

INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG: DHENKANAL-759146

No.IGIT/Estt- 293

Date: 21/3/2024

CIRCULAR

The summer working hours of the Institute will be started from 02.04.2024 till commencement of Summer Vacation. During the above period the working hours of the Institute will be from 7.00 A.M. to 12.30 P.M. and all the classes will be of 40 minutes duration with a break of 10 minutes after the 5th period on all working days.

1 st Period	-	07.00 A.M. to 07.40 A.M.
2 nd Period	-	07.40 A.M. to 08.20 A.M.
3 rd Period	-	08.20 A.M. to 09.00 A.M.
4 th Period	-	09.00 A.M. to 09.40 A.M.
5 th Period	-	09.40 A.M. to 10.20 A.M.

BREAK- 10 MINUTES

6 th Period	-	10.30 A.M. to 11.10 A.M.
7 th Period	-	11.10 A.M. to 11.50 A.M.
8 th Period	-	11.50 A.M. to 12.30 P.M.

Copy to:-

1. All Notice Boards (Institute Hotel)
2. All HODs /HOOs for information and necessary action.
3. All Deans/ Controller of Examination/ Center Superintendent (Degree & Diploma) for information and necessary action
4. Co-coordinator, Time Table committee for information and necessary action.
5. Chairman, BAS for information and necessary action. Accordingly Bio-matric attendance may please be changed for summer working days.
7. P.A. to Director for kind information of Director.


21/3/24
REGISTRAR

21/3/2024