

INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
DEPARTMENT OF TRAINING & PLACEMENT CELL  
SARANG-759146, DIST: Dhenkanal, Odisha

Ref. No. IGIT/CDC/ 71

Date: 12/04/2022

Call for Quotation

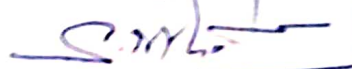
Dear Sir,

Sealed quotations on company letterhead are invited from Authorized Organizations for the articles mentioned below on or before 19.04.2022 (4.30 PM). Quotation number and date should be superscribed on the sealed envelope and sent by Registered post/speed post/ postal services to Director, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG-759146, DIST: DHENKANAL, ODISHA, INDIA.

The quotation received after the due date, or without a seal shall not be considered. Photocopy of the valid authorization certificate, PAN, and GST registration is also required to be enclosed. The terms of delivery along with any extra charges e.g.GST etc. & mode of payment should be indicated clearly in the quotation. The bidder should submit the catalogue with the quotation.

Quotation Opening Time: 19.04.2022 , 5.00 PM

Yours faithfully,

  
12/04/2022  
Director  
IGIT, SARANG

C.C to: -

1. Professor I/C Website for uploading the quotation in IGIT website.

**Quotation for appointment of Professional Organization for  
Online Notice system**

Sl. no	Description of materials	Amount per month	GST %	Total Amount
1	Service contract for Online Notice Generation system for a period of three months			
	Grand Total			

The GST % (if any) should be clearly mentioned in the Quotation.

SIGNATURE OF QUOTATIONER WITH SEAL AND DATE

## CONDITIONS

- i. In case, after Pre-bid meeting (wherever applicable) any modification(s) / addition(s) / deletion(s) or any alternation in the requirement(s) etc. is required, the same will be placed on the IGIT website-www.igitsarang.ac.in, therefore, all the bidders are advised to visit our website before filling / submitted their Quotations.
- ii. The offered rates will be valid initially for a period of one year. The Institute can place repeat order on same terms & conditions within this period.
- iii. Acceptance of Quotation will be intimated to the successful Firm through a Letter of Intent (LOI) duly signed by the authorized signatory of the institution.
- iv. This Quotation is valid up to 180 days from the issue of quotation notification.
- v. IGIT's officials can review the progress of work and can instruct regarding quality aspect.
- vi. The rates quoted by the bidder should be a complete package of training programme inclusive of all applicable tax, duty(ies), transportation to IGIT, sarang and nothing extra / additional shall be payable on these rates.
- vii. Conditional Quotation will not be accepted.
- viii. Successful bidder will be required to submit schedule of activities to complete the work order (day wise/Date wise) with technical bid document.
- ix. The authority reserves the right to accept or cancel any or all Quotations without assigning any reason there-of.
- x. The bidder may add the purchase order received from any organization in this aspect.