



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

Tender No. IGIT/PA- 508

Date: 27-09-2024

**Sub: Procurement, Supply, Installation and Operational Training of
Automatic Chapati Making Machine for Brahmos Bhawan Hostel.**

INDIRA GANDHI INSTITUTE OF TECHNOLOGY, an Institute of National Importance, invites sealed two-part bids from reputed **Manufacturers or their authorized dealers**, for **Procurement, Supply, Installation and Operational Training of Automatic Chapati Making Machine for Brahmos Bhawan Hostel**. The **Manufacturers or their authorized dealers** must have adequate credential for supply/installation of quality **Automatic Chapati Making Machine, Commercial Kitchen Equipment** or any other commercial food processing machines with certification for quality product.

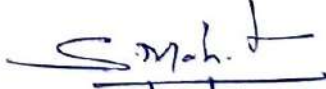
Interested **Manufacturers or their authorized dealers** are requested to send their sealed bids as per **Technical Specifications (Annexure-I)** along with details in the **Minimum Qualification required for bidding as per Annexure-II (A) & Fill up the Technical Bid Document at par with Annexure-II (B) and Price Bid as per format given in Annexure- III, General Terms & Conditions (Annexure-IV) and signed Declaration (Annexure-V) under a Two-Bid System. A compliance column in (Annexure- I) must be marked with either 'YES' or 'No'**, fulfilling all requirements on the product technical specifications.

Tender documents can be **downloaded from www.igitsarang.ac.in**.

Interested **Manufacturers or their authorized dealers** are required to submit two sealed envelopes containing **Technical Bid (Envelope – I) and Commercial Bid (Envelope – II)** placed in a larger sealed envelope super scribing with reference number **(IGIT/ PA/ 508 , Dated: 27.09.2024)** to the Office of the Superintendent, IGIT Sarang, Parjang, Dhenkanal, Odisha-749146 **on or before 26.10.2024(Saturday)12.00 PM**.

The technical proposals submitted by the **Manufacturer or their authorized dealers** will be evaluated first by a technical committee followed by a very short PPT demo of the quoted model of Automatic Chapati Making Machine by the bidders before committee and the price bids submitted by only the technically qualified **Manufacturer or their authorized dealers** will be opened for price comparison.

The Technical bids will be opened on 28.10.2024 (Monday, 11 AM) in the CDC Room, Administrative Building, IGIT Sarang.


27/09/2024
Director Director

IGIT Sarang Institute of Technology
Sarang, Dist. Dhenkanal

Copy to:

1. Institute website
2. Warden of Hostels
3. Notice Board



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

INFORMATION SHEET

Tender Number and Date	IGIT/PA/ dated: 27.09.2024
Issue of Tender Forms	Tender Documents can be downloaded from the Institute's website (www.igitsarang.ac.in).
Tender Submission Fee	Rs. 1,000.00/- (Rupees One Thousand Only) in the form of Demand Draft in favour of " Director, IGIT Sarang " payable at IGIT Sarang.
Earnest Money Deposit (EMD)	Earnest money of Rs. 30,000.00/- (Rupees Thirty Thousand Only) in the form of Demand Draft in favour of " Director, IGIT Sarang ", payable at IGIT Sarang.
Last Date of Submission of Tender	26.10.2024 up to 12 PM
Opening of Tender and Demo of the quoted model	October 28th, 2024 (Monday) at 11.00 AM in the CDC Room, Administrative Building, IGIT Sarang
Contact Person and Address for enquiry and submission of sealed tender documents	Office of the Superintendent, Brahmos Bhawan, IGIT Sarang, Parjang, Dhenkanal, Odisha, 759146.
Contact Phone Number (s)	6372086191
E-mail Address	superintendentbrahmos@igitsarang.ac.in
Website	www.igitsarang.ac.in



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

Annexure – I

TECHNICAL SPECIFICATION
of Automatic Chapati Making Machine

Required Technical Specification:

