



INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG (PARJANG)-759146, DIST-Dhenkanal, Odisha

TENDER NOTICE

NO.IGIT/LIB-706

Date:23/08/2023

Sealed tenders are invited from Authorized Distributor/Authorized Dealer/suppliers with valid TIN/SRIN/GST NO and PAN for the supply of articles mentioned below on or before 21/09/2023 (3.00 PM). Interest parties may apply in the prescribed tender document which can be available in the institute website www.igitsarang.ac.in.

The terms of delivery along within extra charges e.i.GST etc & mode of payment should be indicated clearly in the tender. Payment shall be made after successful supply the materials. The materials will be delivered to IGIT Sarang on FOR basis.

OPENING OF QUOTATION 22/09/2023 (11.00 AM)

Sd/-
DIRECTOR

Memo.No.IGIT/LIB-707

Dt. 23 /08/2023

Copy to:-

- 1) THE Deputy Director (Advertisement) information and Public Relation Department (I&PR),Government of Odisha, Bhubaneswar-751001 with a request to publish the above issue in daily odia newspaper "Samaj" & "Sambad" in all Odisha edition in one issue with in 26th August 2023 . The bill may be sent in duplicate along with a copy of newspaper in which the publication is made for necessary payment at this end.
- 2) Mr.Gaurab Ghosh, Asst. Prof. & Prof.in-charge Institute website for kind information. He is requested to make it to display in the institute website along with the details of tender documents.
- 3) Accounts officer for information and necessary action.

Sd/-

DIRECTOR

NAME OF THE WORK: PURCHASE OF MATERIALS FOR CENTRAL LIBRARY.

Sl.No	Items	Unit	Quantity	Rate
1	I.D. PHOTO PAPER	pkts	25	
2	BARCODE STICKER	pkts	15	
3	LAMINATION POUCH	pkts	15	
4	CELLO TAPE	Doz	10	
5	LAZERZET PRINTER CARTRIDGE	pc	04	

DIRECTOR

CONDITIONS

- I) In case, after pre-bid meeting (wherever applicable) any modification(s)/ addition (s)/ deletion(s) or any alternation in the requirement(s)/ specification(s) etc.is required, the same will be placed on the IGIT website-www.igitsarang.ac.in, therefore, all the bidders are advised to visit our website before filling/ submitted their quotations.
- II) The offered rates will be valid initially for a period of one year. The Institute can place repeat order on same terms & conditions within this period.
- III) Acceptance of quotation will be intimated to the successful quotation through a letter of intent(LOI) duly signed by the authorized signatory of the institution.
- IV) This quotation is valid up to 180 days from the issue of quotation notification.
- V) The supplier will provide one year on site guarantee, and under guarantee period all the damages items shall be repaired/ replaced by the supplier at their cost and risk.
- VI) IGIT's officials can visit the work place of successful bidder and can review the progress of work and can instruct regarding quality aspect.
- VII) The rates quoted by the bidder shall be complete for supply and installing of the finished items as per the specification(s) and shall be inclusive of all applicable tax, duty(ies) loading, unloading, packing, transportation to IGIT, sarang installation etc. And nothing extra/ additional shall be payable on these rates.
- VIII) Conditional quotation will not be accepted.
- IX) Successful bidder will be required to submit schedule of activities to complete the work order (day wise/Date wise) with technical bid documents.
- X) The supplier has to ensure the rectification of defects within three days of the complaint during the period of guarantee.
- XI) The authority reserves the right to accept or cancel any or all Quotations without assigning any reason there-of.
- XII) All items should certify ISO standard or any other recommended standard.
- XIII) Any dispute is subject to Cuttack jurisdiction only.

DIRECTOR