



INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG
Parjang, Dist. – Dhenkanal, Odisha – 759146, India

Tender Notification No.: IGIT/MET/ 287

Dated: 14/11/2023

TENDER CALL NOTICE

For multi item sealed tenders having item-wise EMD in two-cover system (Technical and Commercial Bid) are invited from reputed Original Equipment Manufacturers (OEM) / Authorized Dealers / Suppliers with up-to-date valid GST /Income Tax clearance certificate for “**Supply, Tools & Consumables and Laboratory Maintenance of the Department of Metallurgical and Materials Engineering**” of the Institute, details of which are available in the tender papers. The sealed tenders will be received by Speed Post/Registered Post only. The authority will not be responsible for any postal delay. No hand delivery will be accepted. Tender received after the scheduled date and time will not be considered. The tender bid documents with details of Terms and Conditions are to be downloaded from the Institute web site: www.igitsarang.ac.in.

Schedule for Submission of Tender

last date of submission of tender	20.12.2023 (up to 3:00 PM)
Cost of tender paper (nonrefundable)	Rs.1,000/-
EMD 2%. (refundable) as per quoted items	
Opening of tender (Technical Bid)	21.12.2023 at 3:00 PM
Opening of tender (Financial Bid)	To be intimated after evaluation of Technical Bid

The authority reserves the right to reject/ cancel the tenders in whole or in part without assigning any reason thereof.

Address for submission of Tender: The Principal, Indira Gandhi Institute of Technology, Sarang, Parjang, Dist. - Dhenkanal, Odisha, India - 759 146

With Kind Attention to: Dr.P.K.Mallik, Associate Prof., Metallurgical & Materials Engg.
Technically and commercially qualified bidders will be intimated later.

Director 14/11/2023

I.G.I.T. Sarang
Director

Indira Gandhi Institute of Technology
Sarang, Dist. Dhenkanal

Copy to:

1. The Deputy Director (Advertisement), Information & Public Relation Department (I&PR) Government of Odisha, BBSR-751001 with a request to publish the above issue in the daily odia newspaper "The Samaj & Sambad".
2. Institute notice board/website.
3. Account officer for information.
4. Registrar for information.
5. Dr.Gaurave Ghosh officer I/C the institute website a request to publish the notice along details tender document in the institute website.

INSTRUCTIONS TO BIDDER

The bidder should give details of their technical soundness and provide list of customers of previous supply of similar items to Universities, Institutes or Government Departments/Undertakings/public sectors with contact details. The details of the agency/profile should be furnished along with the copy of all related documents.

Bids should be divided into two covers:

Cover 1:

Cover 1 should contain the following:

- i) Cost of tender paper (nonrefundable)
- ii) EMD 2% as per the quoted items by Demand Draft / Banker's Cheque in favour of "The Principal, IGIT, Sarang" payable at SBI, IGIT, Sarang (Code: 10246) should be submitted. EMD shall bear no interest. Any bid not accompanying with EMD is liable to be treated as non-responsive and rejected.
- iii) Technical pamphlets
- iv) Detailed technical specifications
- v) The agency should furnish copy of license certificate for manufacture/supply of the item.
- vi) The agency should furnish Income Tax and GST number
- vii) Warranty period offered for the tendered item to be specified. If the warranty period is not conforming to the schedule of requirements given in the bid document, the bid is liable to be treated as non-responsive and rejected.
- viii) Duly filled up technical questionnaire, if any
- ix) Duly filled up deviation schedules to technical specification
- x) Copy of orders completed during the last five years along with the list of customers.
- xi) If the prices are revealed in the cover 1, the offer will be summarily rejected
- xii) Commitment for quick service in case of any breakdown.
- xiii) List of spares and consumables to be supplied
- xiv) Details about service centres and number of service engineers available in each centre in India.

The cover 1 shall be super scribed as "Technical Bid" duly indicating the Tender reference No. and the due date of opening.

Cover 2:

Cover 2 should contain the following:

Cover 2 shall contain Price only and shall be super scribed as “Price Bid” duly indicating the Tender Reference No. and the due date of opening.

Each Cover shall be sent in a double sealed cover. The inner covers (Cover 1 and Cover 2) should be sealed individually with the seller’s distinctive seal and super scribed with the tender reference no. and due date of opening. Both the inner covers shall be placed in a common outer cover which shall also be sealed with seller’s distinctive seal and super scribed with the tender reference no. and due date of opening.

Mention “Kind Attention: Dr.P.K.Mallik,. Associate Prof., Metallurgical & Materials Engg.”, and submit at the address given in the Notice Inviting Tender.

Cover 1 will be opened on the scheduled date and time mentioned in the tender enquiry.

Cover 2 of the technically and commercially **qualified bidders** alone will be opened on a date **which will be intimated later to those bidders only.**

GENERAL TERMS & CONDITIONS OF CONTRACT OF TOOLS & EQUIPMENTS/CONSUMBALES/

1. Eligible Equipment and Services

- 1.1 The Bidders shall quote the articles of reputed make as enclosed (in Annexure-I) (as per item wise list of equipment for different items enclosed in this tender document), with their brand names as per the Bid technical specifications and may quote alternative standards in the Bid. The articles quoted should have adequate service facilities.

2. Documents Establishing Bidder's Eligibility & Qualification

- 2.1 The Bidder shall furnish as part of the Bid the following Documents establishing Bidder's eligibility and qualification to perform the contract, to the Purchaser's satisfaction.
- a) That the Bidder, who is not a manufacturer / producer, has been duly authorized by the manufacturer/ producer to supply the equipment.
 - b) That the Bidder (in case of manufacturers) has financial, technical and production capacity necessary to perform the contract.
 - c) That the Bidders (in case or registered suppliers) have executed supply of such items as mentioned in Schedule of Requirement of equipment to different Govt. Organizations/Institutes.
 - d) Copies of valid GST/STCC and ITCC/Non-Assessment Certificates shall be furnished by the Bidder and the originals of the above certificates shall be produced to the purchaser before placement of notification of award.

3. Documents Establishing Equipment / Consumables Eligibility

- 3.1. The equipment/consumables offered against the schedule of requirement of equipment should be in accordance with the stipulated specifications.
- 3.2. The documentary evidence may be in the form of literature, pamphlets, manuals, drawing, circuit diagram etc. and shall furnish:
- a) Detailed description of equipment with essential technical and performance characteristics.
 - b) A list giving full particulars, including available source and current price of spare parts, special tools etc. necessary for proper and continuing function of the equipment for a period of two years following the commencement of the use of the equipment by the Purchaser.

4. Bid Price

- 4.1 The Bidder shall quote their lowest possible price (in Annexure-I) (as per item wise list of equipment for different items enclosed in this tender document) & prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to any variation.
- 4.2 The contract price shall include the cost of the equipment/ consumables, Charges towards Packing, forwarding, handling, insurance, freight, incidental

service, installation & commissioning of the equipment and training to the consignee's personnel at site.

- 4.3 The Bidder shall furnish the breakup of cost as follows solely for the purpose of facilitating the comparison of Bids only. The price must be stated separately for each item. (Annexure-I)
- a) Ex-Factory/ Ex-Warehouse/ Ex-Showroom/ off the self-price.
 - b) Packing, Forwarding and Handling charges
 - c) Insurance charges
 - d) Freight up to destination Institution.
 - e) Erection, Assembly, commissioning, incidental service, including testing, training charges
 - f) Tax component (i.e. Excise Duty, Sales Tax, GST other levies) payable by the Consignee.
 - g) Delivery cost at site (including Tax Component).

5. Bid Security Deposit:

- 5.1 All bids must be accompanied by the Bid Security (EMD) of **2% as per quoted items**, in shape of Demand Draft only drawn in favor of "**Principal, Indira Gandhi Institute of Technology, Sarang**" payable at **SBI, IGIT, Sarang (Code: 10246)** enclosed in sealed envelope, failing which the tender will be rejected.
- 5.2 The bid security is required to protect the Purchaser against the risk of Bidder's conduct which would warrant the security's forfeiture.
- 5.3 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Purchaser.
- 5.4 The successful Bidder's bid security will be discharged upon the Bidder signing the contract and furnishing the performance security.
- 5.5 The bid security may be forfeited if a Bidder withdraws its bid during the period of bid validity and in the case of a successful Bidder, if the Bidder fails to furnish performance security in accordance with the terms given in the tender documents.

6. Performance Security

- 6.1 Performance Security of nil of the contract value in terms of Bank guarantee of any scheduled banks shall be given by the successful bidder for the total period up to three months beyond the warranty period. The Performance Security form is enclosed in Annexure-II of the Bid Document.
- 6.2 The EMD shall be released after receipt of performance security from successful bidder.

