



INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
SARANG, DHENKANAL, PIN-759146

No.IGIT/Aca-Exam/788

**NOTICE**

Dated: 07.11.2019

**Attention: Present 3<sup>rd</sup> Semester B. Tech students**

Applications are invited from interested 3<sup>rd</sup> semester B.Tech students securing of **8.00** and above CGPA in their 1<sup>st</sup> year examination (without any back paper) in the prescribed application format (available in the Institute website) for branch change on or before **11.11.2019** by **4.30** PM. Late applications will not be accepted/ considered.

All applicants should submit their 1<sup>st</sup> and 2<sup>nd</sup> semester mark sheets (printout copy) along with the application failing which the application will not be considered. Students once applied and allowed branch change shall have to accept the decision of the Institute.

Students allowed branch change will maintain statuesquo relating to payment of institute dues i.e. in spite of branch change, students under general branches and under self finance scheme shall have to pay the institute fees based on their initial admission basis for the rest period of his/her studies.

*AD*  
*07-11-19*  
**OIC (A&E)**

- C.C to:
- 1) All HODs for kind information.
  - 2) All Notice Boards for information of the students concerned.
  - 3) Mr. G.Ghosh, Asst. Prof. Mechanical Engg. and I/c Institute website for uploading the notice in the Institute website.



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APPLICATION FOR BRANCH CHANGE IN 3<sup>rd</sup> SEMESTER (Present)

(Through the Head of the Department)

1. Name of the Applicant :( Full) \_\_\_\_\_
2. Institute Roll No. \_\_\_\_\_ (b) Univ. Registration No. \_\_\_\_\_
3. Present Branch \_\_\_\_\_
4. New Branch applied (in order of choice):
  - (i)
  - (ii)
  - (iii)
  - (iv)
  - (v)
5. Marks secured in 1<sup>st</sup> Sem \_\_\_\_\_ (b) in 2<sup>nd</sup> Sem \_\_\_\_\_ CGPA \_\_\_\_\_

(Print out copy of the mark sheets are to be attached with the application)

Declaration:

I hereby Declare that I have completed 1<sup>st</sup> year (1st & 2<sup>nd</sup> sem) of B.Tech course without any back papers and secured grade points 8.00 or above. In case of my branch change once allowed I shall not request for any reconsideration for any other branch or reversion to my original branch once again. After branch change, I shall continue to pay of my Institute dues as before prior to branch change.

Signature of the student.

Date: