



INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG

ଇନ୍ଦିରା ଗାନ୍ଧୀ ବୈଷୟିକ ଅନୁଷ୍ଠାନ, ସରାଙ୍ଗ

An Autonomous Institute of Govt. of Odisha

APPLICATION FOR THE POST OF ASSOCIATE PROFESSOR IN IGIT, SARANG

Name of the Department: \_\_\_\_\_

(Advt. No.: IGIT/Estt./681

Dated 20/11/2020)

Affix one recent  
passport size color  
photograph

Fees: DEMAND DRAFT No. \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Amount \_\_\_\_\_

1. Name of the candidate in Full :

(in block letters) (as indicated in higher secondary certificate)

2. (a) Date of Birth (DD/MM/YY) :

(b) Age as on last date of :

\_\_\_\_\_Years \_\_\_\_\_Months

Application(i.e.Dt.08.01.2021)  
(Enclose copy of the Proof / HSC  
Certificate )

3. Nationality :

4. Category (General/ SC/ST/SEBC) :

5. Sex (Male/ Female) :

6. Marital Status (Married /  
Unmarried) :

7. (i) Father's Name :

(ii) Spouse's Name :

8. Address for Correspondence :

(with email, Fax & Mob No.)

Mob:

Email:

9. Permanent Address :

10. Academic Qualifications :

(Enclose evidence/documents from  
HSC onwards up to Ph.D. in  
chronological order ) (Annexure-1)

Sl No	Exams passed	Name of degree awarded	University/ Board/ Institution	Month/Year of Passing	Subjects in which Degree is awarded	Specialization, if any	% of Marks / CGPA*	Class / Division
1	HSC or Equivalent							

Date:

Full Signature of the Candidate

2	+ 2 or Equivalent							
3	UG							
4	PG							
5	Ph.D.							
6	Any other qualification							

- \* Please provide documents in support of qualifications HSC /10<sup>th</sup> onwards and percentage of marks in two decimal point.  
 \* In case of CGPA / CPI, please give marks in percentage along with the conversion formula. Attach the xerox copy of all the Certificates & Mark Sheets and supports documents in **Annexure-1**.

11. Details of Experience in Industry/ :  
 Research Organizations (*Enclose the self attested copy of documents Experience Certificate issued by the Head of Organization / Employer in Annexure-2*)

Sl	Name & Address of Organization & Employer along with official website, E-mail address & Mob No.	Period of Service		Designation	Scale of pay	Work Description & Nature of Employment (Permanent / Tenure / Contractual / Part-Time )	Total in Years of Full Time Regular Employment
		From	To				
<b>Total (Years)</b>							

12. Details of Teaching Experience :  
 and Employment Records  
*(Enclose self attested copies of the relevant experience Certificate issued by the Head of the Institution / Employer in Annexure-3 )*

Name & address of employer with E-mail & web address	Period of service		Nature of Employment (Permanent / Tenure / Contractual)	Designation	Scale of Pay	Work Description	Total period of Full Time Regular Employment
	From	To					
<b>Total (years)</b>							

13. Sponsored Research Projects Completed :  
*(Enclose self attested copy of supporting documents in Annexure-4 )*

Sl No	Name of the Project	Name of the Institute where carried out	Date of Completion & Completion Certificate signed by Head of the Organization	Sponsoring Agency	Name of Co-investigator, if any	Amount sanctioned & sanctioned letters No & Date	Amount Utilized

Date:

Full Signature of the Candidate


14. List of Ph. D. Degrees awarded to Scholars as Supervisor/ Co-Supervisor (If any) (Enclose self attested copy of the supporting documents as **Annexure-5**)

(a) As Supervisor :

Sl.	Name of the Scholar	Title of the Thesis	University/Institute which Awarded the Ph.D.	Date of Award	University Notification No. & Date

(b) As Co-Supervisor :

Sl.	Name of the Scholar	Title of the Thesis	University/Institute which Awarded the Ph.D.	Date of Award	University Notification No. & Date

15. Academic Awards / Honours received :  
(Enclose self attested copy of the supporting certificates as **Annexure -6**)

Sl	Name of Awards/ Honours	Year of Award From Reputed Organization /Institution	Name & address of the Awarding Agency	Area/discipline brief description on achievements

16. Administrative Experience (Extra Curricular/ Co-curricular/ Examination/ Hostel/ Sports/ NSS/ NCC/ any other ) :  
(Enclose self attested copy of the supporting certificate as **Annexure-7**)

Sl.	Name of the Activities & Responsibility	Institution	Date/Month/Year		Total Duration
			From	To	

17. Research Score claimed by the candidate (as per UGC norms 2018) :  
(Vide Appendix-II, Table-2 of UGC Regulation No F .1-2/2017(EC/PS) dated 18.07.2018)  
(Enclose the Research Score in UGC format as **Annexure- 8**)

18. Have you been interviewed by any University / Institution during past 05 years? Give details.

Sl.	Name of the Post & Institute	Date of interview	Result/ Remarks

Date:

Full Signature of the Candidate

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19. Research Publication in SCI :  
journals / UGC /AICTE approved list  
of Peer reviewed Journals only  
(Enclose self attested copy of the  
papers in chronological order in  
**Annexure-9**)  
\* Each page of the papers must be  
signed by the candidate.

