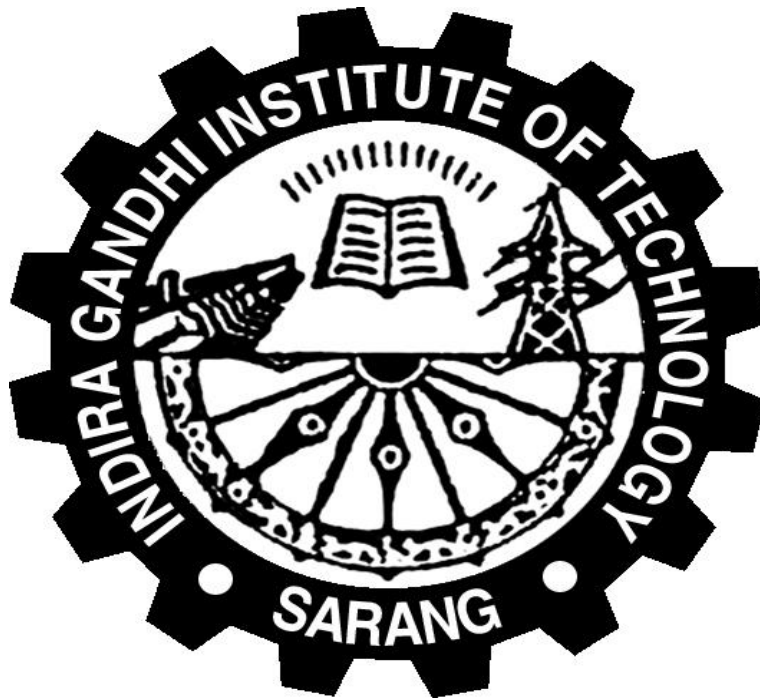


INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, Dhenkanal -759146



Tender call notice for supply of **Instruments and Equipments**
for Health Centre, IGIT, SARANG

TENDER CALL NOTICE

No.IGIT/Estt-811

Dt-24/08/2023

Sealed tenders in two bid system (Technical and Financial) are invited from OEM/registered firms /authorized distributors/dealers / suppliers having valid GST registration / PAN/ TIN clearance for supply of instruments and equipments for Health Centre, I.G.I.T. Sarang, Dhenkanal. The interested eligible parties may collect the details list of specifications and other related documents available on our website : www.igitsarang.ac.in from **Dt:25.08.2023**.

The bidders should submit two separate sealed envelopes i.e. one for Technical Bid and another for Financial Bid and to be kept in a single envelope which should be superscribed with **“SUPPLY OF INSTRUMENTS AND EQUIPMENTS for HEALTH CENTRE, I G I T, SARANG** on or before **Dt. 26.09.2023 (4.30 P.M)**. In the event of the date being declared as a holiday, the due date of submission and opening of bids will be the next working day. Any tender received after the due date and time will be rejected. The sealed tenders will be received by speed/ registered post only. The authority is not responsible for any postal delay. The said tenders will be opened in the office of the Registrar in presence of the bidders or their authorized representatives. They have to pay a non-refundable fee of Rs 2000/- (Rupees Two Thousand only) in the shape of account payee demand draft in favour of **“ PRINCIPAL, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG”** payable at SBI, IGIT,Sarang. **The bidders will quote their rates in all items (from Sl. No. 1 to 18) specified at Annexure-I at page 08 to 09. Any deviation of the above instruction, the bid shall be rejected.**The tender invited vide Notice No. IGIT/Estt/614 Dt. 03.07.2023 has been cancelled.

The authority has the right to reject/cancel any/all tenders without assigning any reasons thereof.

Sd/-
DIRECTOR
IGIT, SARANG

Date and Time Availability of Tender Document at IGIT Sarang Website	: Dt.25.08.2023
Last Date and time of submission of Tender	: Dt.26.09.2023 (4.30 P.M.)
Cost of the tender fee	: Rs. 2000/-
EMD	: Rs. 5300/-
Opening of Tender (Technical Bid)	: Dt. 04.10.2023 (10 A.M.)
Opening of Tender (Financial Bid)	: Dt. 04.10.2023 (3 P.M.)

NOTICE INVITING TENDER

The Part- I (Technical bid) shall contain Bank draft for earnest money ,tender fee and other documents as noted in the tender call notice. The Part- I (Technical bid) without a bank draft for earnest money shall be rejected outright. The Part-I (Technical bid) shall be evaluated in accordance with qualification criteria for short-listing the tenderers as prescribed in the tender document. The Part- II (Financial bid) will be opened in due date as noted.

