

INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG-759146, DIST: Dhenkanal, Odisha

Ref. No. IGIT/ CDC-02 / 164

Date: 25/08/2022

Call for Quotation

Dear Sir,

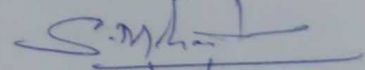
Sealed quotations in company letter head are invited from Original Equipment Manufacturer / Authorized Distributor / Authorized Dealer for the articles mentioned below on or before 06.09.2022 (4.30 PM). **Quotation number and date should be superscribed on the sealed envelope** and sent by Registered post / speed post / Postal Service to DIRECTOR, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG-759146, DIST: DHENKANAL, ODISHA, INDIA.

Quotation received after the due date, or without seal shall not be considered. The materials will have to be delivered within 30 days from the date of placing order unless otherwise directed failing which the purchase order is liable to be cancelled. The Appendix-I & II should be submitted mandatorily along with other required documents.

Photocopy of valid authorization certificate, PAN/TIN card and GST registration are also required to be enclosed. The terms of delivery along with any extra charges e.g. GST etc. & mode of payment should be indicated clearly in the quotation. Payment shall be made after successful installation. The material will be delivered to IGIT Sarang on FOR basis. The bidder should submit the manuals with the quotation.

OPENING OF QUOTATION : 06.09.2022 (5.00 PM)

Yours faithfully,


25/08/2022

DIRECTOR
IGIT SARANG

C.C :

1. Professor-in-Charge, Website for upload in IGIT Website.

CONDITIONS

- i) In case, after Pre-bid meeting (wherever applicable) any modification(s) / addition(s) / deletion(s) or any alternation in the requirement(s) / specification(s) etc. is required, the same will be placed on the IGIT website-www.igitsarang.ac.in, therefore, all the bidders are advised to visit our website before filling / submitted their Quotations.
- ii) The offered rates will be valid initially for a period of one year. The Institute can place repeat order on same terms & conditions within this period.
- iii) Acceptance of Quotation will be intimated to the successful Quotation through a Letter of Intent (LOI) duly signed by the authorized signatory of the institution.
- v) This Quotation is valid up to 180 days from the issue of quotation notification.
- vi) The supplier will provide one year on site guarantee, and under guarantee period all the damages items shall be repaired / replaced by the supplier at their cost and risk.
- vii) IGIT's officials can visit the work place of successful bidder and can review the progress of work and can instruct regarding quality aspect.
- ix) The rates quoted by the bidder shall be complete for supply and installing of the finished items as per the specification(s) and shall be inclusive of all applicable tax, duty(ies) loading, unloading, packing, transportation to IGIT, sarang installation etc. and nothing extra / additional shall be payable on these rates.
- xi) Conditional Quotation will not be accepted.
- xii) Successful bidder will be required to submit schedule of activities to complete the work order (day wise/Date wise) with technical bid document.
- xiii) The supplier has to ensure the rectification of defects within three days of the complaint during the period of guarantee.
- xiv) AMC charges will be mentioned in the Quotation.
- xv) The Quotationer is required to submit one year on site Guaranty i.e. to replace, the damaged equipments during the guarantee period or repair.
- xvi) The authority reserves the right to accept or cancel any or all Quotations without assigning any reason there-of.
- xviii) All items should Certify ISO standard or any other recommended standard.**

APPENDIX-I

Sl. No.	ITEM	No. of Users required	Quoted rate per user should be mentioned (Excluding of all taxes)	GST
1.	Requirements for Learning Materials System for Training & Placement activities of students	400 Nos.		

SIGNATURE OF QUOTATIONER WITH SEAL AND DATE

Apart from above, the service providers shall be governed by the following terms and conditions.

1. The rates are to be clearly mentioned in the quotation as per one student excluding all taxes.
2. Similar three work order / Invoice received of the last three years from Educational Institutions is to be provided along with the Quotation.
3. All the above quantity is to be billed as per the actual candidates Login submitted by the T & P Cell.

(Note: Organization may call for any type of queries to the Department of Training & Placement, IGIT Sarang)

Appendix-II

Requirements for Learning Materials System for students

We require a web based preparation module in learning new concepts about Training & Placement activities. Put tick marks in the YES option. The details of requirements are mentioned herewith.

1. Link for Drive Update Video	YES
2. Link for the Syllabus Video of different firms	YES
3. Link for Coding Preparations Video	YES
4. Link for one of Interview Preparations Video	YES
5. Off Campus Job Opportunities	YES
6. Foundation courses provision to the students	YES
7. Access to daily live classes	YES
8. Certifications for completed skilled based courses	YES
9. Previous papers for various companies	YES
10. Powerful Ways to Update the Resume	YES
11. Access all videos anytime anywhere	YES
12. All previous papers / mock tests / Quizzes	YES

SIGNATURE OF QUOTATIONER WITH SEAL AND DATE