7. Delivery of Equipment/consumables

7.1 The delivery of equipment/consumables shall be made by the supplier in accordance to the order placed/ Notification of Award to the Consignee as shall be detailed in the Schedule of Requirement of equipment.

8. Inspection/ Test

8.1 The Purchaser or his representative shall have the right to inspect/examine/ test the equipment in conformity to contract awarded.

8.2 The inspection/examination/ test may be conducted in the premises of the Supplier or at the equipment final destination at the premises of the consignee, as will be decided by the Purchaser.

8.3 The purchaser's right to inspect/ examine/test & where necessary to reject the equipment after the equipment arrival at the final destination, shall in no way be limited or waived by the reason of the equipment having been inspected and tested by the manufacturer previously.

8.4 In case of any inspected/ tested equipment fail to confirm to the specification/ working condition, the purchaser may reject them and the supplier shall replace/ repair the same free of cost to the purchaser.

9. Payment Terms

9.1 No advance payment is allowed by the Purchaser to the supplier for any deal.

9.2 The standard payment terms (subject to recoveries, if any) upon submission of required documents shall be as follows: Full 100% payment shall be made after check/inspection/verification/successful test & demonstration/installation and commissioning/satisfactory training and final receipt and acceptance of equipment by the consignee.

In case of imports, the payment will be made through LC / Foreign DD and performance security need to be submitted before LC commitment (if applicable).

10. Guarantee / Warranty for supply of Equipment/Consumables.

10.1 The Supplier warrants that the equipment supplied under the contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The Supplier further warrants that the equipment supplied under this contract shall have not defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied equipment in the conditions obtaining in the area of final destination.

10.2 Upon receipt of such notice, the supplier shall, with all reasonable speed, repair or replace the defective equipment or parts thereof, without costs to the Purchaser.

10.3 If the Supplier, having been notified, fails to remedy the defect(s) within a reasonable period, the purchaser may proceed to take such remedial action as may be necessary at the supplier's risk and expense and without prejudice to any

other rights which the purchaser may have against the supplier under the contract.

11. Packing

11.1 The Supplier shall provide such packing of the equipment as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the equipment, final destination and the absence of suitable handling facilities at all points in transit.

12. Insurance

12.1 The Purchaser will not pay separately for transit Insurance. The supplier is completely responsible for delivery of equipment in perfect condition and shall replace/ rectify the missing / defective parts if any at his own cost.

12.2 The equipment to be supplied under the Contract shall be fully insured (110% of the Ex-Factory/ Ex-shop value of the equipment) against loss or damage incidental to manufacture or acquisition, transportation, storage & delivery of the equipment from Warehouse / Factory / Ex-shop of the supplier to the delivery on "All Risk" basis including war Risks and Strike clauses.

13. Transportation.

13.1 The Supplier shall be required to meet all transport and storage expenses until delivery of the equipment covered in the contract to the Consignee.

14. Incidental Services

14.1 The Supplier shall be required to provide any or all of the following services:
(The cost shall be included in the Contract Price)

a) Furnishing of detailed literature/pamphlets/ circuit diagram/ operation & maintenance manual / drawings (as applicable) for each appropriate unit of supplied equipment.

b) Furnishing of tools required for assembly and / or maintenance of the supplied equipment.

c) Performance or supervision of on-site assembly and / or maintenance of the supplied equipment.

d) Performance or supervision or maintenance and/ or repair of the supplied equipment, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty/guarantee obligations under the contract.

e) Training of the Purchaser's personnel at the Supplier's plant and / or on site, in assembly, start up, operation, maintenance and/ or repair of the supplied equipment.

f) A maintenance contract for the equipment supplied, if required by the user beyond the warranty period shall be on mutually agreed terms between the user and supplier. The cost of such maintenance contract shall not be included in the Bid cost.

15. Taxes and Duties

15.1 The Supplier shall be entirely responsible for all Government Taxes, Duties etc. incurred until delivery of the contract equipment to the Consignee subject to recovery after words in the bill as claimed in the Bid offer.

15.2 The Excise Duty is payable to Manufacturer quoting excisable items, on production of proof thereof, if claimed in the Bid offer.

