



INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG, DHENKANAL (ODISHA)-759 146
(An Autonomous Institute of Govt. of Odisha)

No. IGIT/ A/E/.....733.....

Date: - 30.07.2024

Expression of Interest for supply of Digital Language Communication Laboratory along with Hardware, Software, Furniture, Networking with complete furnishing of the room.

Indira Gandhi Institute of Technology, Sarang, Dhenkanal Odisha, an autonomous Institute of Government of Odisha imparting Technical Education (UG/PG/Diploma) proposes to set up a "Digital Language Communication Laboratory along with Hardware, Software, Furniture, Networking with Complete Furnishing of the Room."

(a) Objectives:

The allotted space should be designed for the following purpose and also system & accessories for delivery of lessons & interaction should support the same. The class/hall may also be used for technical presentation, group discussion. Thus there should be no obstruction of vision so that the students can learn and interact in both verbal and non-verbal forms of communication without any hindrance.

Major purpose for setting up the lab:

1. Enhancement of knowledge of English and other languages.
2. Development of communication skill.
3. Enhancement of ability for role-play, conversation, presentation, group discussion and facing interview.

(b) Steps of execution:

One room (in the New Academic Building of the Institute) is available for the purpose. It is required to supply and install all the materials to build the laboratory to fulfill the required objectives. The EOI should include Planning, design, preparation of working drawing for interior, providing AC and execution of works. Parties should produce proposed design along with the material specification of all the required items with the EOI. Interested Parties can also visit the place before planning, designing and preparing their proposal. To visit the places, the parties may contact – Dr. Debiprasad Pany (Deputy Registrar) (+91,(9937418434))

(c) Minimum Qualifications Criteria for participating in the EOI:

- The Bidder should be a principal developer. In case the principal developer is not bidding directly then sole Distributor/Dealer can participate only with the Principal developers' authority letter.
- The bidder should be in business of selling Digital language Lab for the last minimum 5

years having OEM certified technical manpower and sufficient experience for installation, demonstration & training and after sales support about the mentioned product.

- In case the bidder is a principal developer, annual turnover should be more than Rs. 10 Crores (Cumulative) during the last 3 financial years. In case the bidder is an authorized Distributor/Dealer, turnover should be more than Rs. 3 Crore (cumulative) during the last 3 financial years.
- In case of distributor/dealer, both the condition of principal developer & distributor/dealer must be fulfilled.
- The offered brand should be available in the market from the minimum last 10 years through the principal Company presence in India or in case Principal Company presence is not in India from the last 10 years and the offered items are imported, in such case, there should be clear Technical /Financial collaboration between the OEM and the bidder from last 3 years and should remain valid for next 5 years.
- Principal developer directly or through any dealer should have executed minimum orders of Rs. 1 Crore each year during last 05 years to any Govt. Department /Institutions / other reputed organization in India.
- If the Language Lab is of foreign origin, then their Indian agent or they themselves ensure Custom Clearance, insurance, Transportation and unloading till the contract period.
- Preference will be given to the Parties holding Patent on the Digital Language Lab, Interface they offer, offering turnkey service for the said project, offering embedded multimedia content on Group Discussion, Interview and other language, communication skill and offering AMC (Annual Maintenance Contract) for three years from the date of execution.

(d) Tentative requirements for proposed Digital Language Lab.:

- Interior Arrangement on approx. 58' Length x 28' Breadth x 11' Height Hall.
- Front Wall arrangement: Design & space for hanging motorized screen/ Digital board along with wall pelmet.
- Desk - Chair for Students (Minimum 75-80 students)
- Panels for prevention of sound reverberation including fixing & finishing on the wall.
- Group Discussion table
- High resolution Camera with tripod for recording group discussions.
- Painting on walls
- Fire Extinguisher
- False ceiling as per design
- Electrical work along with fitting of split Air Conditioners (minimum 06 nos of 1.5 tons or as required) and lights as required
- Related interior & beautification, carpeting of the floor work of room.
- Interactive Software with related accessories for delivery of lessons, lecture & interaction along with multimedia embedded content on language & communication must be provided for functioning the lab.
- Central power backup
- Multimedia Projector - 3000 ANSI lumens; native XGA with Ceiling mounting

- arrangement of projector with HDMI cable (if required as per the proposal)
- Motorized screen of size 6ft x 4ft or bigger for maximum visibility and smart board
 - Computer i7/i5 16 GB ,500 SSD,
 - Wired Microphone
 - Wireless Microphone
 - Speakers (PA system) compatible to Interactive Software Integrated Learning System
 - Headsets

N.B.: The above list of items are the tentative requirements. Any other alternative or better proposal can also be submitted.

