INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DHENKANAL-759146
(An Autonomous Institute of Govt. of Odisha)

NO.IGIT/Aca/Exam- 930   Date-20.09.2025

NOTICE

Attention: Present 3ʳᵈ Semester B.Tech Students (2024 Admission Batch)

Applications are invited from interested 3ʳᵈ semester B.Tech students securing 8.00 and above CGPA in their 1ˢᵗ year examination (1ˢᵗ & 2ⁿᵈ Semester) without any back paper in the Google form available in the Institute website for branch change on or before **25.09.2025** by **4.30** PM. Applications submitted after the due date will not be accepted/considered.

All applicants should upload their 1ˢᵗ and 2ⁿᵈ semester mark sheets duly signed by them along with application duly forwarded by the HOD in the given link as well as submit the hard copy in the Academic Section within the above mentioned date (The format of the application is attached in the Notice), failing which the application will not be considered. **Students once applied and allowed branch change shall have to accept the decision of the Institute.** Further, this is being a late case the students are to cover the courses in the new branches and to appear 3ʳᵈ semester/end semester examination as per the schedule.

Students allowed branch change will maintain statuesque relating to payment of Institute dues i.e in spite of branch change, students under general branches and under Self Finance scheme shall have to pay the Institute fees based on their initial admission basis for the rest period of his/her studies.

The link for Google form is- https://forms.gle/kyongb2p7D2sU1qa8

By Order,

Deputy Registrar

Copy to:
1) All Notice Boards for information of the students concerned.
2) All HODs for kind information and necessary action.
3) Mr. G.Ghosh, Asst. Prof. Mechanical Engg. and I/c Institute website for uploading the notice in the Institute website.

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APPLICATION FOR BRANCH CHANGE IN 3RD SEMESTER (PRESENT)

(Through the Head of the Department)

1. Name of the Applicant (Full) :_____

2. Institute Roll No._____

3. University Registration No._____

4. Present Branch:_____

5. New Branch Applied (in order of choice):

    (i)

    (ii)

    (iii)

    (iv)

    (v)

6. Marks Secured in 1st Sem_____, 2nd Sem_____, CGPA_____

    (Print out copy of the mark sheets are to be attached with the application)

Declaration:

I hereby declare that, I have completed 1st year (1st & 2nd sem) of B.Tech course without any back papers and secured grade points 8.00 or above. In case of my branch change once allowed I shall not request for any reconsideration for any other branch or reversion to my original branch once again. After branch change, I shall continue to pay of my Institute dues as before prior to branch change.

Signature of the Student

Date:

Forwarded

Head of the Department: