

INDIRA GANDHI INSTITUTE OF TECHNOLOGY: SARANG (PARJANG)

No. IGIT/EM/402

Date . 30/11/2023

TENDER CALL NOTICE

The Director, IGIT, Sarang invites sealed Tender from the registered firm /Authorised Dealer/supplier having valid PAN, GST and registration No for the following materials. Tender will be received on or before **10.01.2024** up to 3.00 P.M. and will be opened on **12.01.2024** at 3.00 P.M in presence of the Tenderers.

Name of work:- For Purchase of Computer.

Sl.No.	Items	Unit	Quantity	Rate
1	All in one PC INSP 5420 Core i5 1335U, 8GB RAM, 1TBSSD, Screen Size - 23.8" Window-11, MSOGREY, 3 Years Warranty. (HP/DELL or equivalent)	Nos	1	
2	Printer Leserjet single Function 1 Year Warranty. (Canon/HP or equivalent)	Nos	1	
3	Scanner Warranty 1 year. (Canon/HP, Epson or equivalent)	Nos	1	

1. Availability of Tender Paper :- Institute website [www.igitsarang.ac.in](http://www.igitsarang.ac.in).
  2. Mode of Submission of Tender :- Tender shall be submitted in the office of Director, IGIT Sarang through Regd/Speed post .
  3. Tender Paper Cost :- Rs.600/-
  4. EMD Cost :- Rs.1085/-
  5. The bidder has to deposited the bid cost in shape of Demand Draft /Institute Money Receipt in favour of Director, IGIT, Sarang and drawn in SBI Sarang.
  6. The authority reserves the right to reject any or all the quotations without assigning any reason thereof.
- Tenders are requested to quote the rates Excluding GST 18%.

  
30/11/2023  
**DIRECTOR**

- C.C. to:--
1. Institute Notice Board/ Web site.
  2. Accounts officer for information.
  3. Dr. Gaurov Ghosh Officer I/C Institute website with a request to publish the notice along with detail tender document in the institute website.

### CONDITIONS

1. The materials should be delivered to the Principal, Indira Gandhi Institute of Technology, Sarang, Talcher, F.O.R / F.O.R. Destination Ex- Godown as per terms within 15 days of issue of this order.
2. The materials are to be carefully packed and insured against breakage, pilferage and losses during transit.
3. Rate as per your quotation / as per manufacturers Price list should be furnished with usual discount admissible to educational institution/ dispensaries.
4. Inspection of goods before delivery shall be allowed to our representatives.
5. Defective supplies will be rejected and returned at the cost of suppliers.
6. The supplier to stand guarantee for a period of one year / months against all manufacturing defects and during the guarantee period, all the repair / replacement will be done at their cost.
7. Payment will be made by transfer on State Bank of India, IGIT Sarang. Full payment will be made on receipt of materials in good condition & after successful installation/fixing.
8. No advance will be paid for the above supply.
9. Bill prepared in triplicate, named Principal, IGIT Sarang should be submitted to the Principal, Indira Gandhi Institute of Technology, Sarang, -759146, Dist.Dhenkanal, Odisha, India.
10. Any legal disputes pertaining to this purchase order will be subjected to jurisdiction of concerned Courts within the state of Odisha.
11. All correspondences arising out of this order should be addressed to the Principal, Indira Gandhi Institute of Technology, Sarang .
12. Valid up to date GST/Vat clearance certificate be submitted alone with the bill/ acceptance of the order.
13. The firm should be furnish PAN/IT copy of the firm.
14. Copy of the Service tax certificate may be produced, if order is accepted.
15. Please mention the discount that is offered for educational Institute on the quoted Price.

  
20/11/2023  
**DIRECTOR**