



**INDIRA GANDHI INSTITUTE OF TECHNOLOGY**  
**SARANG, DHENKANAL-759146**  
**(An Autonomous Institute of Govt. of Odisha)**

No.IGIT/Aca-Exam/1394

**NOTICE**

Dated: 09 /12/2022

Attn: **All 3<sup>rd</sup> semester B.Tech/M.Tech/MCA/M.Sc Students**

On completion of Even Semester Examination, 2022, registration for the next higher semester classes (3rd Semester) will be conducted as per the programme given below. All students registered and appeared the Even Semester Examinations 2022 are therefore, advised to deposit semester registration fee and Examination fees only through **ERP Login** for REGULAR Semester Examinations and hostel fess if applicable through SBI Collect on the date of registration or beforehand. No other modes of payment will be accepted. Students are advised to register the subject carefully in the ERP login. The students are advised to submit one copy of Fee deposit receipt at Account Section/Academic section & submit the form in respective Departments. They are advised to down load the manual registration form from the Institute website.

Students are advised to come for clearance from the Academic Section subject registration form (downloaded from ERP)

The LE students are advised to fill up the subject registration form through ERP Log in. They don't have to pay fee.

Semester/ Stream	Date of Fees Deposition and Registration
3 <sup>rd</sup> Semester BTech/M.Tech/MCA/M.Sc	10/12/2022 to 20/12/2022

(Students are to register in person (NOT in ABSENTIA))

Fees to be deposited:

- 1) 3<sup>rd</sup> Semester B.Tech (Except B.Tech CSE & ETC Students)
  - a) Semester Regd. Fee – Rs 28,700/- (TFW –Rs 16,700/-)
  - b) Examination Fee- Rs 3500/-  
Through ERP log in
- 2) 3<sup>rd</sup> Semester B.Tech (CSE & ETC Students)
  - a) Semester Regd. Fee – Rs 68,100/- (TFW –Rs23, 100/-)
  - b) Examination Fee- Rs 3700/-  
Through ERP log in

Students those who are to pay the fees on Bank loan from different Banks can also deposit the fees through their Bank in the Institute Bank Accounts under NEFT/RTGS. They are advised to meet in the Academic Section.

**Semester Registration fees Deposit A/C No.37716788959**

**Semester Registration fees Deposit Self Finance Courses A/C No.30471552713**

**Examination fees deposit A/C No.37718855596**

IFSC Code-SBIN0010246

All the HODs of respective departments are requested to assign faculty members for verification.

All the verifying officers must ensure that the students must have deposited the fees and submitted the printout of subject registration slip through ERP and appeared the 2<sup>nd</sup> semester examination. Further, the department will have to validate the data entered by the students by Departmental ERP Log In by 22/12/ 2022 positively.

**Important steps for registration through ERP:**

- Login to ERP portal by using the credentials provided earlier.
- Go to Fee menu and select pay fee and complete the fee payment process.
- Go to Exam form menu & select Regular Exam
- Choose the subjects taken and submit
- Make the fee payment (Examination Fee)
- Take printouts of the filled in subject form.
- Log out

  
09/12/2022  
**DEPUTY REGISTRAR**

- C.C. to:
- 1) NOTICE Boards for information of the students concerned for information and necessary action.
  - 2) All Heads of the Departments for information. They are requested to please spare the faculty members as above for the verification work. In case any faculty is not there or engaged otherwise, they may please assign the verification work to some other staff members of their Departments.
  - 3) All Verifying Officers for information. They may please ensure upon the clearance from Hostel, Examination Section, Accounts section before the verification.
  - 4) Prof. I/c Time Table for information. He may please notify the time table before hand for starting of classes as notified.
  - 5) Copy to Account Section.
  - 6) All Hostel Superintendent for information and necessary action.
  - 7) Mr Gaurav Ghosh, Asst.Prof. Mechanical Engg. with a request to publish the same in the institute web site.
  - 8) Manager SBI, IGIT Sarang for information and necessary action
  - 9) PA to Director for kind information of the Director.
  - 10) All Hostel Supdts for information and necessary action. They may issue a separate notice regarding online deposition of mess advance in the respective Hostel with bank a/c nos etc.