Part -I (superscribing Technical bid)

The Technical bid is the technical specifications, compliance to the specifications detailed in the tender. Checklist for Technical Bid, supporting documents such as certificate of incorporation, copy of PAN, GST certificate, work order copy/ experience certificates, IT returns for last 3 years, audited account statements, Vendors profile and other requisite documents should be enclosed. Bank Draft for earnest money will be kept in a separate envelope marked as 'EMD' and be placed within this envelope.

Part -II (superscribing Financial Bid)

1. The Financial bid (Annexure-II) shall give detailed price in INR of **the instruments and equipments** with taxes and other work as per the pro-forma enclosed.
2. IGIT, Sarang shall not be liable for any expenses incurred by the Vendor in preparing the bid documents for this tender or for any correspondence or for any negotiations associated with the award of a contract.

Late Application: Any application, received after the last date and time i.e. **Dt. 26.09.2023 (4.30 P.M)** shall not be accepted. Applications received after the last date shall be summarily rejected. The completed application shall be submitted in a sealed cover superscribed with the title **“SUPPLY OF INSTRUMENTS AND EQUIPMENTS”** to the address given below by registered/ speed post only, **DIRECTOR, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG, DHENKANAL, ODISHA 759146.**

The tender document, instruction to Vendor, other detailed terms and conditions can be downloaded from the website: <http://www.igitsarang.ac.in>.

Important Details:

The document is prepared by IGIT, Sarang. It should not be reused or used in any form either fully or partially by any other organization or firm.

The information provided by the Vendors in response to this tender document shall become property of IGIT, Sarang and shall not be returned.

ELIGIBILITY CRITERIA:

Those who fulfill the following criteria are eligible to participate in the tender.

1. The tenderer must be a reputed manufacturer/Authorized Distributor. Manufacturers should provide all documents relating to their manufacturing capabilities and the brand should be a registered trade mark. Authorized Distributors should produce authorization certificate from the original manufacturer for this tender.
2. The tenders will be received through Regd. Post / Speed Post only.
3. Any tender received after the due date & time will be rejected.
4. Tender document fee of Rs. 2000/- in shape of Demand Draft in favour of **“PRINCIPAL, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG”** payable at SBI, IGIT, Sarang. to be enclosed with tender paper which is non-refundable.
5. An Account Payee Demand Draft for Rs.5300/- (Rupees Five Thousand Three hundred only) as E.M.D. Money in favour of **“ PRINCIPAL, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG”** payable at SBI, IGIT, Sarang. to be enclosed with tender paper for those who apply for Medicines & Medical Consumables which will be returned to the unsuccessful Bidder and D.D of successful Bidders will be returned after completion of one year.
6. The bidder should mention service provided to any government/ public Sector enterprises in last three years i.e.2019-20,2020-21, 2021-22.
7. The tenderer must have cleared Sales Tax and Income Tax payment up- to-date. Attested copies of Sales Tax Clearance Certificate or non-assessment certificate from the concerned Sales Tax Authority valid up- to-date and attested copy of Income Tax Clearance Certificate or non-assessment certificate, GST certificates from the competent authority, PAN Number must be enclosed along with the tender document.
8. The bidder must have ISO Certification.
9. The net worth of the vendor should be certified from a registered Chartered Accountant shall be submitted.
10. The Vendor should not be blacklisted. Declaration in this regard shall be submitted by the vendor.

11. If the vendor is found guilty or any discrepancies in the submitted tender documents, the tender will be rejected and the vendor shall be blacklisted.
12. The offered rates will be valid initially for a period of one year.
13. **The bidder should submit the model details with manuals against each item in the technical bid as mentioned in Annexure-I, otherwise the bid shall be rejected.**

