

**Annexure-I**

(In the letter head of the quotationer)

**TECHNICAL BID**

1. Name of the Firm:
2. Official Address:
3. Contact person with designation:
4. Contact Info: e-mail:
  - i. Mobile no:
5. Quotation paper cost deposited: Yes /No (tick one)
  - i. If yes, give details:
6. EMD deposited: Yes/ No (tick one)
  - i. If yes, give details:
7. Registration of the firm:
8. Tax Clearance up to:
9. Name of the document(s) submitted:
10. TIN/PAN:
11. GST/GSTIN as applicable:
12. Manufacturer's Authorization:
13. Any other document etc. submitted:

Date:

Place:

Signature of the authorized person & seal

## Annexure-II

(In the letter head of the quotationer)

### FINANCIAL BID

1. Name of the Firm :
2. Official Address :
3. Contact person with designation:
4. Contact Info: e-mail :  
Mobile no. :
5. Tax Clearance up to :
6. TIN/PAN :
7. Technical Specifications of the answer booklet:

Sl.No.	Technical Specifications of the answer booklets	Quantity	Rate per Unit item in Rs.
1	Purchase of Answer booklet for Semester Examination	10,000 (Approximately)	
2	No. of pages <b>38</b> including cover pages (rolling); page number to be printed at the top of each page. Cover page to be printed (bicolour) with barcode(s) as per instructions given by the College		
3	Inner Sheet pages: 70 GSM papers		
4	Front Sheet page: 90 GSM papers		
5	Size : 9"× 12"inch		
6	No. of stitches 5 stitches per inches.		
7	Monolith type paper, rolled and number pages to be printed in each page.		

Date:

Place:

Signature of the authorized person & seal

### Annexure-III

(In the letter head of the quotationer)

#### **LIST OF DOCUMENTS**

<b>Sl. No.</b>	<b>Name of the documents</b>	<b>Submitted (“yes” or “No”)</b>	<b>Page no. (if yes)</b>
1	Copy of Firm Registration Certificate from the competent authorities.		
2	Sale Tax / GST certificate		
3	Income Tax Clearance		
4	PAN Card copy		
5	Details of technical specifications, leaflet, etc		
6	Authorization certificate from Manufacturer in case of Dealer		
7	Demand drafts towards EMD		
8	DD towards cost of Tender document		
9	Sample paper (signed and sealed)		
10	Five (05) number of sample answer booklets		
11	Clentile list in support of printing of answer booklets of any educational institution, preferably government degree level engineering institutions		
12	RBI license for printing press, if any,		
13	Documents in support of Turn over for last three years i.e.2015-16 and 2016-17 and 2017-18 (certified by the Chartered Accountant)		
14	Any other document in support of quotationer with regard to the capability of printing and supply of answer booklets.		

Date:

Place:

Signature of the authorized person & seal