



**INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
SARANG: DHENKANAL-759146**

No.IGIT /Estt- 1000

Date- 30.10.2024

**OFFICE ORDER**

In pursuance to the Notification vide No. SDTE-HTE-HTE-II-0025-2024/9474/SDTE,dtd-24.10.2024 of Skill Development & Technical Education Department, Government of Odisha, all the employees of Government Technical Universities/ Engineering & Professional Institutions are treated as Non-vacational and the list of holidays as declared by the Government of Odisha will be applicable in toto. Henceforth, employees of IGIT Sarang will avail holidays on 2<sup>nd</sup> and 4<sup>th</sup> Saturdays as per Government of Odisha holidays list with effect from 1<sup>st</sup> November 2024.

This order supersedes the order No.IGIT/Estt-1255, dated- 30.12.2023.

1. The employees may avail one optional holiday as per the Government optional holidays.
2. Proportionate Earned Leave will be calculated for the month of November & December-2024.
3. For next Calendar year-2025 onwards, Earned Leave of 30 days will be credited into the EL account of all employees of the Institute.

By order,

  
**REGISTRAR** /c

Memo No.IGIT/Estt-

Date-30.10.2024

**Copy to:-**

1. All Deans/HODs/HOOs/CoE/ Warden of Hostels for information & necessary action with a request for circulation among all teaching & non-teaching staff of their respective department/sections.
2. Prof. In-charge, Institute website with a request to hoist in the website for information of all concerned.
3. PA to Director for kind information of the Director.

  
**REGISTRAR** /c