registered with central Govt. having valid & up to date contractor registration certificate & experience in similar nature of work/Major Civil Construction work, as given in DTCN to be eventually drawn up for the work as detail below.

A .The DTCN can be down load from the Institute website i.e [www.igitsarang.ac.in](http://www.igitsarang.ac.in).

Particulars of Work:-

Work	Estimated Cost (Excluding GST)	Class of Contract or equivalent grade	EMD @ 1% of Tender Value	Tender paper cost	Completion of Period
FURNISHING OF 8 NOS. COMPUTER LAB IN BIJU PATTNAIK NEW ACADEMIC BUILDING	1,24,12,110.00	"B"	Rs.125000.00	Rs. 10000.00	One calendar month

**B. Cost of Tender Paper & EMD:-** The bidders has to deposit the bid cost in shape of Demand Draft & EMD in shape of Demand Draft NSC/KVP/POTD/Bank Guaranty duly pledged in favour of Principal IGIT Sarang and drawn in SBI Sarang.

**C. Additional Performance Security:-** The additional performance security shall be obtained from bidder when the bid amount is less than the estimated cost put to tender in such an event only the successful bidder who has quoted less bid price than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e estimated cost put to tender minus the quoted amount as additional performance security in shape of TDR/KVP/D.D/POSC/ Bank Guaranty issued by any National Bank/Post Dept. pledged in favour of Principal, IGIT, within 7 days, other wise the bid shall be canceled& the security deposit shall be forfeited.

**D . Mode of submission of Tender:-**Tender shall be submitted in the office of Estate Manager, IGIT, Sarang through Regd/Speed Post only on or before **14.08.2019 Up to 3.00 PM**

**E. Availability of Tender Paper;-**

Procurement office	Date of Sale of Tender Paper	Date & Time of opening of Tender	Place of opening
Estate Manager, IGIT Sarang, Dhenkanal	15.07.2019 to 31.07.2019	28.08.2019 at 10.00 AM	O/O Registrar

**F. Corrigendum if any shall only be published in the Institute web side.**

**G.As good & service Tax (GST) has come to force with effect from 1.7.2017. The participants are requested to offer their rates including of GST. GST will be reimbursed after production of proper documentary evidence.**

**H.Authority reserves the right to reject any or all the tenders without assigning any reason thereof.**

**C.c to :**

1. Institute Notice Board
2. Accounts officer for information
3. Dr. Sethy Officer I/C Institute website with a request to publish the advt. along with detail Tender documents in the institute website.
4. Copy forward to M/S Soubhagya Advertising Agency Pvt.Ltd.,Bhubaneswar with a request to publish the above issue in one of the all Odisha daily edition of the Samaja,The Sambad & Dharitri at the IPR approved rate.

**TENDER SCHEDULE FOR THE WORK “FOR FURNISHING OF 8 NOS. COMPUTER LAB IN BIJU PATTNAIK NEW ACADEMIC BUILDING”.**

Sl.No.	CIVIL WORKS	Units	Quant.	Rate	Amount Rs.
1	Finishing wall surface with appd. qlty distemper ( two coat ) including cost of all materials & labour etc complete.	Sqm	676.17	62.69	42,385.68
2	P/F of Door closure including all fittings labour etc. complete.	Nos	24.0	2000.00	48,000.00
3	Making of partion walling OEL Aluminium anodized section No. 9210 & 9207 as single groove and double groove repectively as horizontal and vertical member and OEL section 4660 as tapered clip for fixing up 12 mm thick prelaminated board ( Novapan make) and jointing angle No. 1855.etc	Sqm	211.05	3188.50	672932.93
4	Making of Gypsum False ceiling with Alumn. anodized T- section No. 3215 with 600 mm C/C . L- section No.1705 up to 15 micron on 4 walls to be fixed by means of steel screw and PVC plug and the Alumn. grid 600mm x600 mm suspended from ceiling etc. complete	Sqm	616.20	1439.70	887143.14
5	Supplying of Mesh type chair of size( 500 x520x8209 mm),Leg material-Stainles steel ,Seat Material- Fabric including all complete.	Nos	480.0	4000.00	1920000.00
6	Making of rectangular shape modular computer Table made in 19 mm thick antitermite proof BWR Ply and laminate with 1.0 mm thick sunmica for all sides provision of key board ,CPU stand and 50 mm dia hole on the table top with all arrangements and necessary materials & labour complete.shape- Rectangular,length-3500 mm width-500 mm ,height-780 mm,leg/side/partition- 780x510 mm,key board-500x400,CPU stand- 450x230 mm ,height of W/S-800 mm	Nos	80.0	28000.00	2240000.00
7	Making of rectangular shape modular lecture Table made in 19 mm thick antitermite proof BWR Ply and laminate with 1.0 mm thick sunmica for all sides provision of shelf,one side front cover,one side drwayer with all arrangements and necessary materials etc. complete.size-1500 x	Nos	8.0	13000.00	104000.00