15.3 Orissa GST as applicable is payable, to the suppliers of the State of Orissa if claimed in the Bid offer.

15.4 CGST will be paid to the Suppliers of the outside State other than Orissa, if claimed in the Bid offer.

15.5 Entry Tax, if paid by the Supplier, at the local (destination head) Corporation / Municipality / NAC is allowed once only on production of money receipt for such payment, if claimed in the Bid offer.

16. Period of Validity of Bids

16.1 The bid shall remain valid for a period of minimum 180 days for acceptance, from the date of opening of bid as prescribed by the purchaser.

16.2 A bid valid for a shorter period may be rejected, as non-responsive.

16.3 In absence of any indication of the date of validity in the bid, it will be presumed that the offer will remain valid for a minimum period as prescribed.

16.4 In exceptional circumstances the purchaser may solicit the bidders consent for extension of the period of validity. If agreed upon, the bid security so deposited shall also be suitably extended.

17. Standards

17.1 The equipment supplied under this Contract shall conform to the standards mentioned in the Technical Specifications and when no applicable standard is mentioned, the equipment shall conform to the latest National/ International standards. All items should be ISO Certified Standard.

18. Sealing and Marking of Bids

18.1 The bidders shall submit bids in sealed covers. **The Bid Security in shape of draft shall be enclosed along with bid, failing which the tender will be rejected.**

18.2 The sealed bid envelope shall be:-

a) Addressed to the Purchaser at the following address: "THE PRINCIPAL, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG -759146, DIST. - DHENKANAL (ODISHA), INDIA"

b) Bear 'PROCUREMENT OF (as mentioned in the tender notice) 'DO NOT OPEN BEFORE' ... (the last date & time of opening as indicated in tender notice).

19. Deadline for Submission of Bids.

19.1 Bids must be received by the Purchaser at the address specified no later than the date and time mentioned in the tender notice,

19.2 The Purchaser may, at its discretion, extend this deadline for the submission of bids.

20. Late Bids

20.1 Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser, will be rejected and / or returned unopened to the Bidder.

21. Opening of Bids by Purchaser

21.1 The Purchaser will open the technical bids on **21.12.2023 at 3.00 PM.** in the presence of Bidder's representatives who choose to attend, at the date & time of opening mentioned in the Tender Call Notice in the following location. "**THE PRINCIPAL, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG-759146, DIST. - DHENKANAL (ODISHA), INDIA**". The Bidders' representatives who are present shall sign a register evidencing their attendance.

21.2 The Bidders' name, modifications, bid withdrawals and the presence or absence of the requisite bid security if any and such other details as the Purchaser, at its discretion, may consider appropriate will be announced at the opening.

Opening of price bid: technically qualified bidders will be intimated later.

22. Preliminary Examination

22.1 The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required securities have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

22.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its bid will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.

22.3 Prior to the detailed evaluation, the Purchaser will determine the substantial responsiveness of each bid to the Bidding Documents. For purposes of these Clauses a substantially responsive bid is one which conforms to all the terms and conditions of the Bidding Documents without material deviations. The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bids itself without recourse to extrinsic evidence.

22.4 Bids received without certified copies of ITCC & STCC/GST valid up to current year issued by competent authority may be treated as nonresponsive and liable for rejection.

22.5 Bids received without the requisite Bid Security shall be treated as non-responsive and shall be rejected.

22.6 The Purchaser may waive any minor informality or non-conformity or irregularity in a bid which does not prejudice or affect the relative ranking of any Bidder.

23. Evaluation and Comparison of Bids

23.1 The comparison shall be of ex-factory/ ex-warehouse/ off-the shelf price of the equipment offered from within the Purchaser's country, such price to include all costs as well as duties and taxes paid or payable on components and raw-material incorporated or to be incorporated in the equipment, the CIF port-of-entry price of the equipment offered from outside the Purchaser's Country.

23.2 The Purchaser's evaluation of a bid will take into account, in addition to the bid price and the price of incidental services, the following factors :-

- a) Cost of the inland transportation, insurance and other costs as per Clause 4 within the Purchaser's Country incidental to delivery of the equipment to their final destination;
- b) Delivery schedule offered in the bid;
- c) Deviations in payment schedule from that specified in the General Terms & Conditions of Contract;
- d) The cost of components, spare parts and service.
- e) The availability in the Purchaser's country of spare parts and after sales services for the equipment offered in the bid;

- f) The projected operating and maintenance costs during the life of the equipment.
- g) The performance and productivity of the equipment offered; h) the quality and adaptability of the equipment offered.

