

To

The Controller of Examination

IGIT, Sarang

Respected Sir

Please incorporate the following corrections in my Name/DOB (put a tick mark) for which I shall be grateful to you. I am attaching herewith the self-attested 10th pass certificates in support of the correction.

Data	Incorrect Name/DOB	Correct Name/DOB	Registration No	Department
Name (in capital)				
DOB				

Thanking you with regards

Yours Sincerely

Contact Nos.:

Encl: