



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DHENKANAL-759146
(An Autonomous Institute of Govt. of Odisha)

NO.IGIT/Estt- 848

Date-14/10/2022

QUOTATION CALL NOTICE

Sealed quotations are invited from the registered firms for supply of towels to IGIT, Sarang. The details of requirement and last date of submission of seal quotations is available in the Institute website www.igitsarang.ac.in.

Sd/-
DIRECTOR

Copy to: 1) Prof, G.Ghosh, Asst. Prof. Mechanical Engg., I/c website for information and necessary action.

INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DHENKANAL-759146
(An Autonomous Institute of Govt. of Odisha)

No.IGIT/ Estt- 849

Date- 14/10/2022

QUOTATION CALL NOTICE

Sealed quotations in letter pad are invited from the intending Registered Firms/Suppliers having valid GSTIN under OGST Act 2017 and PAN for supply of 600 nos of Towels (30"x60") for official use of IGIT, Sarang. The quotations should reach to the undersigned latest by 04.11.2022 through registered post. The quotations shall be opened in presence of quotationers or their authorized representative. The Quotations received incomplete or after the scheduled date and time shall be summarily rejected. The towel will be embodied the institute name IGIT, SARANG in the bottom of the towels.

The quotationer must submit two bids separately i.e. "Technical Bid" and "Financial Bid" in two separate envelopes. **The Technical Bid and the Financial Bid should be sealed by the bidder in separate covers duly superscribed as 'Technical Bid' and 'Financial Bid' respectively.** Both these sealed covers are to be put in a bigger envelope which should also be sealed and duly superscribed "Quotations for Towels".

Technical Bid should contain following documents.

1. Registration Certificate for the firm / supplier
2. GST Registration Certificate
3. Copy of PAN
4. Copy of Up to date GST Return (GSTR 3B)
5. IT Return (2021-22,2020-21)
6. EMD of Rs. 5000/- in shape of Bank Draft in favour of Principal INDIRA GANDHI INSTITUTE OF TECHNOLOGY SARANG.
7. Address and contact details of firm.

Financial Bid should contain the price of Towel in the prescribed format per unit/packet of supply. All prices should be inclusive of taxes.

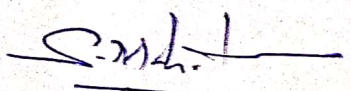
FORMAT FOR OFFER (FINANCIAL BID)

Name of the Firm:

(With full particulars)

Sl.N o.	Item	Make / Model	Specification if any	Unit pack	Unit price (In. Rs.)	Remarks

The Technical Bid will be opened on 07.11.2022 at 10 .00 A.M in the Office of Registrar, IGIT, Sarang. On qualifying in the Technical Bids, the Financial Bid will be opened on the same day at 11.30 A.M. Those who do not qualify in the technical bid their financial bid will not be opened. The authority reserves the right to reject any or all quotations without assigning any reasons thereof. Sample copy of the towel shall be placed before the undersigned before submission of quotations


14/10/2022
DIRECTOR