TERMS AND CONDITIONS

1. The bids should be type written or computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission.
2. The tenderer should be a registered firm under GST.
3. The rate should be quoted in every item which are exclusive of all taxes and the manual should be provided against each items.
4. The rates quoted by the bidder should be completed for supply of the finished items as per the specification(s) and shall be inclusive of all applicable tax, loading,unloading,packing,transportation to IGIT,sarang and installation and nothing extra/additional shall be payable on these rates.
5. Any conditional tender will not be accepted.
6. In case of Distributor participating in tender process, they have to furnish Manufacturer's authorization in the tender.
7. The Manufacturer of Instruments & Equipments must be ISO & CE Certified Organization.
8. No advance payment will be made against execution of order. The required items procured in credit basis against different orders and payment will be made on submission of bills in triplicate to the undersigned. The institute shall make all payments through NEFT in Indian rupees. Necessary bank mandate detailing bank account number etc. shall be submitted by the vendor after execution of agreement.
9. **The Bidders are directed to supply the instruments and equipments as per the specification mentioned in Annexure-I at page 08 to 09.**
10. The rate should be valid upto one year from the of finalization of the tender.
11. All items should be I.S.I standard.
12. Inspection of goods before delivery shall be allowed to our representative.
13. The materials are to be carefully packed and ensured against breakage / pilferage and losses during transit.
14. Defective supplies will be rejected and returned at the cost of suppliers.

15. The supplier has to ensure the rectification of defects within **seven days** of the complaint during the period of warranty.
16. **The warranty period for all the instruments and equipments must have for two years. If any instruments and equipments is not having such warranty period ,the tenderer should provide the above said warranty period and the difference amount to cover the warranty will be paid by the institute.**
17. Selection of items may be followed by selection of samples as per given specification where ever necessary.
18. Proof of compliance with IEC Certificate -Medical Electrical Equipments, particular requirement for Electrical Safety of the equipments.
19. The tenderer should depute a technical person for demonstration of the tender items with specification before the members of selection committee when ever necessary.
20. **Tenderers qualified after opening of the technical bid will be called for opening of the financial bid.**
21. No tender beyond the stipulated date & time will be accepted and tenders without EMD will not be considered.
22. EMD of the successful tenderers will remain with the undersigned till expiry of valid period and the unsuccessful can take back their EMD on submission of an application to the Director, I G I T ,Sarang seeking for so.
23. Original documents may be produced for verification if asked for.
24. If any information/documents furnished by the tenderer with the tender paper are found to be misleading or incorrect at any stage , their tender will be cancelled.
25. Either the tenderer or his/her representative may remain present at the time of opening of the tender. Their absence may not be a bar for opening of the tenders.
26. **An undertaking regarding the quoted price are not more than prevalling market price should be submitted with the tender document.**
27. Advertisement / information will be published in the Newspapers (The Samaj & The Sambad).
28. The selected tenderer shall not discontinue supply during the contract period at any circumstance, otherwise the EMD will be forfeited and necessary on to ward action as deemed appropriate shall be taken against the tenderer by the undersigned.
29. **An affidavit must be submitted by the tenderer certifying the items to be true & genuine & from original manufacturing /firm.**

30. **The undersigned/committee reserves the right to accept/reject in full or part all tenders without assigning any reason thereof. Any decision of IGIT, Sarang in this regard shall be final and binding on the Vendor.**
31. Any dispute will be subject to Kamakhyanagar/ Dhenkanal jurisdiction only.

DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID

1. The bidder should be an Original Equipment manufacturer or authorised distributor.
 - a. OEM should have
 - i. Valid up to date Manufacturing licence
 - ii. 3 years of market standing in supplying to Govt /Corporate/PSU Hospital in India duly supported by certificate from concerned District Authority.
 - b. Authorised Distributors/Dealers/suppliers are also eligible if they submit the following documents.
 - i. Authorization certificate from the original Manufacturer for this tender.
 - ii. Tenderer should have proof of 3 years market standing in supplying instruments and equipments to Govt/Corporate/PSU Hospital in India duly supported by certificate from concerned District Authority.
2. The annual average turnover of the Bidder should be Rs.50 lakhs/annum during the last three Financial years (2019-20,2020-21,2021-22) certificate duly filled and signed by Chartered Accountant.
3. Valid ISO certificate(if any).
4. Purchase orders will be placed to Authorised Distributor and bills can be raised
by Authorised Distributor if specifically authorised by the Manufacturer.
5. An undertaking that the items manufactured by the firms quoted by the bidders are not black listed.
6. The documents mentioned above should be self attested.

