



INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG
DHENKANAL, ODISHA-759146
(An Autonomous Institute of Govt. of Odisha)
Alumni Association

No. IGIT/AA/ 57

Date: 08.07.26

Call for Quotation

Dear Sir,

Sealed quotations are invited from the registered supplier/contractor having valid PAN, GST for the following work/supply of material noted below on or before Dt. 23.07.26 up to 12.30 AM. Quotation number and date should be superscribed on the sealed envelope and sent to the Secretary, Alumni Association, Indira Gandhi Institute of Technology, Sarang-759146, Dist-Dhenkanal, Odisha, India.

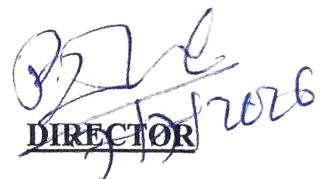
Name of the work: Purchase of Computer/UPS/

Sl No	Description	Unit	Rate excluding GST	GST	Total cost in Rs
1	HP ALL IN ONE DESKTOP: i5 processor/Latest processor, 13th Generation / 16GB RAM / 1TB SSD/WIN11 Professional/MS Office preloaded (included)/24"/Wireless Keyboard & Mouse/USB3.0/Wi-Fi/Bluetooth, 3-year warranty	1			
2	Desktop Computer: 13th Generation Intel® Core™ i3 processor/Latest processor i5, Windows 11 Professional, 8 GB DDR4-2666 MHz RAM (1 x 8 GB) single channel, 512 GB PCIe® NVMe™ M.2 SSD, MS office preloaded (included)-2021, Monitor (22 inch inch), Wired keyboard with rupee symbol, mouse, USB 3.0, wifi, Bluetooth, 3 year warranty	1			
3	UPS (360 watts/600 VA/three battery backed up and surge protected 6A, 2/3 pin output indian power socket)	2			

Quotations received after the due date or without the seal shall not be considered. The work should be completed within 15 days of the work order's issue date. A photocopy of a valid authorization certificate, PAN/TIN card, and GST registration certificate must also be enclosed. Payment shall be made after successful completion of the work.

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Opening of quotation: 24.07.26 (Time: 10.30 AM)


DIRECTOR

CONDITIONS

1. The materials should be dispatched/delivered to the Principal, Indira Gandhi Institute of Technology, Sarang, (Parjang) Dhenkanal, F.O.R. Destination **IGIT SARANG** within 15 DAYS of issue of this order. If it fails to be completed within the due period for the supply of the items, the PO may be treated as cancelled.
2. The materials are to be carefully packed and insured against breakage, pilferage, and losses during transit.
3. Rates as per your quotation / as per the manufacturer's price list should be furnished with the usual discount admissible to educational institutions.
4. GST may be charged extra if payable as per the rules. The institute is an educational institution, and the materials purchased are solely for the purpose of imparting education and conducting research. Central sales tax may be charged at the concessional rate, provided the necessary declaration is furnished, if required.
5. Inspection of goods before delivery shall be allowed to our representatives, if required.
6. Defective suppliers will be rejected and returned at the cost of the suppliers.
7. The suppliers will stand guarantee for a period of 12 months against all manufacturing defects, and during the guarantee period, all repairs/replacements will be free at their cost.
8. Payment will be made by NEFT/RTGS through State Bank of India, IGIT, SARANG. Full payment will be made on receipt of materials in good condition, verification, and successful testing.
9. Claims on account of insurance, packing and forwarding, and surcharges, if payable, should always be supported with vouchers and receipts, without which claims are liable to be rejected.
10. Bill prepared in triplicate should be submitted to the Principal, Indira Gandhi Institute of Technology, Sarang, Dhenkanal
11. Any legal disputes pertaining to this purchase order will be subject to the jurisdiction of the Kamakhya Nagar Court, Odisha.
12. All correspondences arising out of this order should be addressed to the Principal, Indira Gandhi Institute of Technology, Sarang, attention of the Secretary, Alumni Association, noting the number and date of the order.