INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG(PARJANG)DHENKANAL-759146

No.IGIT/Aca-Exam/ 69   **Date: 24.01.2023**

N O T I C E

Attn: 1st Semester(Regular& Ex-Regular)Diploma Students

As per the Notice No. 144 Dated, 21.01.2023 issued by the State Council for Technical Education & Trg. Odisha, Bhubaneswar(copy enclosed herewith), form fill up for 1st Sem(Regular & Ex-Regular) Diploma Winter Examination,2022 in(Off line mode) may be done and the concerned relevant data may be uploaded (for Theory & Practical) by using Institute ID during 30.1.2023 to 03.02.2023. All students concerned are advised to collect the forms from respective departmental offices. After filling them duly, they are to submit the same to the concerned verifying officers as will be notified by their respective departments for further necessary action at their end. Examination fees as mentioned hereunder may be paid **in Misc. Examination through Online SBI Collect only.** The Examination Fees for 1st Semester Diploma Examination is Rs. 600/-.

The HODs,Civil,Electrical,Mechanical,ETC & Metallurgy are herewith requested to kindly assign verification of the forms and uploading the relevant data in SCTE&VT portal during the stipulated period, i.e.,from 30.01.2023 to 03.02.2023 to faculties concerned for 1st semester in consultation with the A/E Section regarding Institute ID .

DEPUTY REGISTRAR.

C.C. to:
1. Notice Board for information of all the student concerned.
2. The Heads of the concerned Deptts. For information & necessary action
3. P.A. to Director for kind information of the Director.
4. Officer-in-charge IGIT website for information and requested to upload in IGIT portal for information of all the student concerned.

Notice No __144__ dt __21/01/2023__

SCTE(D)13/2022

It is hereby notified that new portal for exams management of SCTE&VT for Diploma courses shall be open for actual uploading of **Examination Registration/ Form fill up data of 1st Semester of Diploma & PDIS Courses** as per the following schedule.

All the Diploma course conducting institutions are requested to complete uploading of Exams Registration/ Form fill up data of the above semesters by the scheduled dates. After closure of Exams Registration/Form fill up data of Without Fine category and also at the closure of Exams Registration/Form fill up of With Fine category, Demand Notes shall be generated by the system separately. Institutions must complete online payment of Examination Fees against the corresponding Demand notes by the last date of making online payment. **Failure to make online payment by the last date stipulated for the purpose shall make the entries of Exams registration/Form fill up data invalid and such students shall not be eligible to appear the ensuing exams.**

The Examination Registration of Regular students are subject to satisfying eligibility criteria based on attendance of classes which shall be determined after closing of attendance. Those students who will be found ineligible on attendance criteria shall not be able to appear in the exams of corresponding semester.

Any discrepancy may be reported by E-Mail to cont.sctevtodisha2016@gmail.com Id only for verification and correction if any.

Further the Institutions are advised not to upload the data as stated above through Mobile Phone or any such Gadgets as this may lead to incorrect data uploading
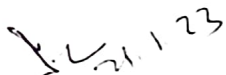
Exams registration/form fill up data uploading without Fine:-	30.01.2023 to 03.02.2023
Demand Note Generation for without Fine cases*:-	07.02.2023
Exams registration/form fill up data uploading with Fine:-	09.02.2023 to 11.02.2023
Demand Note Generation for with Fine cases:-	14.02.2023
Last date of online Payment against the Demand Notes:-	15.02.2023

*The Fine amount per candidate per semester is Rs. 500/-.

Controller of Examination

Memo No __145__ Dt __21/01/2023__

Copy to Principals of all Polytechnics & PDIS Institutions for information and necessary action.

Controller of Examination