TECHNICAL BID**ANNEXURE -I**

Sl. No.	Items	Manuals Provided (Yes/No)	Warranty
01	Semi-fowler Hospital Bed with two section mattress, ABS panel, m s sheet top, frame material-m s, 4 IV Rod location, stainless steel iv rod, collapsible side railing , Epoxy powder coated, 4 locking system wheels, stainless steel handle, Dimension 206*90*60 c m		
02	ILR/ VACCINE STORAGE REFRIGERATOR (Temp. range +2 to +8 degree celcius), capacity 150 ltr, outer digital temp display, inner material: stainless steel, lockable door, WHO recommended		
03	Mini crash cart Trolley (horizontal, stainless steel, 6 drawer, 4 smooth rolling casters with minimum 2 brakes wheels with brakes) Drawer dimension-50*40*10cm		
04	Dressing Trolley with bowl & bucket(stainless steel), two shelves, dimension 75*45*80 c m		
05	Manually operated foldable Wheel Chair with 24" mag wheels , seat belt, hand brake, MS frame, rear wheel lock, seat width-18", seat depth-16" , capacity 100 k g		
06	Stretcher Trolley with castors & brake (MS tubular frame work, removable stretcher supported on trolley, epoxy powder coated, handle material – stainless steel Dimension-210*56*82 c m)		

07	Round revolving Stool (4 legs, stainless steel top & frame, seat diameter 16 inch, adjustable height , weight capacity- 110 k g)		
08	Oxygen cylinder Stand (MS , B type, 2 ANTI SKID wheels, POWDER COATED)		
09	Bed Side Foot Step (ms , antislip platform doublestep ,weight capacity -100kg, size-12*12*20		
10	Bed Side Patient Table (Stainless steel top, powder coated, one drawer and cabinet,drawer size-300*300*100mm)		
11	Multipara Monitor (5 para, 12.1" screen with colour display, high & low measurement audible alarm, no. of ECG leads 5)		
12	Digital Thermometer water resistant, power source- battery, beeper, memory,auto turn off,temperature range-32-43 degree celcius		
13	Manual BP Apparatus mercury, measuring range 0-300 mmHg		
14	Stethoscope Dual ss chest piece ,ss frame, pvc tubing,soft sealing ear tips, High acoustic sensitivity		
15	Height Measuring Tape (wall mounted, plastic, measurement range 200 cm		
16	Digital Weighing Machine (Electric recharge, auto off, anti skid design, measuring weight 180 k g)		
17	Sterilizer (electric, stainless steel, size-16")		
18	Cheatele forcep Jar (stainless steel, Height 9")		

FINANCIAL BID**ANNEXURE- II**

Sl. No.	Items	Rate	GST(%)	Total cost(inclusive of all taxes F. O. R to IGIT, Sarang & installation etc.)
01	Semi-fowler Hospital Bed with two section mattress, ABS panel, m s sheet top, frame material-m s, 4 IV Rod location stainless steel iv rod, collapsible side railing , Epoxy powder coated, 4 locking system wheels, stainless steel handle, DIMENSION 206*90*60 c m			
02	ILR/ VACCINE STORAGE REFRIGERATOR (Temp range +2 to +8 degree celcius), capacity 150 ltr, outer digital temp display, inner material: stainless steel, lockable door, WHO recommended			
03	Mini crash cart Trolley (horizontal, stainless steel, 6 drawer, 4 smooth rolling casters with minimum 2 brakes wheels with brakes) Drawer dimension-50*40*10cm			
04	Dressing Trolley with bowl & bucket(stainless steel), two shelves, dimension 75*45*80 cm			
05	Manually operated foldable Wheel Chair with 24" mag wheels , seat belt, hand brake, MS frame, rear wheel lock, seat width-18", seat depth-16", capacity 100 k g			
06	Stretcher Trolley with castors & brake (MS tubular frame work, removable stretcher supported on trolley, epoxy powder coated, handle material – stainless steel Dimension-210*56*82 c m)			

07	Round revolving Stool (4 legs, stainless steel top & frame, seat diameter 16 inch, adjustable height , weight capacity- 110 k g)			
08	Oxygen cylinder Stand (MS , B type, 2 ANTI SKID wheels, POWDER COATED)			
09	Bed Side Foot Step (ms , antislip plat form double step ,weight capacity - 100kg, size-12*12*20)			
10	Bed Side Patient Table (Stainless steel top, powder coated, one drawer and cabinet,drawer size-300*300*100 mm)			
11	Multipara Monitor (5 para, 12.1"screen with colour display, high & low measurement audible alarm, no. of ECG leads 5)			
12	Digital Thermometer water resistant, power source- battery, beeper, memory,auto turn off,temperature range: 32 to 43 degree celcius			
13	Manual BP Apparatus mercury, measuring range 0-300 mmHg			
14	Stethoscope Dual ss chest piece ,ss frame, pvc tubing,soft sealing ear tips, High acoustic sensitivity			
15	Height Measuring Tape (wall mounted, plastic, measurement range- 200 cm)			
16	Digital Weighing Machine (Electric recharge, auto off, anti skid design, measuring weight 180 k g)			
17	Sterilizer (electric, stainless steel, size- 16")			
18	Cheatle forcep Jar (stainless steel, Height 9")			