(e) Please provide the following details with the proposal about the Digital Language Laboratory to be offered: -

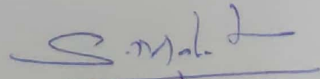
1. Name of the firm along with brief profile.
2. Complete address of the firm including phone number, Mobile number, email address etc. Company Registration, Income Tax, Sales Tax Documents, Last 3 years Balance Sheet, ISO/other Certifications.
3. Detailed specifications/features of the Digital Language Lab along with make/model and product literature.
4. Offered warranty by the principal developer of the Digital Language Lab software.
5. Detail of Installation base in India.
6. List of Customer (preferably Engineering Colleges and Universities) to whom the said language lab has been supplied along with their performance certificate, installation certificate/photo along with detailed plan have to be submitted.
7. Sales and service facilities should be available in India and specify the nearest service center to Bhubaneswar in detail.
8. The technical specifications will be produced in a separate sealed envelope super scribed as technical specification.
9. Please fill the details provided in the annexure and supply it in Technical specification.
10. Last date of submission of proposal is 30/08/2024 by 4 p.m. through registered/speed post only in the address: The Director, (Attention –Dean A/E) Indira Gandhi Institute of Technology Sarang, Dhenkanal, Odisha. Pin-759146
11. The proposal will be evaluated by a Technical Committee and selected vendors shall be asked to provide demonstrations of the offered Digital Language Lab. The product(s) would be selected by the Committee comparing technical specifications from the offers provided by qualified vendors on the basis of above-mentioned parameters if suited, otherwise the proposals would be cancelled without assigning any reason thereof.
12. The selected bidders will have to present the proposal in the given date and time in front of the committee. The selected bidders after scrutiny of the proposals will be intimated through their respective mail id / mobile numbers for presentation. The bidders those who present the proposal and subsequently be selected only will be asked to provide the financial bid through their respective mail id.

Please note:

- Last date of submission of proposal to the The Director, (Attention –Dean A/E) Indira Gandhi Institute of Technology Sarang, Dhenkanal, Odisha.Pin-759146 is 30.08.2024 by 4 p.m.
- Selected vendors shall be asked to provide demonstrations after the evaluation of the proposals. After the demonstration the selected vendors will be requested to submit the financial bid.
- The authority reserves the right to accept or cancel any or all proposals without assigning any reason there-of.

Important Dates & Time

Sl.No.	Particulars/Events	Dates	Time
1	Release of EOI	30/07/2024	10.00 A.M
2	Last date & time for submission of proposal along with technical bid	30/08/2024	04.00 P.M.
3	Date & time of opening of Technical Bid and Scrutiny by committee members	04/09/2024	10.00A.M.
3	Presentation of selected proposals	12/09/2024	11.00 A.M.
4	Intimation to the selected vendors to submit financial bid	13/09/2024	11.00 AM
5	Last date of submission of financial bid by selected vendors	30/09/2024	04.00 PM
6	Opening of Financial Bid	08/10/2024	11.00 AM


30/07/2024
DIRECTOR
Indira Gandhi Institute of Technology
Sarang, (Dhenkanal) 759146

Expression of Interest Form (Technical Bid) format
(To be submitted by the Firm on their letter head)

To -----

Ref No.

Date:

EOI Notice No _____ and Date: _____ "Name of Work:"

The date and time of opening of EOI : - _____ at _____

Format for Qualifying Details of Technical Bid

A. General Details of the Bidder:			
Sl. No.	Particulars	Remarks/ Documents to be attached	
01.	Name of the Organization:		
02.	Address of Head Office: Telephone No: E-mail: Fax number (if any) Name(s) of the contact person(s):		
03.	Company Status: - Proprietor/Partner/Pvt. Ltd. Company Enclose Details.		
04.	Turnover of the Agency for The last three years: Annualized average financial turnover equivalent to Indian Rupees during last three financial years	Year: INR (Cr) 2020-21 2021-22 2022-23 2023-24	
05.	Indian Income Tax Return Acknowledgement	Financial Year-2020-21 Financial Year-2021-22 Financial Year-2022-23 Financial Year-2023-24	
06.	Income Tax-PAN No.		
07.	VAT Tax Payer Identification Number (TIN)		
08.	Constitution of Firm (Proprietor/Partnership/ Company/Society)	Company Incorporation Certificate	
09.	VAT Clearance Copy: -Service Tax Registration		
10.	Similar work order of last 3 years to any Govt. Institution / University		
11.	Product Catalogue of the tenderer/firm for the items		

DECLARATION

I _____ hereby declare that the documents submitted/ enclosed are true and correct. In case any document at any stage found fake/ incorrect, action as deemed fit by the _____ can be taken against me. Also, we hereby accept all the Terms & Conditions of the Tender and will abide by it.

A Processing Fee/EMD demand draft bearing No _____ dated _____ drawn on is enclosed with technical bid.

Signature.
Name
Address..
Mobile No.

Date:-

Signature and Seal of firm.



ACCEPTANCE OF THE Expression of Interest

All the clauses of tender document and Terms and Conditions as detailed in the EOI Document have been read/understood by me/ us are acceptable to me/ us. I / we confirm that we will abide by these terms & conditions.

Dated:-

Signature

(Name in Block letters): _____

Name of Tenderer _____

Address

Address with stamp

Signature of Authorized person and
seal of the firm



UNDERTAKING

To
The Director,
IGIT Sarang,
ODISHA-759146

Sir,

1. I/we the undersigned, certify that I/we have gone through the terms and conditions mentioned in the tender documents and undertake to comply with them.
2. It is further certified that our firm has not been blacklisted by any agency in India or abroad.

Dated:

SIGNATURE OF THE AUTHORISED PERSON
WITH SEAL

NAME OF THE FIRM
WITH ADDRESS

Address of the Firm

Complete Postal address with Pin Code:

Email Id

Mobile Number/ WhatsApp Number