Particulars	Specifications	Compliance Yes/No
Machine & Type	Chapati Making Machine (Automatic Model),	
Production Capacity	Approx. 900 or better Chapati per Hour	
Electricity Consumption	Approx. 2.0 KWH to 3.5 Kwh or better	
LPG Consumption	1.25 to 3 Kg Maximum or better	
Material of Contact parts, covers, main frame and Structure	Stainless Steel (SS304) of Acceptable Food Grade	
Pressing Plates	With non-stick coating Food Grade (SS304)	
Conveyor	Stainless Steel of Acceptable Food Grade (SS304:Thk. 3 mm)	
All Contact Parts	SS 304 or better	
All Cover and Gaurd :	SS 304 (Thk. 1.2 mm) or better	
Motor :	0.5 Hp Crompton or better	
Safety & Auto Temperature Controlling System	Fully Covered by (SS304), Digital Temperature Controller with Display of Puffing Temperature by Digital Indicator Meter,	
Running Capacity	24*7 running capacity	



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

Guarantee/ Warranty	<ol style="list-style-type: none">1) Minimum Two (02) Year Onsite Comprehensive OEM Warranty.2) Additional (02) years Standard Warranty on Heavy Duty LPG Gas Burner's beyond the period of initial Two (02) Year Onsite Comprehensive OEM Warranty.3) One Time Free Service Assurance of entire machine in the 3rd year.	
---------------------	--	--



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

ANNEXURE – II(A)

MINIMUM QUALIFICATION REQUIRED FOR BIDDING

- (a) Manufacturers or their authorized **dealers** shall have a minimum 3 (Three) years of experience in supplying quality **Automatic Chapati Making Machine** in an organization of repute (at state or national level) as on tender submission deadline. Name, address/ contact details of the present and past **satisfactory clients** to be provided.
- (b) Experience of having successfully supply of 01 **Automatic Chapati Making Machine** in any Government/Autonomous Bodies/Public Sector Undertakings/ Reputed Private or Government Educational Institutions or Universities during the last 03 (three) years as on the tender submission deadline. Signed certificate or Purchase Order copy from the clients to whom such supplies are being/have been extended must be enclosed with the technical bid
- (c) All bidders should submit along with their tender, copies of the valid Trade license, PAN Card, GSTIN Registration No.
- (d) The Manufacturer should be an ISO certified company.
- (e) A certificate (Affidavit) to be signed by MD / CEO/ Any Authorised person of the company that they haven't been debarred or blacklisted for any services, supplies or products dealing in, by any organizations or educational institute/ university or state/ central government and no criminal case/legal proceeding or industrial dispute is pending or contemplated against them.
- (f) The bidder must submit copy of acknowledgement of Income Tax return for the three financial years 2021-22, 2022-23 and 2023-24.
- (g) **The total financial turnover during the last 3 years ended 31st March 2024, must be at least 50 Lakh or above.**
- (h) **Warranty/Guarantee & On-site skill support:**
- Minimum **Two (02) Year Onsite Comprehensive OEM Warranty** at IGIT Satang.
 - Additional (02) years Standard Warranty on Heavy Duty LPG Gas Burner's beyond the period of initial **Two (02) Year Onsite Comprehensive OEM Warranty** mentioned at g(i) above.
 - The Manufacturer must provide One Time Free Service Assurance of entire machine in the 3rd year on expiry of the Initial period of Two (02) year onsite comprehensive OEM warranty.
 - There must be a provision for additional 03 Years Comprehensive Warranty beyond the period of initial **Two (02) Year Onsite Comprehensive OEM Warranty** mentioned at g (i) above for which yearly payment will be made. However, IGIT Sarang reserves the right to award the additional extended period of comprehensive warranty.

NOTE :

1. Bidders must submit the documentary proof in support of meeting the minimum qualification criteria. Simply an undertaking by the bidder for any item of the criteria shall not suffice the purpose. All documentary proof must be listed on the letterhead of the company.



**INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146**

- 2.** The firm must provide a brief PPT demo of the quoted model at the time of opening of Tender

INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146



TECHNICAL BID DOCUMENT

ANNEXURE – II(B)

Format to be filled by the Manufacturer or Authorised Dealers for submitting Tender For Supply, Installation and training of Automatic Chapati Making Machine at IGIT Sarang

Sr. No.	Description	Compliance with valid documents duly signed & sealed
1.	Name, address and contact details of the Tenderer (Attach details)	
2.	Minimum 3 (Three) years of experience in supplying quality Automatic Chapati Machine in an organization of repute (at state or national level) as on tender submission deadline. Name, address/ contact details of the present and past satisfactory clients to be provided.	
3.	Experience of having successfully supply of 01 (one) Automatic Chapati Making Machine in any Government/Autonomous Bodies/Public Sector Undertakings Reputed Private or Government Educational Institutions or Universities during the last 03 (three) years as on the tender submission deadline. Signed certificate or Purchase Order copy from the clients to whom such supplies are being/have been extended must be enclosed with the technical bid.	
4.a)	Copies of the Valid Trade license,	
4.b)	PAN Card	
4.c)	GSTIN Registration No.	
5.	ISO Certification	
6.	A certificate (Affidavit) to be signed by MD / CEO/ any other authorised person of the company that they haven't been debarred or blacklisted for any services, supplies or products dealing in, by any organizations or educational institute/ university or state/ central government and no criminal case/legal proceeding or industrial dispute is pending or contemplated against them.	
7.	Income Tax return for the three financial years 2021-22, 2022-23 and 2023-24.	
8.	Warranty/Guarantee & On-site skill support with assurance of one time free service in 3 rd year.	
9.	Details of Tender Fee/Bank Draft No., issuing branch and date	
10.	Details of EMD/Bank Draft No., issuing branch and date	

Certified that all above information are correct to the best of my/our information, knowledge and belief.

Dated signature & seal of the OEM/Vendor

NOTE : This is to be submitted in a separate sealed envelope super scribing "TECHNICAL BID", Notice inviting Tender No. **IGIT/PA/508**, Dated: 27th September, 2024 and name of the bidder. All technical documents like literature, catalogues etc., are to be put in the same envelope. Price bid of that company/firm only will be opened which do **technically qualify based on Minimum Qualification Required for bidding as per Annexure II(A)**, for further consideration. Attach all relevant documents duly signed and sealed.



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

Annexure- III

Price- Bid Format

A) Item with minimum Two (02) Years Onsite Comprehensive OEM Warranty.

Item Description	Brand/Model	Basic Price /unit in ₹	GST %	GST Amount/unit in ₹	Other Charges (if Any)	Total (All inclusive) /unit in ₹
1	2	3	4	5	6	7=(3+5+6)
Automatic Chapati Making Machine with minimum Two (02) Years Onsite Comprehensive OEM Warranty.						

B) For additional Comprehensive warranty beyond a period of initial Two (02) Years Onsite Comprehensive OEM Warranty.

Extended warranty	Price in ₹ for 3 rd Year	Price in ₹ for 4 th Year	Price in ₹ for 5 th Year
Price in ₹ for additional 3 (Three) years extended comprehensive warranty (exclusive of Taxes & other charges which will be paid as per Govt. Notification from time to time)			

Note: Evaluation of price bid will be done based on prices in item 'A' only.



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

ANNEXURE – IV

GENERAL TERMS AND CONDITIONS

(1) Important Dates

- **Last Date of Submission of Sealed Bids:** 26th October, 2024 (Saturday) at 12.00 pm at the Office of the Superintendent, Brahmos Bhawan, IGIT Sarang, Parjang, Dhenkanal, Odisha, 759146.
- **Date of opening of the Technical Bids:** October 28th, 2024 (Monday) at 11.00 AM in the CDC Room, Administrative Building, IGIT Sarang
- The firm must provide a brief PPT demo of the quoted model at the time of opening of tender before committee.

(2) **The final decision on the technical specifications indicated in 'Annexure- I' lies with the technical committee.**

(3) **Payment Terms:** (i) 90% Payment on the value of the Order will be released after completion of supply of goods / service as per supply order, installation, commissioning and successful test running, training at the site, due verification and subsequent satisfactory report of the **Brahmos Bhawan**.

(ii) Remaining 10% payment will be released either on completion of Warranty Period or it may be released on receipt of equivalent amount of Bank Guarantee valid 90 days in addition with Warranty period.

No advance/mobilization support, is payable against supply of stores.

In the event of failure to deliver the stores beyond the specified date, liquidated damages @ 1% per month or part thereof in respect of the value of stores will be deducted, subject to a maximum of 5%; alternately the order will be cancelled and the undelivered stores purchased from elsewhere at the risk and expense of the vendor.

(4) **Warranty/Guarantee & On-site skill support: Minimum Two (02) year onsite comprehensive OEM warranty**, including 24x7 supports from the date of successful installation and commissioning. In the event, any spare parts or Machine is found defective or non operative, in terms of its components and features during installation stage, then the machines should be replaced (with same technical specifications or higher) within 72 hours from the date and time of such installation. It is mandatory for OEM/Authorized dealer to provide after sales service and support through their company owned service centre/support and not through any outsourced agency. Automatic Chapati Making Machine shall be attended and repaired within 24 hours from the date and time of initial complaint received from the user. In the event, if Automatic Chapati Making Machine is not attended and repaired within 24 hours for defective or non operative issues, in terms of its components and features, then it is mandatory for the OEM/Authorized dealer or their company owned service centre/support to provide Machine of same capacity as a backup replacement till the time repair work is completed and defective unit is functional. This is applicable from the date of installation to the tenure of the warranty/guarantee period. The OEMs/Authorized dealer must attach certificate about their after sales and service facilities, escalation support for on-call service or station engineer etc. It is mandatory on OEMs/Authorized dealer to provide Full name, Mobile No., E-mail I.D. of Service Co-ordinator Head.



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

- (5) **Delivery of Stores:** The stores to be supplied within 21 days from the date of issue of the Purchase Order. Way Bill may be issued to the vendor within Ten(10) days after receipt of the way bill request and proforma invoice (PI).
- (6) **Tender Fee:** An amount of Rs.1,000.00 (Rupees One thousand only) as tender fee (non refundable) is to be paid. The payment shall be made by Demand Draft from any Nationalized Bank and paid in favour of “**Director, IGIT Sarang**”, payable at IGIT Sarang. **Bids without Tender Fee will not be accepted. This should be enclosed separately in an envelope and stapled with the Technical Bid document.**
- (7) **Earnest Money Deposit (EMD):** An amount of Rs. 30,000.00 (Rupees Thirty Thousand only) in the form of Demand Draft be enclosed along with the bid. The E.M.D. shall be from any Nationalized Bank and to be drawn in favour of “**Director, IGIT Sarang**”, payable at IGIT Sarang. The validity of the EMD should be 3 (three) months from the date of issue. **Any bid without EMD will not be considered.** This will be refunded to the unsuccessful vendors once the process of technical and price bid opening is complete. The EMD of vendor getting the purchase order will be retained and returned six months after successful completion of the work, to be treated as security deposit. No interest is payable on refunds. EMD shall be forfeited if the selected vendor accepts the supply order, but is unable to execute the same. **E.M.D. should be enclosed separately in an envelope and stapled with the Technical Bid document.**
- (8) **Price:** The price shall be **quoted in Indian Rupees only**, on free delivery at IGIT Sarang. This shall be inclusive of all charges, and **summary** of total cost to be indicated.
- (9) **Bid: Technical Bid and Price Bid** should be submitted in two separate sealed envelopes quoting reference number on the top of the envelope. Tender Fee and EMD should be enclosed with the Technical Bid documents, in separate sealed envelopes, stapled with the packet containing Technical Bid documents. **The OEMs may bid directly, or their other authorized dealers/ vendors on behalf of OEM, original authorization certificate from OEM is required to be enclosed.**
- (10) **Acceptance of Tender:** The Authority of IGIT Sarang reserves the right to reject any or the entire tender bids received without assigning any reason thereof.
- (11) **Extra Features:** If the bidder provides any other extra features on the Technical Specification which are not mentioned in the tender product specifications, then that shall be highlighted in clear terms, with documentary evidence/literature.
- (12) **Compliance List:** The proposal be properly indexed and a compliance list against the technical specifications should be provided.
- (13) **Service: The Manufacturer must provide One Time Free Service Assurance beyond the period of Minimum Two (02) year onsite comprehensive OEM warranty.** Response Time should be less than 3 (three) hours on the same business day. Minimum 95% annualized uptime is to be maintained throughout the warranty period. **There must be one company engineer who should be assigned to attend/handle the calls of Brahmos Bhawan, IGIT Sarang.** The said deputed Engineer from the OEM/Vendor must ensure quality of services, and shall have



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

an experience in the relevant field and must be in the payroll of the OEM/Vendor.

