



INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG, DHENKANAL-759146

No. IGIT/Cult/ 15

Date: 28.03.2024

CIRCULAR

As discussed in the H.O.D.'s council meeting held on 07/03/2024 the conference hall of T&P department, the Meet and Greet ceremony will be conducted between 02nd April 2024 to 09th April 2024 for B.Tech./ M.Sc./M.C.A./Diploma students. They must complete their function by 9.30 PM positively. The dates and venues of different departments are given below.

Sl. No	Name Of The Branch	Date	Venue
01	Civil Engg.	02/04/2024	O.A.T
02	Production Engg.	03/04/2024	O.A.T
03	Chemical Engg.	04/04/2024	O.A.T
04	ETC Engg.	05/04/2024	O.A.T
05	CSEA Engg.	06/04/2024	O.A.T
06	Metallurgy Engg. (MME)	07/04/2024	O.A.T
07	Mechanical Engg.	08/04/2024	O.A.T
08	Electrical Engg.	09/04/2024	O.A.T

for *[Signature]*
28/03/2024

Vice President

Cultural

for *[Signature]*

Copy to:-

- 1-PA to Director for kind information of Director.
- 2-All Deans for Information and necessary action.
- 3-All H.O.D.s/Coordinators/HOO.s for information and necessary action.
- 4-Warden of Hostels/ All Hostel Superintendents for information and necessary action.
- 5-All Notice Boards (Institute/Hostels) for wide Circulation of the students concerned.



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DHENKANAL-759146

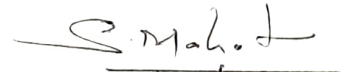
No. IGIT/Cult/ 14

Date: 28-03-2024

CIRCULAR

The following modalities may be followed strictly during the celebration of any cultural events like Meet and Greet ceremony of the department at Institute level for smooth management.

1. List of Faculty members involved for smooth conduct and maintenance of discipline during the programme signed by H.O.D.
2. Year wise list of students (at least 5 students per year) involved for smooth conduct and maintenance of discipline during the programme signed by H.O.D.
3. No vehicle should be allowed to O.A.T. during programme.
4. ID card checking by the Security on the date of function.
5. The events to be act on the programme will scrutinize by the department.
6. Old Canteen will be remain closed during the programme.


27/03/2024
DIRECTOR

Copy to:-

- 1-PA to Director for kind information of Director.
- 2-All Deans for Information and necessary action.
- 3-All H.O.D.s/Coordinators/HOO.s for information and necessary action.
- 4-Warden of Hostels/ All Hostel Superintendents for information and necessary action.
- 5-All Notice Boards (Institute/Hostels) for wide Circulation of the students concerned.