

INDIRA GANDHI INSTITUTE OF TECHNOLOGY
DEPARTMENT OF TRAINING & PLACEMENT CELL
SARANG-759146, DIST: Dhenkanal, Odisha

Ref. No. IGIT/ CDC-01/221

Date: 26/07/2023

Call for Quotation

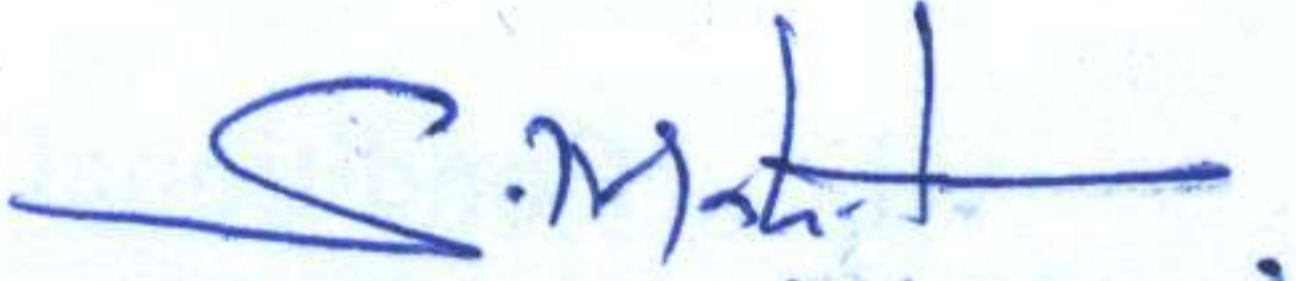
Dear Sir,

Sealed quotations in company letter head are invited from Authorized Organizations for the articles mentioned below (Annexure-I) on or before **17.08.2023**. Quotation number and date should be super scribed on the sealed envelope and sent by Registered post / speed post/ postal services to DIRECTOR, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG-759146, DIST: DHENKANAL, ODISHA, INDIA.

Quotation received after the due date, or without seal shall not be considered. Photocopy of valid authorization certificate, PAN and GST registration are also required to be enclosed. The terms of delivery along with any extra charges e.g. GST etc. & mode of payment should be indicated clearly in the quotation. The bidder should submit the catalogue with the quotation.

Quotation Opening Time: **18.08.2023 , 4:30 PM With Presentation**

Yours faithfully,


25/07/2023
DIRECTOR

IGIT, SARANG



C.C to: -

1. PA to Director for kind information of Director.
2. Professor I/C Website for uploading the quotation in IGIT website.

CONDITIONS

- i. In case, after Pre-bid meeting (wherever applicable) any modification(s) / addition(s) / deletion(s) or any alternation in the requirement(s) etc. is required, the same will be placed on the IGIT website-www.igitsarang.ac.in, therefore, all the bidders are advised to visit our website before filling / submitted their Quotations.
- ii. The offered rates will be valid initially for a period of one year. The Institute can place repeat order on same terms & conditions within this period.
- iii. Acceptance of Quotation will be intimated to the successful Firm through a Letter of Intent (LOI) duly signed by the authorized signatory of the institution.
- iv. This Quotation is valid up to 180 days from the issue of quotation notification.
- v. IGIT's officials can review the progress of work and can instruct regarding quality aspect.
- vi. The rates quoted by the bidder should be a complete package of training programme inclusive of all applicable tax, duty(ies), transportation to IGIT, sarang and nothing extra / additional shall be payable on these rates.
- vii. Conditional Quotation will not be accepted.
- viii. Successful bidder will be required to submit schedule of activities to complete the work order (day wise/Date wise) with technical bid document.
- ix. The authority reserves the right to accept or cancel any or all Quotations without assigning any reason there-of.
- x. The bidder may add the purchase order received from any organization in this aspect.

Training program for students

Sl. no	Class Content	No of hours per Batch	Cost per Hour (Inclusive of taxes)	GST % / Amount
1	Quantitative Aptitude / Reasoning / GD / PI	30		

There shall be nine batches for all streams of B-Tech / MCA /M.Sc students.

Apart from above, the service provide shall be governed by the following terms and conditions.

1. Payment should be mentioned on the quotation on hour basis including all taxes.
2. Total number of training hours shall be 200 hrs.
3. There shall be nine batches for all streams of B-tech / MCA students.
4. Each batch shall be contains about 60 students.
5. The details of session plan along with individual subject module and study materials should be provided well in advance with course handout details.
6. The exact date of commencing the programme will be communicated after the demo presentation and negotiation of rates.
7. The bidders will have to provide one presentation regarding course structures and syllabus. The work will be awarded to those firms, whose evaluation are found as per requirement and approved by the committee in quality wise.
8. Similar three work order / Invoices received in the last three years from Educational Institutions are to be provided along with the Quotations.
9. The GST % (if any) should be clearly mentioned in the Quotation.

(Note: Organization may call for any type of queries to Department of Training & Placement, IGIT Sarang)

SIGNATURE OF QUOTATIONER WITH SEAL AND DATE