



**INDIRA GANDHI INSTITUTE OF TECHNOLOGY,  
SARANG, DHENKANAL, ODISHA PIN-759146  
(An Autonomous Institute under Govt. Of Odisha)**

No. IGIT/ARCH/ Internship/2022

Date: -01/11/2022

**CIRCULAR**

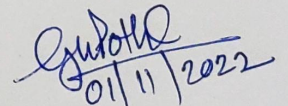
As per institute calendar for session 2022-2023, the 9<sup>th</sup> semester B.Arch. students have to complete their training program by 2<sup>nd</sup> week of December 2022.

As per COA guide line the above student must complete 120 days of training prior to the date of joining. They have to report to the department along with their training portfolio as per the syllabus, subject-architectural office training code (901).

Final viva of the internship will be held on 2<sup>nd</sup> or 3<sup>rd</sup> week of December in the presence of external examiner.

The following are to be submitted

1. Training certificate
2. Evaluation certificate
3. Daily report card
4. Portfolio of work (A3 paper size)
5. Site study with Photographs
6. Estimation or DPR report (if any)

  
01/11/2022  
**HOD**

Copy to.

1. PA to Director, for information of the Director.
2. Officer in charge, Institute website for uploading in institute website.