24. Award Criteria

24.1 The Purchaser will award the Contract to the successful Bidder whose bid has been determined as the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

24.2 Quality, durability and adaptability of the equipment offered suiting to use in Training Practice shall continue to be the overriding factor for selecting any equipment and determining the lowest evaluated bid.

25. Purchaser's Right to Accept any Bid and to Reject any Bid

25.1 The Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders of the grounds for the Purchaser's action.

26. Notification of Award

26.1 Prior to the expiration of the period of bid validity, the Purchaser will notify the successful Bidder in writing by registered letter or by Fax, to be confirmed in writing by registered letter or by speed post, that its bid has been accepted.

26.2 The notification of award will constitute the formation of the Contract.

26.3 Upon the successful Bidder's furnishing of the performance security, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security.

27. Signing of Contract

27.1 At the same time as the Purchaser notifies the successful Bidder that its bid has been accepted, the Purchaser will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

27.2 Within twenty one (21) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Purchaser.

29. Resolution of Disputes

- a) The Consignee & the Supplier should try to resolve the disputes (if any) amicably.
- b) Thereafter, it should be taken up with the Principal, Indira Gandhi Institute of Technology, Sarang.
- c) Thereafter, it may be taken to the proper Court of Law. **"THE PRINCIPAL, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG-759146, DIST. - DHENKANAL (ODISHA), INDIA"**.

DECLARATION

I/we have not tampered/ modified the tender forms in any manner. In case, if the same is found to be tampered/ modified, I/we understand that my/our tender will be summarily rejected and full Earnest Money Deposit (EMD) will be forfeited and I/we am/are liable to be banned from doing business with IGIT, Sarang and /or prosecuted.

Signature of the Bidder:

.....

Name and Designation:

.....

Business Address...

.....

.....

Place :

Date :
Firm

Seal of the Bidder's

PRICE SCHEDULE

[To be used by the bidder for submission of the bid]

- 1. Item No. :
- 2. Item with specification (confirming to Annexure-I of Tender document- enclose additional sheets if necessary)
- 3. Total quantity to be delivered :
(Approx. quantity as shown in schedule of requirement Annexure-I)
- 4. Bid Price and currency :
 - a) Rate per unit at delivery point : (excluding tax component)
 - b) Delivery cost at site (3 x 4a) :
- 5. Delivery period offered :
- 6. Break up Price (of SL - 4b)
 - a) Ex-factory/Ex-ware house/Ex-show room/off the shelf price:
 - b) Packing, forwarding & handling charge:
 - c) Insurance charge (if any):
 - d) Transportation cost up to Institution:
 - e) Erection, Assembly, Commissioning & incidental service:
 - f) Delivery cost at site (excluding tax component) (Add 6a + 6e) = 4b.
- 7. Tax Components (in percentages and also in figures)
 - a) Excise duty (if any):
 - b) GST/Sales Tax and other levies (if any):
 - c) Total tax component (Add 7a + 7b):
- 8. Delivery cost at site (including tax component) (Add 6f + 7c)
- 9. Warranty period should be mentioned
in Technical and Financial bid) :
- 10. Name and address of the firm for placing purchase order:
- 11. Name and address of Indian authorized agent (in case of imports only):

Signature of the Bidder:

Name and Designation:

Business Address:
.....
.....

Place:

Date:

Seal of the Bidder's Firm

CONTRACT FORM

[To be provided by the bidder in the business letter head]

1. (Name of the Supplier's Firm) hereby abide to deliver theby the delivery schedule mentioned in the tender document for supply of the items if the purchase order is awarded.

2. The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.

3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of IGIT, Sarang during this period.

Signature of the Bidder :

Name and Designation :

Business Address :

.....

.....

Place:

Date:

Seal of the Bidder's Firm

Annexure-I

SCHEDULE OF REQUIREMENT WITH TECHNICAL SPECIFICATIONS

Equipment for the Department of Metallurgical and Materials Engineering

Laboratory Consumables and Maintenance of Metallurgical and Mat Engineering

Item No.	Type of the item	Specification	Quantity
1	Cartridge of Xerox Printers/HP cartridge/Xerox paper /UPS Battery 1100VA	Genuine toner original cartridges for Xerox Versalink B7035	02
		HP toner original cartridge	01
		HP toner Compatible cartridges	04
		JK Copier Xerox	04
		UPS battery 1100VA, 230V	05
2	High temperature f/c Kanthal Super 1800 heating elements	Molybdenum Disilicide (KANTHAL SUPER 1800) U-shaped [Mnfr: KANTHAL, Sweden] 3/6φ, Lu-160, Le-125, a-25(mm) Heating Elements vertically suspended directly radiating on both sides of the Heating Cavity.	02
3	Consumables – Metallographic Item, samples and Chemicals etc.	Toluene 1000ml	2 nos
		Cotton medical grade	2kg
		Cold setting liquid & resins	2 Pkt
		Velvet cloth size 1.5'x1.5'	12pc
		Emery paper 9"x11" (1/0,2/0,3/0,&4/0)	100 Pc
		MetaDi II Paste, Mono, 0.25μm, 5g	2
		Micro Polish Suspension, 0.05μm, 500ml	2
		Ethyl alcohol , 100ml	12 nos
		Silicon carbide paper water proof (120/250/320/400/600 grits)	100 nos each
		Grinding Belt size 100x915 mm (Ferrous non-ferrous)	12 nos
		Aluminium Ingot	20Kg
		Slide A-LyzerG2	1pkt
		Propodium iodide -100gm	01
		Glutamax-100ml	01
		Ultra Polyethylene High Molecular Weight (UHMWPE) Sheet (200x200x10mm)	01
Ultra Polyethylene High Molecular Weight (UHMWPE) Rod (20x250 mm)	01		

		Aluminium isopropoxide (Sigma-Aldrich)-1Kg	02
		Titanium(IV) isopropoxide (Sigma-Aldrich)- IL	02
		Simulated Body fluids (SBF)-100ml	02
4	Glass wares (Glass Plates, pipette, burette and etc.)	Measuring bottles with cap borosil (10ml/50ml/100ml/ 500ml/1000ml)	10 nos each
		Petri dish, glass with lid, soda-lime glass, dish H 12 m, lid, diam. 40 mm ,	50 nos
		Borosil Pear Shape Burette Stopcock-500ml/1000ml	10 nos.
		Beakers with sprouagrou borosil (50ml/100ml/ 250ml/500ml/1000ml)	10 Pc each
		Measuring Cylinder borosil(50ml/100/ml/250ml/500ml/)	10 Pc each
5	Maintenance of all labs.	Supply and fitting of Electric Tub lights 40watt (100 pcs) & bulbs 18watt (20 pcs) , AC repairing (10nos), repairing machines (Conecrusher-01, Sieve shaker-01, furnace-01 & instrument servicing -15 nos, windows screen-02 nos, steel table frame-01 nos (Size wide-2' height 2'.5" length 5' and 2" Round pipe leg 1'.5" Angle cross including all materials labour etc), steel pedestrian-01 nos (Size wide-3' height 2'.5" Length 3'.5" and 2" Round pipe Leg 1'.5" Angle Cross 1'.5" Granite 7 Sqft on the top including all materials labour etc), repairing of 10 nos PCs etc.	As per actual
6	Wear Testing Machine standard sample holder	Cylindrical dimension (inner dia:10X15mm & outer dia:20X15mm)	02

Annexure-II

PERFORMANCE SECURITY

Bid No.____

Notification of Award No.____

Reference No.....

Bank Guarantee No.....

To

The Principal Indira Gandhi Institute of Technology, Sarang

Dist.-Dhenakanal (Odisha), India. Pin-759146

M/s.....

(Address) (The Supplier)

Where in the above supplier has undertaken in pursuance of contract for the above referred bid to supply the equipments & services as mentioned in the notification of Award of Contract issued by you (the purchaser) in favour of the supplier.

Whereas it has been stipulated by you in the said Notification of Award that the supplier shall furnish you with a Bank Guarantee by a Nationalized Bank for the sum as specified there in as security for compliance with the supplier's performance obligations in accordance with the contract.

And whereas we have agreed to give the supplier a Bank Guarantee.

Therefore, we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a sum of Rs..... (Rupees.....) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of guarantee amount, as aforesaid, without your needing to prove or to show grounds or reasons for your demand of the sum specified therein. This guarantee is valid until..... Day of month of 2023.