Tender form(technical bid) format

ANNEXURE -III

(To be submitted by the tenderer on their letter head)

To _____

Ref. _____ Dt. _____

Tender Notice No. _____ Dt. _____

Date and time of opening of tender _____ at _____

Format for Qualifying Details of Technical Bid

A. General Details of the Bidder:			
Sl. No.	Particulars	Remarks/Documents to be attached	
01.	Name of the Organization:		
02.	Address of Head Office: Telephone No: E-mail: Fax number(if any) Name(s) of the contact person(s):		
03.	Company Status:- Proprietor/Partner/ Pvt. Ltd. Company Enclose Details. -		
04.	Turnover of the Agency for the last three years: Annual average financial turnover equivalent to Indian Rupees during last three financial years	Year INR (in Lakh) 2019-20 2020-21 2021-22	
05.	Income Tax Return Acknowledgement	Financial Year- 2019-20 Financial Year- 2020-21 Financial Year- 2021-22	
06.	Income Tax-PAN No.		
07.	VAT Tax Payer Identification Number (TIN)		
08.	Constitution of Firm (Proprietor / Partnership / Company/ Society)	Company Incorporation Certificate	
09	VAT Clearance Copy : -Service Tax Registration		

DECLARATION

ANNEXURE- IV

I do hereby declare that the documents submitted/enclosed are true and correct. In case any document at any stage found fake / incorrect, action as deemed fit by the _____ can be taken against me. Also we hereby accept all the terms & conditions of the tender will abide by it.

A Processing Fee/EMD bearing DD No _____ dated drawn on _____ is enclosed with Technical bid.

Signature and Seal of the firm

Date :

Name :

Address:

Contact No.

ACCEPTANCE OF THE TENDERERS ANNEXURE -V

All the clauses of tender with terms and conditions as mentioned in the tender documents have been read/understood and acceptable to me/us. I/we confirm that we will abide all the terms & conditions.

Date:

Signature of the firm with seal

Name in Block letter: _____

Name of the Tenderer: _____

Address:

AFFIDAVIT

ANNEXURE VI

(To be furnished on Non- judicial stamp paper duly attested)

I/We/Ms. _____ are registered as original manufacturer/ authorised distributors/ dealer as per Registration Certificate No. _____ issued by _____ having registered office at _____ and manufacturing /supply base at _____ do hereby declare and solemnly affirm that I/we have neither blacklisted nor mine/our tenders have ever been cancelled by any state/ut/central govt. or any partener either directly or indirectly connected with or has any subsiting interest in the business of my/our firm. No legal proceedings have ever been initied/pending or any penalty has ever been levied due to delay of non-completion of work/supply order by any state/UT/ central govt. or by any authority.

Place _____

DEPONENT

Date _____

Verification

I/We, do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Place _____

DEPONENT

UNDERTAKING

ANNEXURE -VII

To
The Director,
IGIT Sarang,
Dhenkanal,
ODISHA

Sir,

I/we, the undersigned, certify that I/we have gone through the terms and conditions mentioned in the tender documents and undertake to comply with them.

It is further certified that our firm has not been blacklisted by any agency in India or abroad.

Date:

SIGNATURE OF THE
TENDERER WITH SEAL

NAME OF THE TENDERER WITH
ADDRESS

CHECK LIST

TENDER NO :

1. Tender Fee Demand Draft : _____
2. EMD Demand Draft : _____
3. Registration certificate of the firm : _____
4. OEM / AUTHORIZED DEALER / DISTRIBUTOR / DEALER / RETAILER CERIFICATE:

5. PAN NO: _____
6. Service Tax: _____
7. GST NO: _____
8. Experience certificate (Last 03 years): _____
9. Turnover Certificate issued by CA (Last 3 years): _____
10. Income Tax Returns (Last 3 years): _____
11. Annexure: _____
12. Affidavit: _____
13. Undertaking: _____