



INDIRA GANDHI INSTITUTE OF TECHNOLOGY
SARANG, DHENKANAL-759146
(An Autonomous Institute of Govt. of Odisha)

NO.IGIT/ACA-EXAM-1119

Date-10.11.2022
14

Short Quotation Call Notice

Sealed/Quotation along with sample copy are invited from the reputed firms/Suppliers for supply of printed blank Answer books for IGIT, Sarang. The bidders are requested to receive sample of blank answer sheets from the office. The quality of materials must be at par with the sample provided. The sealed Quotation should be reached in the office of the Dean, A&E IGIT, Sarang on or before 18/11/2022, by 4.00 P.M through speed post only. The details of the terms and conditions are mentioned below. The authority may make pre supply verification of the materials. The authority reserves the right to accept or reject any or all Quotations without assigning any reason thereof.


Deputy Registrar

List of Items to be Supplied:

- 1) Blank answer sheets with printed cover page (03fullscap Paper) as per sample provided.

Conditions:

1. The materials should be delivered at Indira Gandhi Institute of Technology, Sarang, within 15 days of issue of this order.
2. The materials are to be carefully packed and delivered at IGIT, Sarang within the above stipulated period.
3. GST/CGST may be charged extra, if payable as per rules. As the Institute is an Educational Institute and the materials purchased are solely for the purpose of imparting education and conducting research work. Central sales Tax may be charged at the concessional rate necessary declaration will be furnished, if required.

P.T.O.....



4. Inspection of goods before delivery shall be allowed to our representatives, if required.
5. Defective supplies will be rejected and returned at the cost of suppliers.
6. Payment will be made by crossed cheque on State Bank of India. IGIT, Sarang Full payment will be made on receipt of materials in good condition and %. Payment will be made on receipt of materials in good condition and balance will be paid on successful testing of items (or 45 days of receipt the same whichever is earlier).
7. Bill prepared in triplicate, should be submitted to The Director, Indira Gandhi Institute of Technology, Sarang, attention of Dean (Academic & Examination).
8. Any legal disputes pertaining to this purchase order will be subjected to jurisdiction of Talcher Courts within the State of Odisha.
9. All correspondences arising out of this order should be addressed to the Principal, Indira Gandhi Institute of Technology, Sarang, attention of Dean (Academic & Examination) noting the number and rate of the order.....