**Date: -
Address and Seal.**

Signature of Authority of Guarantor Bank

Annexure-III

WARRANTY MAINTENANCE CONTRACT AGREEMENT

THIS AGREEMENT made the day of month 2023 between The Principal, Indira Gandhi Institute of Technology, Sarang, Parjang, Dist.-Dhenakanal, (hereinafter "the Purchaser") of the one part and M/s (herein after called "the Supplier") of the other part: WHEREAS the Purchaser invited bids for certain Goods and ancillary services viz., supply, installation and commissioning of the equipment at Consignee site including Warranty Maintenance Services and has accepted a bid by the Supplier for the supply, installation and commissioning of the equipment specified below at the Consignee site including Warranty Maintenance Services for a period of 3 years / 1 year from the date of installation and commissioning of the equipment as per PMEC's award of Contract No Dated.....

Name of the Equipment/Software Quantity

(To be filled in as per details of goods in the award of Contract)

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. Maintenance Services shall consist of Preventive and Corrective maintenance of equipment specified above & will include supply and replacement of parts free of cost.
2. Preventive maintenance, monthly once, which includes:
2.1 Check-up to ensure that device connection is proper; cabling is at proper condition etc.
2.2 Cleaning of the above equipment & checking the System Performance.
3. The Supplier is to furnish the tentative schedule of the preventive maintenance (as mentioned in item 1) of Warranty Maintenance Contract (WMC) to be carried out.
4. The parts replaced must be new parts or equivalent in performance to new parts.
5. The Supplier will also provide the same maintenance service in case of the movement of equipment from the place of original installation to a different place or location.
6. Any complaint informed through telephone must be acknowledged with a Complaint No. by the Supplier which will be noted by Consignee. All further contact with the Supplier on such complaint will be initiated through that Complaint No. Once rectification done, that No. will be canceled by both parties. A register is to be maintained by the Supplier where complaints are to be noted along with Complaint No.
7. Shoes should be removed before entering into the Computer room or the place at which the equipment has been installed
8. The maintenance shall normally be done during working hours of the customer i.e. from 9 AM to 4 PM. However, in case of emergency, maintenance may have to be done beyond office

hours and even on holidays. Prior arrangement through proper communication should be worked out in all such cases by the Supplier and the Consignee.

9. The Service Engineer of the Supplier will be allowed to handle the respective equipment only in presence of the officer in charge at the Consignee site.

10. The Supplier should ensure that maintenance job is not hampered / delayed due to paucity of spares / inadequate man power etc.

11. The Supplier should submit the services call report, to the Consignee for each and every service call without fail. 12. In case of delay / lack of communication, down time will be calculated as mentioned below in WMC Clause.

12. In case of delay / lack of communication, down time will be calculated as mentioned below in WMC Clause.

WARRANTY MAINTENANCE CONTRACT (WMC) CLAUSE

Normal response time for repair is 24 hours from the actual time of reporting of the problem to the Supplier.

Period Extension of WMC period

Response Above 24 hrs & below 48 hrs 2 days for delay of each day

Time Above 48 hrs & below 96 hrs One Week for each day of delay

Above 96 hrs Two weeks for each day of delay down time Above 24 hrs & below 48 hrs

Two days for each day of delay Above 48 hrs & below 96 hrs

One Week for each day of delay Above 96 hrs Two weeks for each day of delay

13. The Supplier evaluation data format for the WMC of Consignee systems may be filled up for necessary action.

14. All formats after filled up should be signed at the end of each page by the Supplier.

15. The decision of _____ (Head of the Organization) will be final and binding.

**Signature
for the Purchaser**

Name:

Designation:

Address:

Telephone No:

**Signature
for the Supplier**

Name:

Designation:

Address:

Telephone No:

Annexure-IV

MANUFACTURER'S AUTHORISATION FORM

No. _____ / Date _____ /

To
The Principal,
Indira Gandhi Institute of Technology, Sarang
Parjang, Dist. - Dhenakanal (Odisha), India.
Pin-759146

Dear Sir,

Tender _____ No. _____ We
_____ who are established and
reputable manufacturers of _____ having factories at (Address of
Factory) do hereby authorize M/s. _____ (Name and address of
Agent) to submit a bid and sign the contract with you against the above tender. *No company
or firm or individual other than M/s. _____ are authorized to
bid and conclude the contract in regard to this business against this specific IFB. We hereby
extend our full guaranty and warranty as per general conditions of contract for the goods and
services offered by the above firm against this tender.

Yours faithfully,

(Signature for and on behalf of Manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person, competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its bid.

*This para should be deleted for simple items where manufacturers sell the product through different stockiest.