

**INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
SARANG(PARJANG)DHENKANAL-759146**

No.IGIT/Aca-Exam/ 268

Date: 02.04.2024

**NOTICE**

**Attn:2<sup>nd</sup>,4<sup>th</sup>, 5<sup>th</sup> (BP) & 6<sup>th</sup> Semester(Regular& Ex-Regular)Diploma  
Students**

As per the Notice No. 700 Dated, 30.03.2024 issued by the State Council for Technical Education & Trg. Odisha, Bhubaneswar(copy enclosed herewith), form fill up for 2<sup>nd</sup>,4<sup>th</sup>, 6<sup>th</sup> Sem & 5<sup>th</sup> (BP) (Regular & Ex-Regular) Diploma Summer Examination,2024 in(Off line mode) may be done and the concerned relevant data may be uploaded (for Theory & Practical) by using Institute ID during 06.04.2024 to 10.04.2024 & for 2<sup>nd</sup> Sem(Regular & Ex-Regular) from 16.04.2024 to 20.04.2024. All students concerned are advised to collect the forms from respective departmental offices. After filling them duly, they are to submit the same to the concerned verifying officers as will be notified by their respective departments for further necessary action at their end. Examination fees as mentioned hereunder may be paid in **Misc. Examination through Online SBI Collect only**. The Examination Fees for 2<sup>nd</sup>, 4th Semester& 5th Semester (BP) Diploma Examination is Rs. 600/- & for 6<sup>th</sup> Semester Rs. 685/-.

The HODs,Civil,Electrical,Mechanical,ETC & Metallurgy are herewith requested to kindly assign verification of the forms and uploading the relevant data in SCTE&VT New portal during the stipulated period, i.e.,from 06.04.2024 to 10.04.2024 4<sup>th</sup>, 6<sup>th</sup> & 5<sup>th</sup> (BP) and for 2<sup>nd</sup> Semester from 16.04.2024 to 20.04.2024 to faculties concerned in consultation with the A/E Section regarding Institute ID .

*Recd*  
02/04/2024  
**DEPUTY REGISTRAR.**  
*CLY*

C.C. to:

1. Notice Board for information of all the student concerned.
2. The Heads of the concerned Deptts. For information & necessary action
3. P.A. to Director for kind information of the Director.
4. Officer-in-charge IGIT website for information and requested to upload in IGIT portal for information of all the student concerned.



NOTICE No. 700 /dt. 30-03-2024  
SCTE (D)-13/2022

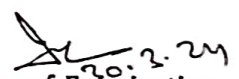
It is hereby notified that the new Portal for Examination Management of SCTE&VT, Odisha shall be opened for actual uploading of Examination Registration/ Form fill up data of 2nd, 4th, 6th, 8th (PT) & 5th (BP) of Summer Semester- 2024 as per the following schedule.

Activity	Time lines for 4 <sup>th</sup> ,6 <sup>th</sup> ,8 <sup>th</sup> (PT) & 5 <sup>th</sup> (BP) Semesters	Time lines for 2nd Semester
Examination Registration/Form fill up data uploading Without Fine	06.04.24 to 10.04.24	16.04.24 to 20.04.24
Demand Note Generation for Without Fine cases	12.04.24	22.04.24
Examination Registration/Form fill up data uploading With Fine	13.04.24 to 15.04.24	23.04.24 to 24.04.24
Demand note Generation for With Fine cases	16.04.24	25.04.24
Last date of online Payment against the Demand Notes	19.04.24	27.04.24

All the Diploma Institutions are requested to complete uploading of Examination Registration/ Form fill up data of the above Semesters by the scheduled dates. After closure of Examination Registration/ Form fill up of without fine category and also, after closure of Examination Registration/ Form fill up with fine category, demand notes shall be generated by the system separately. Institutions must complete payment of examination fees against the corresponding demand notes by the last date of making online payment. Failure to make online payment by the last date stipulated for the purpose shall make the entries of Examination Registration/ Form fill up data invalid and such students shall not be eligible to appear in the ensuing examination.

The examination registration of regular students is subject to satisfying eligibility criteria based on attendance of classes which shall be determined after closing of attendance. Those students who will be found ineligible on attendance criteria shall not be able to appear in the Examination of corresponding Semester. The Portal shall be opened for entry of eligibility to appear in the examination, based on class attendance, after closing of attendance.

Any discrepancy may be reported by e-mail to [cont.sctevtodisha2016@gmail.com](mailto:cont.sctevtodisha2016@gmail.com) for verification and correction if any. Further, the institutions are advised not to upload the data as stated above through mobile phones or any other such gadgets as this may lead to incorrect data uploading.

  
Controller of Examination

Memo No. 701 /dt. 30-03-2024

Copy to Principals of all Polytechnics/ PDIS Institutions for information and necessary action. They are requested to notify the same for information of all students concerned.

  
Controller of Examination

*ACCA*  
*Notify to*  
*SP/DM*  
*20/03/2024*