



INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
SARANG-759146  
DIST-DHENKANAL (ODISHA)  
Ph : (06768) 267115

Dated:16/08/2019

No.IGIT/Print/Sty -944

QUOTATION CALL NOTICE

To

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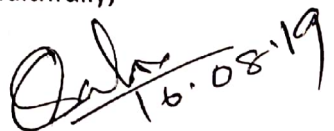
Dear Sir

Sealed quotations are invited for the works mentioned below on or before <sup>21st</sup> 20 August, 2019. Quotation number and date should be superscribed on the sealed envelope and sent by Speed Post to the Registrar, INDIRA GANGHI INSTITUTE OF TECHNOLOGY, SARANG-759146.

Quotations received after the due date or without seal shall not be considered. The work will have to be completed within 10 days from the date of placing order unless otherwise directed, failing which the purchase order is liable to be cancelled.

The terms of delivery along with any extra charges such as sales Tax/GST etc. and mode of payment should be indicated clearly in the quotation.

Yours faithfully,

  
**REGISTRAR**

Sl.No	ITEM	Specification	Quantity	Remarks
1	Students Attendance sheet	Best quality	5000 Nos	
2	File Board	Best quality	500 Nos	
3	Fly Leaf	Best quality	2500 Nos	
4	Note sheet	Best quality	3000 Nos	
5	Student Feedback form	Best quality	5000 Nos	
6	Envelope (Medium)	Best quality	3000 Nos	
7	Envelope Laminated A/4	Best quality	500 Nos	

R.T.A

8	C.L.form	Best quality	3000 Nos	
9	Cash book (100 pages)	Best quality	30 Nos	
10	Cash book (400 pages)	Best quality	10 Nos	
11	T.A. bill form	Best quality	3000 Nos	
	(Sample may please be seen from the Establishment section)			

Copy to :- Professor-in-charge Institute website for kind information. He is requested to kindly upload in the Institute website.