

INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG-759146, DIST: Dhenkanal, Odisha

Ref. No. IGIT/ BAS/06

Date: 28/01/2020

Call for Quotation

Dear Sir,

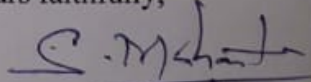
Sealed quotations in company letter head are invited from Original Equipment Manufacturer / Authorized Distributor / Authorized Dealer / Supplier for the articles mentioned below on or before 07.02.2020 (4.30 PM). **Quotation number and date should be superscribed on the sealed envelope** and sent by Registered post / speed post / Postal Service to DIRECTOR, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG-759146, DIST: DHENKANAL, ODISHA, INDIA.

Quotation received after the due date, or without seal shall not be considered. The materials will have to be delivered within 30 days from the date of placing order unless otherwise directed failing which the purchase order is liable to be cancelled.

Photocopy of valid authorization certificate, PAN/TIN card and GST registration are also required to be enclosed. The terms of delivery along with any extra charges e.g. GST etc. & mode of payment should be indicated clearly in the quotation. Payment shall be made after successful installation. The material will be delivered to IGIT Sarang on FOR basis. The bidder should submit the manuals with the quotation.

OPENING OF QUOTATION 07.02.2020 (5.00 PM)

Yours faithfully,


28/01/2020

**DIRECTOR
IGIT SARANG**

C.C :

1. Professor-in-Charge, Website for upload in IGIT Website.

Sl. No.	ITEM	SPECIFICATION	QUANTITY	Quoted rate (Excluding of all taxes)	GST	
1.	Biometric Attendance Device (Thumb based)	Processor Speed (MHz) : 1000	06			
		RAM (GB) : 1				
		Network Connectivity				
		Wifi 802.11b/g/n				
		On Site Warranty : 1 year				
		Embedded Linux Based Biometric Attendance System				
		Screen Size (Inch) : 5				
		Processor Speed (MHz) : 1000				
		Internal storage (GB) : 4				
		USB Port (Numbers) :1				
		Micro USB Port : 1				
		Battery Back up : yes				
		Network Connectivity : Wifi 802.11b/g/n				
		GPRS : yes				
Iron frame						
2.	Face Reader Biometric Attendance Device	Face Recognition Technology : Local Server Based	03			
		Type of Face Recognition Biometric Attendance System : Embedded Linux Based				
		Face Storage Capacity : 5000				
		Screen Resolution : 800 x 600				
		Processor Speed (GHz) : 1				
		RAM : 256 megabyte				
		Storage : 1024 megabyte				
		Identify Mode : Face and Fingerprint Both				
		On Site OEM Warranty (Year) : 1				
		Maximum Attendance Log : 300000				
		Screen Size (Minimum) : 4				
		Screen Type : Touch				
		Number of USB Ports : 1				
		3.				Attendance system software with source code
Access Type	Multiplatform					
Platform	Online / Offline					
Application Features: Multi user login system.	PHP and MySQL					

		<p>User can login through their Email id and password. Application is cloud based anywhere user can login. Internet connection is required to access the application. Automatic update on number of days worked according to Attendance. Biometric Device supported</p>				
		<p>Access User Type : Administrator Account (All Privileges)</p> <p>Employee Account (Own details and Apply Leave)</p> <p>1. Student Account (Own details and Apply Leave)</p>				
		<p>Organization Details</p>	<p>1. Manage Multiple Unit 2. Manage Biometrics Device</p>			
		<p>Employee / Student Management : Division Setup Department Setup Designation Setup Grade Setup Add Employee/Student Details (Personal, Educational and Document upload) Manage Employee / Student details Single Employee / Student complete details Manage Employee / Student Exit Details</p>				
		<p>Working Day Policy :</p> <p>1. Manage Shift 2. Default Shift Assign 3. Mange Holiday</p>				
		<p>Attendance & Leave :</p> <p>1. Employee / Student Attendance day wise 2. Employee / Student Attendance Monthly Input 3. Upload Bulk Attendance through excel sheet 4. Verify Upload Attendance 5. Manage Applied Leave 6. Manage Earning Leave 7. Initiate Department Transfer 8. Manage Department Transfer 9. Approve Department Transfer 10. Default Shift Assign 11. Mange Holiday 12. Employee / Student Performance (Complete monthly Attendance with Present,</p>				

		Absent, Half Day, Leave, Week off and General Holiday report)			
		User Management 1. Add User to application (Employee / Student / Admin User) 2. Manage User 3. Change Password 4. Login Details			
		Reports 1. Monthly attendance statement (Attendance Breakup – Opening Balance & Closing Balance) : Financial Year / Unit / Division / Employee / Monthly 2. Yearly Leave Register : Financial Year / Unit / Division / Employee / Monthly 3. Employee / Student Master Data Report : Unit / Division / Employee / Status 4. MIS Report for New Joined : Financial Year / Unit / Division / Employee / Student / Monthly 5. MIS Report Left Employee / Student : Financial Year / Unit / Division / Employee / Student / Monthly 6. Transfer Report From – To Location : Financial Year / Unit / Division / Employee / Student / Monthly			
4	LAPTOP	Processor Description : Intel Core i3, Operating System (Factory Pre-Loaded)Windows 10 Professional, RAM Size (GB) : 4, RAM Expandability up to (using spare DIMM Slots in GB)32, Type of Drives used to populate the Internal Bays HDD, Total HDD Capacity (GB)1000, Display Type Non Touch, Display Size (Inch)14, On Site Warranty (Year)1	01		

SIGNATURE OF QUOTATIONER WITH SEAL AND DATE

CONDITIONS

- i) In case, after Pre-bid meeting (wherever applicable) any modification(s) / addition(s) / deletion(s) or any alternation in the requirement(s) / specification(s) etc. is required, the same will be placed on the IGIT website-www.igitsarang.ac.in, therefore, all the bidders are advised to visit our website before filling / submitted their Quotations.
- ii) The offered rates will be valid initially for a period of one year. The Institute can place repeat order on same terms & conditions within this period.
- iii) Acceptance of Quotation will be intimated to the successful Quotation through a Letter of Intent (LOI) duly signed by the authorized signatory of the institution.
- v) This Quotation is valid up to 180 days from the issue of quotation notification.
- vi) The supplier will provide one year on site guarantee, and under guarantee period all the damages items shall be repaired / replaced by the supplier at their cost and risk.
- vii) IGIT's officials can visit the work place of successful bidder and can review the progress of work and can instruct regarding quality aspect.
- ix) The rates quoted by the bidder shall be complete for supply and installing of the finished items as per the specification(s) and shall be inclusive of all applicable tax, duty(ies) loading, unloading, packing, transportation to IGIT, sarang installation etc. and nothing extra / additional shall be payable on these rates.
- xi) Conditional Quotation will not be accepted.
- xii) Successful bidder will be required to submit schedule of activities to complete the work order (day wise/Date wise) with technical bid document.
- xiii) The supplier has to ensure the rectification of defects within three days of the complaint during the period of guarantee.
- xiv) AMC charges will be mentioned in the Quotation.
- xv) The Quotationer is required to submit one year on site Guaranty i.e. to replace, the damaged equipments during the guarantee period or repair.
- xvi) The authority reserves the right to accept or cancel any or all Quotations without assigning any reason there-of.
- xviii) All items should Certify ISO standard or any other recommended standard.**