	500 mm,width-500 mm ,height-800 mm front cover-1500x800 mm shelf-1500x450 mm.				
8	Supply of Godrej make Mid Back Revolving executive chair including all complete.	Nos	8.0	5000.00	40000.00
9	S/F & fixing of Screen including all necessary arrangements complete.	Sqm	194.88	500.00	97440.00
	<b><u>Electrical works</u></b>				
1	S & F of 100 Amp 3-Q & N Busbar including all connection etc complete	Nos	8.0	6000.00	48000.00
2	S & F of 125 Amp 3-Q & N Main Switch ISI Mark including all connection etc complete	Nos	8.0	13000.00	104000.00
3	Wiring to light/Fan Point with 2x1.5 mm <sup>2</sup> +0.75mm <sup>2</sup> S.C multistored copper wire run inside 15mm dia PVC Pipe with 5A,250A switch mounted in PVC Box including all connection complete	Nos	240.0	700.00	168000.00
4	Wiring to sub main (BDB) in 2x4+1x1.5mm <sup>2</sup> S.C multistored copper wire run in 20mm dia PVC Pipe including all accessories &connection complete	Rmt.	1444.0	150.00	216000.00
5	Wiring to switch Board from BDB in 2x2.5+1x1.0mm <sup>2</sup> S.C multistored copper wire run inside the 15mm dia PVC Pipe including all connection & accessories complete	Rmt.	1920.0	80.00	153600.00
6	Wiring to sub main BDB in 2x6+.25mm <sup>2</sup> S.C multistored copper wire run inside the 25mm dia PVC Pipe heavy duty including all accessories &connection complete	Rmt.	240.0	180.00	43200.00
7	S/F of 25 Amp MCB D.P Plug Point for AC Supply including all connection etc. complete	Nos.	48.0	1000.0	48000.00
8	S/F of 5 A Plug Point with switch control including all connection etc. complete	Nos.	80.0	120.00	9600.00
9	S/F of 4 way BDB with 10A MCB control Box for A.C supply including all connection etc. complete	Nos	16.0	2000.00	32000.00
10	S/F of 4 way BDB with 25A MCB control Box for A.C supply including all connection etc. complete	Nos	16.0	4000.00	64000.00
11	S/F of 18 Wt LED Light on the ceiling including all connection etc. complete	Nos.	160.0	1800.00	288000.00

12	S/F of Computer power supply Board consists of 4 Nos. of 5A switch & Socket mounted on suitable PVC Box including all connection etc. complete	Nos	480.0	300.0	144000.00
13	Supply & Laying of 150mm <sup>2</sup> 3.5 core Ar AL cable including all connection etc. complete.	Rmt	800.0	900.00	720000.00
14	S/F of 600 Amp 3-Q & N Busbar outdoor Pannel including all connection etc. complete	Nos	8.0	25000.00	200000.00
15	Supply & Laying of 4x10mm <sup>2</sup> 3.5 core AR AL cable form Main Busbar to sub main etc. complete	Rmt.	240.0	250.00	60000.00
16	Supplying, Fitting & Fixing of 1.5 T Air Conditioner with 4 KVA Stabilizer	Nos	48.0	55000.00	2640000.00
17	Groove Cutting 25mm width depth 25mm	Rmt.	320.0	137.30	43936.00
18	S & F of 3.0mm thick Acrylic sheet on the floor to cover the Groove area by means required screw etc. complete	Rmt	320.0	150.0	48000.00

Total Rs. 11082237.75  
Add GST @ 12% Rs. 1329868.53

Gross Total Rs. 12412106.28

**Say Rs. 1,24,12,110.00**

The quoted rate is ----- % excess or ----- % less on the estimated cost.

TENDERER/CONTRACTOR

ESTATE MANAGER

## REPORT

Name of the work :-Furnishing of 8 Nos. Computer lab by making of modular Computer Table and Electrical installation with complete wiring.

Introduction :- This Computer lab is made for sixty seated users and plays vital role for student/Each Lab.

Existing Features :- There is no up to date sixty users Computer lab for the dept.

Provision :- 1) Computer Table for 60 users/Each Lab  
2) Electrical installation and wiring to each Table  
3) Gypsum false Ceiling  
4) Windows Screen  
5) Auto closure Door  
6) Mesh type chairs-60 Nos./Each Lab  
7) Lecture Table – 1.0 No/Each Lab  
8) Lecture Chair – 1.0 No/ Each Lab

Rate : This estimate has been prepared as per state schedule of rates.

## DETAIL TENDER CALL NOTICE

### 1. INVITATION

Sealed Tender in conformity with detailed Tender Call Notice to be eventually drawn in P.W.D -F2 are invited by the Estate Manager, At/P.O.- I.G.I.T.,Sarang,Dhenkanal (Orissa) from intending and eligible tenderer of class registered of the Govt. of Orissa, or equivalent class of contractor Govt. of India, .P.W.D/WR/RD/R&B. so as to be received on or before dt.14.08.2019 up to 3.00 P.M between working hrs. for the work” **“FOR FURNISHING OF 8 NOS. COMPUTER LAB BIJU IN PATNAIK NEW ACADEMIC BUILDING.”** of estimated value of Rs.66,08246.00 (Rupees One core Twenty Four Lakh Twelve Thousand One Hundred Ten only ).The tender documents may be downloaded from the institute website [www.igitsarang.ac.in](http://www.igitsarang.ac.in) or from the Estate Manager office.

On payment of cost of tender documents of Rs. 10,000.00/- per set, non-refundable, in shape of cash/money order/Bank draft drawn on S.B.I . I.G.I.T.,Sarang in favour of Principal, I.G.I.T.,Sarang, Dhenkanal(Orissa) in person or written application during office hrs on working days from dt.15.07.2019 to 31.07.2019 on production of valid registration licence. The tender documents also be obtained by Registered post on written request on payment of extra amount of Rs 300/-towards postal charges. Department doesn't bear any responsibility for postal delay if any in delivery of tender document or non-receipt of the same in time. Telegraphic tenders and tenders received after the due date and time will not be accepted.

The sealed tender documents received on or before 14.08.2019 up to 3.00 P.M.in the offices mentioned above & will be opened in the office of the Registrar, I.G.I.T.,Sarang on 28.08.2019 at 10.00 A.M by the Registrar, I.G.I.T.,Sarang or of an Officer authorized by him in the presence of the tenderers or their authorized representative.

The date of sale and or receipt of tender documents may be extended before receipt of tender by the Engineer-in-charge if required by circumstances.

### 1.2 EARNEST MONEY DEPOSIT

Tenders are required to deposit earnest money at the rate of one percent of the tender amount put to tender which should either deposited in shape of N.S.C/ Postal saving Account/ Postal Time Deposit Account/ Bank Guaranty/ Institute money receipt of a schedule bank duly pledged in favour of the Principal, I.G.I.T.,Sarang, Dhenkanal, Orissa and attached with tender documents. Payment by cheque / cash or an any form other than mentioned above will not be accepted. Any tender not accompanied by an acceptable form of required amount of E.M.D. will be rejected.

### 1.3 TAX CERTIFICATES

The tenders are also required to furnish Xerox/ Certified copy of PAN/GST Registration & clearance along with tender documents failing which the tender may not be considered. The originals are to be shown at the time of opening.

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**1.4** The plan, specifications and special conditions and other details for the work can be had from the office of the Estate Manager, I.G.I.T., Sarang, Dhenkanal ( Orissa) during office hrs. on working days only.