- (14) **Installation, Commissioning and Training** : Free of cost at IGIT Sarang. The manufacturer must ensure timely installation of the **Automatic** Chapati Making Machine with necessary support to the indenters, as per details and lists to be made available by the **Brahmos Bhawan Hostel, IGIT Sarang within Seven (07) days from the date of supply of the Automatic Chapati Making Machine.**
- (15) Accessories if any related to Electrical, Civil, Water Works e.t.c. shall be made available by the same Manufacturer or their Authorized **dealer** or their company owned service centre/ support with No Extra charges to IGIT Sarang.
- (16) The Manufacturer should be an ISO certified company with due credits to energy conservation and green earth compliance.
- (17) **Conditional Offer** will not be accepted.
- (18) **Period of Validity:** Bids shall remain valid for acceptance for a period of 90 days from the date of opening of the price bid.
- (19) The benefit of downward prices (revision on account of budget/financial policy, tax revision, etc.) should be given to IGIT Sarang by the selected Manufacturer/vendor.
- (20) **Past Performance of the Bidders will be judged at the time of Technical Evaluation.**
- (21) **The Institute does not bind** itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Technical Evaluation Committee of the Institute.
- (22) **All tenders are to** be submitted or handed over to the Office of the Superintendent, Brahmos Bhawan, IGIT Sarang, Parjang, Dhenkanal, Odisha, 759146., and acknowledgement to be obtained. The bids (technical and price bids) once submitted shall be the property of the Institute and shall not be returned to the vendor in future. Signed copy of the tender document, with company seal, agreeing to the terms & conditions and declaration must be submitted. **The person/officer signing** the tender/bid documents should be delegated with an appropriate Power of Attorney (duly endorsed by a Notary Public) by the Chief Executive Office/Managing Director of the Company to sign such documents.
- (23) **Opening of Price Bids:** The Price Bid(s) of only those vendor(s) who are found technically qualified will be opened and the same will be opened before the technically qualified vendor(s) or their authorized representatives.
- (24) Tenderer or his/her authorized representative (with proper authorization letter for opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical Bids/Price Bids.
- (25) **IMPORTANT**

1. The firm must provide a demo of the quoted model at the time of opening of tender before



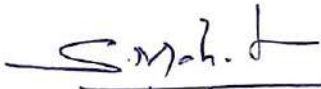
INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

committee.

2. A bid submitted with false information will not only be rejected but also the OEM/vendor will be debarred from participation in future tendering process.
3. The OEMs or their authorized dealers need to submit a certificate during opening of technical bids that they are not currently debarred or blacklisted in IGIT Sarang for any supplies, products or services, or at present in any national organization or educational institute/university.
4. In case of any dispute, the decision of the Director of this Institute shall be final and binding on the bidders.
5. For any query pertaining to this bid document, correspondence be addressed to

Office of the Superintendent, Brahmos Bhawan,
IGIT Sarang, Parjang, Dhenkanal, Odisha, 759146.
[Ph: 6372086191]

6. In case the due date for opening tender happens to be a holiday, the same will be accepted on the next working day. The timings will however remain unchanged. Please Note that the Institute remains closed during Saturdays & Sundays.


27/09/2024
Director
IGIT Sarang
Indira Gandhi Institute of Technology
Sarang, Dist. Dhenkanal



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DIST.: DHENKANAL, ODISHA. PIN -
759146

Annexure- V

DECLARATION

- a. I, _____ Son/Daughter of Shri _____
_____ Proprietor/partner/CEO/MD/Director/
Authorized Signatory of M/s _____ am
competent to sign this declaration and execute this tender document.
- b. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
- c. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
- d. I/ we/ am, are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
- e. Each page of the tender document and papers submitted by my Company is authenticated, sealed and signed, and I take full responsibility for the entire documents submitted.

Signature of the Authorized Person

Date : _____

Full Name : _____

Place : _____

Company Seal : _____