



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DHENKANAL-759146
(An Autonomous Institute of Govt. of Odisha)

No.IGIT/Aca-Exam/ 2017

NOTICE

Dated: 23 /12/2023

Attn: All 1st/3rd/5th/7th/9th Semester B.Tech/B.Arch/M.Tech/MCA/M.Sc Students

On completion of Odd Semester Examination, 2023, registration for the next higher semester classes (2nd, 4th, 6th, 8th & 10th Semester) will be conducted as per the programme given below. All students registered and appeared the Odd Semester Examinations 2023 are therefore, advised to deposit Examination fees only through **ERP Login** for REGULAR Semester Examinations and hostel fess if applicable through SBI Collect on the date of registration or beforehand. No other modes of payment will be accepted. Students are advised to register the subject carefully in the ERP login. The students are advised to submit one copy of Fee deposit receipt along with the print out of the subject Registration form in respective departments.

Date line of Registration & Starting of Classes

Semester/ Stream	Date of Fees Deposition and Registration without fine	Date of Fees Deposition and Registration with fine Rs. 500/-	Starting of Classes
All 6 th /8 th /10 th Semester B.Tech/B.Arch/M.Tech/MCA/M.Sc	15/01/2024 to 24/01/2024	25/01/2024 to 31/01/2024	26/12/2023
All 2 nd /4 th /Semester B.Tech/M.Tech/MCA/M.Sc	15/01/2024 to 24/01/2024	25/01/2024 to 31/01/2024	4 th sem - 02/01/2024 2 nd Sem- 15/01/2024

No further extension of dates will be allowed.

Fees to be deposited:

- All 2nd, & 6th Semester B.Tech/MCA/M.Tech/M.Sc, and 4th B.Tech, Examination Fee = Rs. 1700/-
- All 4th/8th/10th Semester MCA/M.Tech/M.Sc/B.Tech/B.Arch, Examination Fee = Rs. 1900/-
Rs. 200/- (Original Final Pass Certificate Fee)

Students those who are to pay the fees on Bank loan from different Banks can also deposit the fees through their Bank in the Institute Bank Accounts under NEFT/RTGS. **They are advised to meet in the Academic Section** with the fee payment receipt.

Account nos for fee payment (**only through Bank Loan**)

Examination fees deposit A/C No.37718855596

IFSC Code-SBIN0010246

Page 1/2



All the HODs of respective departments are requested to assign faculty members for verification.

All the verifying officers must ensure that the students must have deposited the fees and submitted the printout of subject registration slip through ERP and appeared the Even semester examination. Further, the department will have to validate the data entered by the students by Departmental ERP Log In by 15/02/2024 positively.

Important steps for registration through ERP:

- Login to ERP portal by using the credentials provided earlier.
- Go to Exam form menu & select Regular Exam
- Choose the subjects taken and submit
- Make the fee payment(Examination Fee)
- Take printouts of the filled in subject form.
- Log out

1/Dec/
23/12/2023
DEPUTY REGISTRAR

- C.C. to: 1) NOTICE Boards for information of the students concerned for information and necessary action.
2) All Heads of the Departments for information. They are requested to please spare the faculty members as above for the verification work. In case any faculty is not there or engaged otherwise, they may please assign the verification work to some other staff members of their Departments.
3) All Verifying Officers for information. They may please ensure upon the clearance from Hostel, Examination Section, Accounts section before the verification.
4) Prof. I/c Time Table for information. He may please notify the time table before hand for starting of classes as notified.
5) Copy to Account Section.
6) All Hostel Superintendent for information and necessary action.
7) Mr Gaurav Ghosh, Asst.Prof. Mechanical Engg.with a request to publish the same in the institute web site.
8) Manager SBI, IGIT Sarang for information and necessary action
9) PA to Director for kind information of the Director.
10) All Hostel Supdts for information and necessary action. They may issue a separate notice regarding online deposition of mess advance in the respective Hostel with bank a/c nos etc.