### **1.5 PREBID INSPECTION BY CONTRACTORS**

The tenderers are required to go through each clause of Contractor labour rule carefully in addition to clauses mentioned herein before tendering. In any case, the tenderer shall be deemed to have carefully examined the tender documents, visited the site of work and its surrounding, and satisfied himself as to the form and nature of the site, approach roads, haul roads, local conditions assessed all the facilities including requirement and availability of labour and materials needed for complete execution of the work and made an inventory of such information as to the risks, contingencies and other circumstances which would influence or affect his tender, before tendering.

He should also satisfied him self about the sufficiency of availability of requirements. The Institute will not be responsible for any misjudgment of the tenderer on these accounts for any future claims.

### **1.6 VALIDITY OF TENDER**

The rates quoted shall remain valid for a period of 90(Ninety) Days from the date of receipt of tender.

**1.7** The tender which is not in the prescribed Proforma and is not strictly in accordance with the terms and conditions of the tender call notice is liable for rejection.

**1.8** Alternate tenders, Conditional tenders and Tenders containing indefinite terms will not be entertained. The tenders will be considered giving special emphasis on the capability of the tenderer.

**1.9** Loose letters found in the tender box intimating modifications to the tenders already submitted will not be considered.

**1.10** Rates quoted should be for finished items of works and for sufficiency as per the descriptions of the schedule of quantity and specifications and shall include incidental charges, conveyance charges etc . Excluding GST

**1.11** The units and rates in the tender should be written both in words and figures and in case of any discrepancy, in unit rate and total unit rate shall prevail. The rates should be quoted in Indian currency.

(i) The tenderer shall bear cost of various incidentals, sundries and contingencies necessitated by the work of all within the following or similar category.

(ii) Labour camps and huts necessary to a suitable scale including conservancy and sanitary arrangements, medical aids there on to the satisfaction of the health authorities.

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- (iii) Labour as well as for the works no. claims for carriage of water whatsoever will be entertained.
- (iv) Fees and dues levied by Municipal, Canal and water supply authorities.
- (v) Suitable equipment's and wearing apparatus for the labourer engaged in risky operation.
- (vi) Suitable fencing, barriers, signals, including parapet and electrical signal where necessary at works
- (vii) No compensations for any damage done by rain or by similar action during execution of the work shall be paid.
- (viii) The tender shall be retain legible and free from erasures, overwriting or correction of figures, corrections on avoidable should be maid by scoring out the same and initialing dating and writing. The tender would so the total of each page and grade total of whole tender.

**1.12** The tender is to be decided as per prevailing codal provisions taking in to considerations the capacity of the tender an equipment's available with him for the work. The authority deserves the right to reject any or all tenders without assigning any reason there to.

**1.13** All the tenders are requested to submit along with their tender a declaration about the names of their relatives employed in IGIT dept. in the prescribed proforma appended. In case they have no relation in IGIT dept. a certificate to that effect shall have to be furnished.

**1.14** The work may be splitted up and distributed among several contractors if considered necessary in urgency of circumstances of the work and contractors.

**1.15** The earnest money deposited by the unsuccessful tenderer s will be refund as per relevant Rules in force.

**1.16** No part of the contract shall be submit without written permission of the Engineer-in-charge nor any transfer be made by power of attorney authorizing others to receive payment on behalf of the contractor.

**1.17** No tender is permitted to furnish their tender in their own manuscript paper.

**1.18 OBSERVATION OF LAWS AND LOCAL REGULATIONS ACCIDENTS AND SAFETY MEASURES.**

The contractor shall observe all state and look rules and regulations, so for as they are relevant in controlling the operations involved carrying out the work and identify the Govt.and employees of the Govt. against all suite losses, demands, actions, judgments and cost of every kind resulting from the commissions and commissions of the contractor and his employees in violation of the said rules and regulations.

**1.19** Department for payment of the compensation under workmens compensation and V-III of 1923 on account of the workmen being employed by him and the full amount of compensation if awarded by any competent Court of law to the workmen will be recovered from the contractor and will be paid to the workmen as per direction of Court.

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**1.20** The contractor shall have to abide by the labour laws and rules in vogue and shall provide at his own cost housing, water supply, sanitation, medical aid and other facilities to the labourer engaged in work as required under labour laws and regulations. The contractor shall not employ labour of minor age group.

**1.21** The contractor shall have to abide by the safety code introduced by the Govt. of India, Ministry of Works Housing and supply in their standing order No.14 to 50 dated 25/11/57.

**1.22** In case of any damage to Govt. or public property or to the property owned to any person(s) or firms(s) or body (s) due to negligence or any such action of the contractor resulting in damage or stoppage of work thereby, the contractor shall be liable to be penalised to the extend of the assessed value of the damage or the cut turn lost.

**1.23 CHANGE OF ADDRESS OF CONTRACTOR**

The contractor shall inform the Engineer and the Department any change of his postal address from time to time from the one given in to tender papers and authorise any person with due intimation to the Estate Manager and the Institute to receive instruction or communication from the Institute.

**1.24 ARCHAEOLOGICAL FINDINGS**

The contractor shall deliver to the Estate Manager all articles or archaeological importance and when those are find in course of execution.

**1.25 CONTEMPORARY CONTRACTORS**

The contractor shall take into consideration the needs and requirements of the other contractors any, working in the vicinity during the tender of his contract and shall neither take nor cause to be taken any steps or actions that may cause disruption/disturbance to their work, labour or arrangements etc.

Any actions by the contractor which the Estate Manager in his unquestioned direction may considered as infringement of the above would be considered as a breach of contract and he may taken such action against contractor as deemed fit.

**1.26 TAXES**

(a) Income Tax- Income Tax (Provisional) from each running account bill will be recovered from the contractor as per Government prevailing rules from time to time.

(b) GST - Required GST from each R/A bill of the contractor will be deducted on works contract as per Orissa GST act-2017 and as per Government prevailing rules from time to time.

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**1.27 INTEREST**

Under no circumstances interest is payable for dues of the contractor if any leaving unpaid or payable for the work. ]

**1.28 CONSTRUCTION PROGRAMME**

A construction programme prepared and submitted by the contractor prior to issue of work order may be approved by the Engineer-in-charge. The contractor shall arrange for additional shifts whenever necessary to suit the revised construction programme. No extra payment on this account is admissible.

(a) The contractor has to make adequate lighting arrangements for night works when ever necessary is fulfillment of the construction programme at his own cost and no extra payment on this account is admissible.

**1.29 AVAILABILITY OF LABOUR**

Labour required for the work may not be available to the full extent in the locality. The contractor may have to import labourer from outside. He shall arrange and regulate the labour strength according to necessity. The claim for any idle labour whether or not at the fault of the contractor or due to any other reason whatsoever shall not be entertained by the department. The contractors item rate in the tender are deemed to have adequate coverage on account of import and employment of required over labours and providing facilities and amenities to them.

**1.30 SUSPENSION OF WORK**

The Engineer-in-charge may from time to time by written orders without in any way vitiating the contract, direct the contractor to suspend the work or any part thereof at such time and the contract shall not after receiving such written order proceed with the work or items thereof ordered to be suspended until he shall have received a written notice or authority from the Engineer-in-charge to proceed with the works again.

Should the work be ordered to be suspended directly in the interest of safety of the work due to Acts of God, force majeure, War or indirectly as a result of the contractor not completing with any of the provisions of the contract in respect of the quality of the materials, workmanship programme of execution, he shall not be entitled to claim any compensation for any loss he may be put to directly or indirectly for such suspension of work.

During the period of suspension of the work the contractor shall property protect and secure the works as far as is necessary in the opinion of the Engineer-in-charge.

**1.31 ITEMS NOT COVERED IN THE SCHEDULE**

The items of work not covered in the tender schedule shall be paid in the current schedule of rates of the state and those not covered by the said schedule of rates will be paid on actual analysis approved by competent authority.

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### **1.32 FORCE MAJOR**

The contractor shall take all precautions to protect the work from damages due to rains, flood, cyclones, fire or by any other natural calamity, public agitation or riots etc. and also make good such damage if any at his own cost during the period of execution and till the work is taken over by the Institute. No compensation will be paid to the contractor on account of idle labourers due to above reason.

