



INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
SARANG, DHENKANAL-759146  
(An Autonomous Institute of Govt. of Odisha)

No.IGIT/Aca-Exam/ 719

**NOTICE**

Dated: 16/07/2025

Attn: All 7<sup>th</sup>, 5<sup>th</sup> & 3<sup>rd</sup> Semester B.Tech & 3<sup>rd</sup> Semester M.Tech/MCA/M.Sc Students 2025-26

On completion of Even Semester Examination, 2025, registration for the next higher semester classes (7<sup>th</sup>, 5<sup>th</sup> & 3<sup>rd</sup> Semester) will be conducted as per the programme given below. All students registered and appeared the (6<sup>th</sup>, 4<sup>th</sup> & 2<sup>nd</sup> Semester) Examinations 2025 are therefore, advised to deposit semester registration fee and Examination fees only through ERP Login for REGULAR Semester Examinations and hostel fess if applicable also through ERP. No other modes of payment will be accepted. Students are advised to register the subject carefully in the ERP login. The students are advised to submit one copy of Fee deposit receipt at Account Section/Academic section/respective hostels (if applicable) & submit the registration form in respective Departments.

**Date line of Registration**

Semester/ Stream	Date of Fees Deposition and Registration without fine	Date of Fees Deposition and Registration with fine Rs. 500/-	Date of Fees Deposition and Registration with fine Rs. 1000/-	Starting of Classes as per Academic Calendar
All 7 <sup>th</sup> , 5 <sup>th</sup> & 3 <sup>rd</sup> Semester B.Tech students	17/07/2025 to 27/07/2025	28/07/2025 to 07/08/2025	08/08/2025 to 18/08/2025	17/07/2025
All 3 <sup>rd</sup> Semester M.Tech/MCA/M.Sc students	17/07/2025 to 27/07/2025	28/07/2025 to 07/08/2025	08/08/2025 to 18/08/2025	17/07/2025

All students are to first clear up their up-to-date mess dues (if applicable) and register for the next higher semester. All the students are hereby instructed to attend classes regularly to avoid shortfall of attendance. **Unauthorized absence/shortage of attendance will be treated very seriously. Students without completing the registration having shortage of attendance as per clause-3.3 of IGIT Academic Regulation won't be allowed to appear internal examinations as well as semester examination.**

**Fees to be deposited:**

- 7<sup>th</sup>, 5<sup>th</sup> & 3<sup>rd</sup> Semester B.Tech/M.Tech/MCA/M.Sc Students (Except B.Tech CSE & ETC Students/M.Tech IPCD & Env.Sc. Engg)
  - Semester Regd. Fee – Rs 28,700/- (TFW –Rs 16,700/-) (B.Tech/MCA Students Admitted under TFW category)
  - Examination Fee- Rs 3500/-
- 7<sup>th</sup>, 5<sup>th</sup> & 3<sup>rd</sup> Semester B.Tech/M.Tech Students (CSE & ETC Students & M.Tech IPCD & Env.Sc. Engg)
  - Semester Regd. Fee – Rs 68,100/- (TFW- Rs23, 100/-)
  - Examination Fee- Rs 3700/-

Students those who are to pay the fees on Bank loan from different Banks can also deposit the fees through their Bank in the Institute Bank Accounts (37716788959) under NEFT/RTGS. They are advised to meet in the Academic Section with the fee payment receipt.

Account Number for fee payment (only through Bank Loan)

Semester Registration fees Deposit A/C No.37716788959 (Except CSE & ETC)  
Semester Registration fees Deposit for Self Finance Courses A/C No.30471552713 (only CSE & ETC)  
Examination fees deposit A/C No.37718855596  
IPCD (PT) fees deposit A/C No.30648607903  
Environmental Science & Engineering fees deposit A/C No.30640453969  
IFSC Code-SBIN0010246

All the HODs of respective departments are requested to assign faculty members for verification.

All the verifying officers must ensure that the students must have deposited the fees and submitted the printout of subject registration slip through ERP and appeared the Even semester examination. Further, the department will have to validate the data entered by the students by Departmental ERP Log In by 30/08/2025 positively.

**Important steps for registration through ERP:**

- Login to ERP portal by using the credentials provided earlier.
- Go to Fee menu and select pay fee and complete the fee payment process.
- Go to Exam form menu & select Regular Exam
- Choose the subjects taken and submit
- Make the fee payment(Examination Fee)
- Take printouts of the filled in subject form.
- Log out

*Aleesha*  
*16/08/2025*  
**DEPUTY REGISTRAR**

C.C. to: 1) NOTICE Boards for information of the students concerned for information and necessary action.

2) All Heads of the Departments for information. They are requested to please spare the faculty members as above for the verification work. In case any faculty is not there or engaged otherwise, they may please assign the verification work to some other staff members of their Departments.

3) All Verifying Officers for information. They may please ensure upon the clearance from Hostel, Examination Section, Accounts section before the verification.

4) Prof. I/c Time Table for information. He may please notify the time table before hand for starting of classes as notified.

5) Copy to Account Section.

6) All Hostel Superintendent for information and necessary action.

7) Mr Gaurav Ghosh, Asst.Prof. Mechanical Engg.with a request to publish the same in the institute web site.

8) Manager SBI, IGIT Sarang for information and necessary action

9) PA to Director for kind information of the Director.

10) All Hostel Supdts for information and necessary action. They may issue a separate notice regarding online deposition of mess advance in the respective Hostel with bank a/c nos etc.