

INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DHENKANAL-759146
(An Autonomous Institute of Govt. of Odisha)

NO.IGIT/ACA-EXAM- 1052

Date- 08.08.2023

Short Quotation Call Notice

Sealed Quotations along with samples are invited from reputed printing firms/Suppliers with a minimum turnover of 10 lakhs per annum for design and printing of institution prospectus for IGIT, Sarang. The sealed Quotations should reach in the office of the Dean, Academic & Examination, IGIT Sarang on or before 19.08.2023, by 1:30 P.M through speed post only. The bidders are requested to collect the sample copy from the office on any working days positively. The bidding amount must be based on the quality at par with the sample copy provided by the office. The details of the terms and conditions are mentioned below. The authority reserves the right to accept or reject any or all Quotations without assigning any reason thereof.

The previous quotation call notice for printing and design of Institute Prospectus vide IGIT Aca/Exam -894 dt 13/07/2023 is hereby cancelled.

Accepted
08/08/2023
Deputy Registrar

List of Items to be Supplied:

1. Institute prospectus -1500 (As per the provided sample)

Conditions:

1. The materials should be delivered at Indira Gandhi Institute of Technology, Sarang, within 15 days of issue of this order.
2. The materials are to be carefully packed and delivered at IGIT, Sarang within the above stipulated period.
3. GST/CGST may be charged extra, if payable as per rules. As the Institute is an Educational Institute and the materials purchased are solely for the purpose of imparting education and conducting research work. Central sales Tax may be charged at the concessional rate necessary declaration will be furnished, if required.

4. Inspection of goods before delivery shall be allowed to our representatives, if required.
5. Defective supplies will be rejected and returned at the cost of suppliers.
6. Payment will be made by crossed cheque on State Bank of India. IGIT, Sarang Payment will be made on receipt of materials in good condition and balance will be paid on successful testing of items (or 45 days of receipt the same whichever is earlier).
7. Bill prepared in triplicate, should be submitted to The Director, Indira Gandhi Institute of Technology, Sarang, attention of Dean (Academic & Examination).
8. Any legal disputes pertaining to this purchase order will be subjected to jurisdiction of Talcher Courts within the State of Odisha.
9. All correspondences arising out of this order should be addressed to the Principal, Indira Gandhi Institute of Technology, Sarang, attention of Dean (Academic & Examination) mentioning the number and date of the order/quotation call noticed.

M. Deep
08/07/2023