### **1.33 DEPARTMENTAL STOCK MATERIALS**

The contractor shall be arranged materials as per terms and conditions specified contract for bonafied use in the work. It shall be his responsibility to make all arrangement or proper transport, safe storage, watch and ward of materials and all other charges incidental thereon. No payment shall be made on this account to the contract or separately.

### **1.34 ORDER BOOK**

Any order book with pages serially numbered will be issued by the Estate Manager and shall be maintained by the sectional officer systematically till completion of the work and there after surrender it to the Estate Manager for record. The order book shall be available at the site during working hrs. for recording instructions relating to the work.

Orders regarding the work as and when necessary shall be entered in this book by the Estate Manager or his superior officer with their dated signatures in exercise of statutory powers vested on them which shall be duly noted by the contractor or his authorized agent with his dated signature. The executive sub ordinate in charge of work shall also record his observation of defective work and such orders/observation entered in this book and noted by the contractors agent shall be considered to have been duly given to the contractor. Similarly orders entered by the Principal, I.G.I.T., Sarang shall be deemed to have been duly issued by the Engineer-in-charge for the contractor.

### **1.35 CLAIM BOOK**

A claim book with pages serially numbered shall be issued by the Estate Manager to the contractor who shall maintain it systematically and securely and shall record in it such items as are not covered by his contract and/or claim as extra claim shall be entered in this book under the dated signature of the contractor or his duly authorize agent at the end of each month.

A certificate should also be furnished by him along with those claims to the effect that beyond the claims entered in the book, the contractor has no other claims up-to-date. If in any month there are no claims to record or certificate to that effect should be furnished by the contractors claim book. Each claim must be definite and should give as far as possible the quantities as well as the total amount claimed. The claim book must be submitted regularly by the contractor to the Engineer-in-charge by the 10<sup>th</sup> day of each month for his orders claims not made in this manner are liable to be summarily rejected. The claim book shall be finally surrendered by the contractor to the Engineer-in-charge for record.

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**1.36** Institute shall not pay compensation to the contractor for the damage occurred to the materials and work entrusted to him due to natural calamities.

**1.37 INSTITUTE RIGHT FOR DEVIATION IN QUOTATION**

Right is reserved to make such increase or decrease in quantity or in item of work mentioned in the schedule attached to the tender notice as may be considered necessary for satisfactory completion the work and such increase or decrease shall in no way invalid the contract or rates except grant of extension of time where considered necessary.

**1.38 EMERGENCY MEASURES**

The work may be split up and distributed among several contractors if considered necessary on the emergency of the circumstances of the work and the contractors will not be entitled to an compensation to this account.

**1.39 SAFETY OF MACHINARIES**

Unusual flood may occur during the working season. In the event of over topping of breach in the cofferdam embankment due to such flood in the working season resulting a flooding of the working area or outside the working area, the contractor shall make his own arrangement in shift the machineries and equipment materials etc to safe place at his own cost cleaning the working area of debris and silt shall have to be done by the contractor at his own cost. Suitable extension of time

may however be granted in such eventualities at the request of the contractor but on compensation whatsoever shall be paid in this regard.

**1.40 CONTRACTOR DYING, BECOMING INSOLVENT, INCENSE OR IMPRISONED**

In the event of death insanity, in solve and imprisonment of the contractor or the contractor being partnership or firm becomes dissolved or being a corporation goes in to liquidation, the contract may be terminated by notice in writing posted at the site of the work and advertised in one issue of the local news paper and all acceptable works shall be paid for after recovering all the contractors dues to Institute. the reform at appropriate rates to the person or persons entitled to received and give discharge for the payment.

(b) If the contractor becomes bankrupt or has a receiving order made against him or compound with his creditor or being a corporation commence to be wind-up not basing a voluntary winding up for the purpose only of amalgamation or reconstruction, or carry on its business under a receiver for the benefit of the creditors of any them, the Institute shall be at liberty.

(i) To give such liquidator, receiver or other persons the option of carrying out the contract subject to his providing a guarantees for the due, faithful performance of the contract up to an amount to be determined by the Institute.

