

INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
SARANG: DHENKANAL-759146  
(An Autonomous Institution of Govt. of Odisha)

No.IGIT/Estt-567

Date-30/06/2022

WALK- IN-INTERVIEW FOR THE ENGAGEMENT OF CONTRACTUAL (RETIRED) DESK OFFICER/SECTION  
OFFICER/OFFICE SUPERINTENDENT

Walk-in-Interview will be held on 19.07.2022 (Tuesday) in the Career Development Centre (CDC) of Indira Gandhi Institute of Technology, Sarang for engagement of one retired Government employee in the rank of Desk Officer/Section Officer/Office Superintendent on contractual basis. The candidates are required to report by 11.30 A.M. sharp for the walk in interview. The candidates reporting after 11.30 A.M. will not be entertained. Retired Government employees preferably from Technical Universities/Institutions who were working in the rank of Desk Officer/ Section Officer/Office Superintendent are required to attend the walk-in-interview with filled in form, bio-data along with photo copies of all certificates, appointment order, retirement order and order of last pay drawn from the concerned Government office for engagement on contractual basis for a period of one year in pursuance of G.A. Department Resolution No.23750/Gen. Dated-27.08.2014. Remuneration will be as per FDOM No.7022/F, dated-17.03.2018. For detailed information and application format, age, terms & conditions and other eligibility criteria, please visit Institute website [www.igitsarang.ac.in](http://www.igitsarang.ac.in). No T.A. & D.A. will be paid for attending the above walk in interview. The authority reserves the right to cancel the whole process of walk in interview at any time without assigning any reason thereof.

Sd/-  
DIRECTOR

**Terms & Conditions for engagement of retired Desk Officer, Section Officer/Office Superintendent on Contractual basis with consolidated remuneration at IGIT,Sarang**

1. The selection will be governed by the procedure and rule laid down in General Administration Department Resolution No.23750/Gen. dated-27.08.2014
2. Monthly consolidated remuneration of re-engaged/employed officers shall be fixed as per Finance Department Office Memorandum No.7022/F, Dated-17.03.2018
3. Officers who have retired from Government service on attending the age of superannuation and below the age of Sixty four years as on date of advertisement having good service records and are physically fit shall be eligible to be considered for re-engagement/employment.
4. Officers against whom departmental proceedings or criminal cases/vigilance inquiry are contemplated/pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.
5. Eligible candidates interested to be re-engaged may attend the walk in interview on 19.07.2022 at 11.30 A.M. in Career Development Centre (CDC), Indira Gandhi Institute of Technology,Sarang,Dhenkanal,Odisha-759146 along with duly filled in application format and required testimonials to be verified by the selection board.

Sd/-  
**DIRECTOR**

**Application form for Engagement of Retired Personnel under ministerial cadre on Contractual basis with a consolidated remuneration at IGIT, Sarang.**

1. Name of the Applicant:
2. Father's Name:
3. Date of Birth:
4. Educational Qualification:  
(Self-attested photo copies to be attached)
5. Date of Retirement:
6. Post hold at the time of retirement:  
Along with name of the office  
(Copy of retirement order may be enclosed)
7. Whether retired on attaining the age of Superannuation or taken voluntary retirement.
8. Present Address:
9. Permanent Address:
10. Whether any Departmental proceedings or Criminal cases or vigilance inquiry initiated or contemplated/pending against the applicant, if yes, did it lead to conviction/imposition of punishment/ if still pending (details to be indicated)
11. Details of work Experience:  
(Establishment, Accounts, Academic & Examination, Hostels etc.)  
(Separate sheets may be attached )
12. Contact Details:  
Mobile No:-  
E-Mail ID:-

Affix a  
passport size  
recent  
photograph

**Declaration:**

I Sri/Smt.....,Son/Wife of.....  
do hereby solemnly declare that the information furnished above are true and correct to the best of my knowledge. If at any time, the information is found to be incorrect I will be liable to be disengaged from re-employment without assigning any reason thereof and legal action as deemed proper will be taken against me.

Place:  
Date:

Full Signature of the Applicant

