



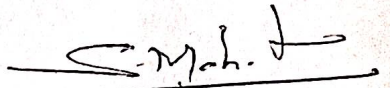
**INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG: DHENKANAL, ODISHA-759146**

No-IGIT/PA- 572

Date: 01-11-2024

CIRCULAR

As per office order No.IGIT/Estt/1000,dt-30.10.2024, the timing of the BAS/A-BAS will be as per normal working day of the Institute for 1st, 3rd & (5th) Saturday with effect from 01.11.2024. This is for information of all Regular faculties, Guest faculties, Outsourcing staff, self financing staff & contractual staff of this Institute.


01/11/2024
DIRECTOR

Copy to:-

1. All Deans/HODs/HOOs for information & necessary action.
2. Accounts Officer for information & necessary action.
3. Co-ordinator BAS for information
4. Prof. I/c Institute website for information & necessary action.
5. Administrator, Biometric attendance for information & necessary action.



**INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG: DHENKANAL, ODISHA-759146**

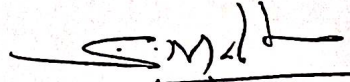
No-IGIT/PA- 574

Date- 01.11.2024

CIRCULAR

In continuation to this Office Circular No.IGIT/PA/572,dt-01.11.2024, the word "Regular Faculty" may be read as Regular Staff (Teaching, Non-Teaching & Supporting Staff) of this Institute.

This is for information of all concerned.


01/11/2024
DIRECTOR

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1. All Deans/HODs/HOOs for information & necessary action.
2. Accounts Officer for information & necessary action.
3. Co-ordinator BAS for information
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