(ii) To terminate the contract forthwith by notice in writing to the contractor or to the liquidator of receiver or to any person in whom the contract may become vested and to act in the manner as per prelevant clauses of F2 contract.

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**1.41 REMOVAL OF CONTRACTOR'S MEN**

The contractor shall on the written direction of the Estate Manager, immediately remove from the works any person employed thereon, who may the opinion of the Engineer-in-charge be incompetent or has misconducted himself. Such person shall not be employed again on the works without the written permission of the Engineer-in-charge.

**1.42 DETAILS CALL NOTICE BEING PART OF CONTRACT**

The detail tender call notice and all the Annexure thereto will form the part of the Agreement when the work will be awarded to the contractor. All the correspondence made with the contractor and all his correspondences with the Institute after the tender is received will also be attached with the agreement.

**1.43 FARE WAGES CLAUSES**

The contractor should abide by the fair wage clause introduced by the Govt. and shall not pay less than the fair wages fixed by the Govt. to the labourer engaged by him in the work.

**1.44 LABOUR LICENSE AND REGISTRATION**

The contractor is to furnish labour license as per the relevant labour Act and Rules in force before signing the agreement failing which execution of agreement will not be entertained.

**1.45** For the purpose of jurisdiction in the event of dispute if any contractor should be deemed to have entered into within the State of Orissa and it is agreed that neither party to the contract nor the agreement will be competent to bring a suit in regard to matters covered by this contract any place outside the State of Orissa.

**1.46** If any further necessary information is required, The Principal; I.G.I.T; Sarang will furnish such information on written request, but it must be clearly understood that tenders must be received in order and according to instructions specifications appended herewith.

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## SPECIAL CLAUSES

- 1.** The contractor shall pay the wages as fixed by Govt. of Orissa from time to time to the labours engaged by him. In case the Engineer-in-charge is satisfied that the wages as fixed by the Govt. of Orissa has not been paid, he will have the right to deduct such amount in his opinion is adequate from any bill and pay to the labours for this work.
  
- 2.** In respect of items for which quoted rates are more than 25% of the estimated rates, the quantity of execution of that item shall not vary by more than 5%. In case it exceeds the limit, approval of the competent authority should be obtained for such items.
  
- 3.** The Tenders have to obey the rules & regulations or any amendments time to time as per Govt. Notification.

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**AFFIDAVIT**

**Annexure- 'A'**

I, Sri ..... Aged ..... Years, son/daughter/wife of Sri ..... at present residing At .....Po. ....P.S. .... Dist. .... Pin. .... do hereby solemnly affirm as follows.

i) That, I/We posses a valid license for execution of works contract issued by ..... belongs to ..... Class and is valid up to .....

ii) I am submitting tenders before the Estate Manager, IGIT,Sarang, for execution of following works in response to Tender call Notice No.....

1. ....

2. ....

Etc.

iii) I am the authorised signatory for the tender for the work/works mentioned above.

iv) I am swearing this affidavit that all tender documents and accompanying papers those being submitted by me before the Estate Manager, IGIT, Sarang including E.M.D in any shape are all authentic and bonafied documents in the eyes of the law of the land.

That the facts stated in the affidavit are true to the best of my knowledge and belief.

Signature of Contractor/

Authorised Signatory

Note: Mention the license issuing authority.

Mention the date up to which the license is valid.

Mention name of work for which tender is being submitted.

**CONTRACTOR**

**ESTATE MANAGER**



## ANNEXURE – 'B'

The contractor has to furnish the report in the following proforma duly certified by the Executive Engineers under whom he has executed works in order to judge their past performance.

Performance Record of Contractor

1. Name of the Contractor :
2. Registration No. and date :
3. Class of Contractor :
4. Licensing Authority :
5. License Valid up to :
6. Details of Work Executed:

Sl No.	Name of work under execution	Agreement amount	Date of commencement	Stipulated date of Completion	Whether work is progressing as per programme	Response for delay if any
1.	2.	3.	4.	5.	6.	7.

7. Whether the contractor has requisite machineries and personnel deployed (details of machineries & personnel deployed) :
8. Whether the quality of Contractor :
9. Whether he has capacity to make good the loss time. :
10. Whether the contractor has abandoned any work in the past three years, if yes, the details thereof. :
11. Whether the contractor has entered in to any litigation in the past, if yes, the details thereof. :

Name of the Certifying Officer

Signature of the Contractor With official Seal.

**SPECIAL CONDITIONS**

1. BID VALIDITY: The bid shall remain valid for a period of not less than 90 (Ninety) days after the dead lines for submission of Bids. A

bid valid for a shorter period shall be rejected.

2. BID SECURITY: The Bidder shall furnish the Bid security as per Tender call (EMD) notice one of the following forms duly pledged in favour of the

Principal, IGIT Sarang, Dhenkanal (Orissa)

(a) NSC/KVP/POTD/POSTAL SAVINGS PASS BOOK of any post office in the State of Orissa or DD in favour of Principal IGIT, Sarang, DKL (Orissa) payable at IGIT, SBI in the state of payable at State Bank if India, extension counter.

- (b) The BID Security (EMD) must be valid for at least 135 days from the dates of opening of tender.

Any Bid not accompanied by an acceptable Bid-Security (EMD) as indicated above shall be rejected.

- (c) Engineer Contractors participating in the tender desiring to avail exemption of EMD shall have to furnish an affidavit for exemption of Bid-Security (EMD) as per works Department

O.M No.15337 dt.22.7.96 & 10003 dt.24.5.01 mentioning the

No. of such facilities availed during the current financial year

. They are required to surrender the original license to

the Estate Manager for a week for noting the exemption as

per works Deptt. Memorandum No.10003 dt.24.05.01.

- (d) The Bid-Security (EMD) of the successful Bidder will be discharged when the Bidder has signed the Agreement and furnish the performance security.

3. In case of successful Bidder, if the Bidder fails within the specified time limit to
  - (i) Sign the agreement.
  - (ii) Furnish the required additional performance security for unbalanced bid.
  
4. UNBALANCED  
 BID ADDITIONAL  
 PERFORMANCE  
 SECURITY: When the Bid amount is less than 15 % the estimated cost the tender is to be rejected. Further additional performance security to be deposited as per OPWD code.
  
5. VALIDITY OF  
 PERFORMANCE  
 SECURITY AND  
 ADDITIONAL  
 PERFORMANC.  
 SECURITY: The performance security and additional performance security shall be valid till the satisfactory completion of work.  
 Similarly, the security deduction is valid till the defect liability period is over, with defects duly rectified  
 The defect Liability period is 180 days from the date of certificate of completion.
  
6. CORRECTION  
 OF DEFECTS (A) The Estate Manager shall give notice to the contractor of any defects before the end of the defect liability period.

(B) Every time notice of a defect is given, the contractor shall correct the notified defect within the length of time specified by the Engineer's notice.

(C) If the contractor has not corrected a defect within the time specified in the Engineer's notice, the Engineer shall assess the cost of having the defects corrected and the department reserves the right to correct such defects & the amount spent for the purpose shall be recovered from any of the dues of the contractor.

7. Conditional tender shall not be accepted.
8. The transparency board of each work shall be fixed by the contractor at work site at his own cost as per the institution of Engineer-in-charge. The Contractor shall quote his bid price of various items of work which is deemed to have been inclusive of the cost and fixation of transparency board at site.
9. The Institute shall not be held responsible for any loss of work/ a portion of work during execution before handing over the completed work to the Institute.
10. The Institute shall not be held responsible for accident to any work man/ to any other individual during execution of work for which the agency shall take the entire responsibility.
11. In case an agency has purchased the tender paper but not dropped the same, then in that case if situation warrants, the agency may be required to explain the reason of not dropping the tender and the matter may be reported to the appropriated authority for suitable action.
12. The tender shall have to furnish an affidavit in original along with the tender documents about the authenticity of all the documents duly sworn in before executive Magistrate/Notary as per format enclosed in Annexure- 'A' of detailed tender call notice.
13. The tender shall have to furnish their past performance as per the format enclosed in Annexure- 'B' of the detailed tender call notice.

14. The agency shall execute the work as per the technical specification, design, drawing & quality as directed by the Engineer-in-charge.
15. Payment of bills for the work done will be made subject to availability of fund.

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