Sl.	Author(s)	Title	Journal Name & Affiliation	Vol., PP, Year	SCI/UGC/AICTE Listed

\* The details to be attached in separate sheets (if required).

20. Certified List from Head of the Institution showing varieties of courses taught. (**Annexure-10**)
21. Certified List from Head of the Institution showing proof of FDP/ Seminars/ Conferences/ Short Term Courses/ Workshops conducted. (**Annexure-11**)
22. Certified List from Head of the Institution showing proof of UG projects guided and containing titles of the projects along with year of guidance. (**Annexure-12**)
23. Certified List from Head of the Institution showing proof of PG projects guided and containing titles of the projects along with year of guidance. (**Annexure-13**)
24. Proof showing list of Books or Book Chapters published. (**Annexure-14**)
25. Brief write-up on Teaching Innovation adopted. (**Annexure-15**)
26. Proof of Course material(s) developed with list. (**Annexure-16**)
27. Self Declaration on Court Cases (if any): (*Enclose details in Annexure-17*)
- (a) Have you ever been convicted by any Court of Law (Yes/No) :  
(If Yes, give details)
- (b) Is there any Court Case/Criminal Proceedings/ Vigilance Enquiry or any cases pending against you (Yes/ No) :  
(if Yes, give details)
28. Any other information in support of your candidature (if any) :
29. Affiliation to Professional Society:
30. Patents filed (separately for India and Overseas):
31. Minimum Joining time required (if selected):
32. Name of the two Referees :  
Address/ Tel / Email
1. \_\_\_\_\_
2. \_\_\_\_\_

**Date:**

**Full Signature of the Candidate**

33. Declaration :

I declare that the foregoing information furnished by me is correct and nothing has been concealed / distorted. If at any time, I am found to have concealed / distorted any material information, my appointment shall be terminated without notice and proceedings may be drawn against me, for which I shall have no objection to it.

Place:

Date:

**Full Signature of the Applicant**

**Name :** \_\_\_\_\_

**Date:**

**Full Signature of the Candidate**

## ANNEXURE-8

### FORMAT FOR EVALUATION OF ACADEMIC RESEARCH SCORE FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSORS IN IGIT SARANG

Name of the Candidate	:
Father's Name	:
Post applied for	:
Department	:
If applying for more than one posts, give details	:
Advertisement No. and Date	:
<b>Address:</b>	
(a) Mailing address	(b) Permanent address
(c) E-mail:	(d) Mobile/Telephone:
<b>For office use only</b>	

**Appendix II**  
**Table 2**  
**Methodology for University and College Teachers for calculating Academic/Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University/ Institute and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Sl No	Academic/Research Activity	Faculty of Sciences /Engineering / Agriculture / Medical / Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library / Education / Physical Education / Commerce / Management & other related disciplines	Self-Appraisal Score	Verified Score
1	<b>Research Papers in Peer-Reviewed or UGC listed Journals</b>	08 per paper	10 per paper		
2	<b>Publications (other than Research papers)</b>				
	<b>(a) Books authored which are published by ;</b>				
	International publishers	12	12		
	National Publishers	10	10		
	Chapter in Edited Book	05	05		
	Editor of Book by International Publisher	10	10		
	Editor of Book by National Publisher	08	08		
	<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>				
	Chapter or Research paper	03	03		
	Book	08	08		
3	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>				
	<b>(a) Development of Innovative pedagogy</b>	05	05		
	<b>(b) Design of new curricula and courses</b>	02 Per curricula /course	02 Per curricula /course		
	<b>(c) MOOCs</b>				
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20		
	MOOCs (developed in 4 quadrant) per module/lecture	05	05		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02		
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08		
	<b>(d) E-Content</b>				
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12		
	e-Content (developed in 4 quadrants) per module	05	05		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02		
	Editor of e-content for complete course/ paper /e-book	10	10		

Sl No	Academic/Research Activity	Faculty of Sciences /Engineering / Agriculture / Medical /Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education / Physical Education / Commerce / Management & other related disciplines	Self-Appraisal Score	Verified Score
4	<b>(a) Research guidance</b>				
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted		
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded		
	<b>(b) Research Projects Completed</b>				
	More than 10 lakhs	10	10		
	Less than 10 lakhs	05	05		
	<b>(c) Research Projects Ongoing :</b>				
	More than 10 lakhs	05	05		
	Less than 10 lakhs	02	02		
	<b>(d) Consultancy</b>	03	03		
5	<b>(a) Patents</b>				
	International	10	10		
	National	07	07		
	<b>(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)</b>				
	International	10	10		
	National	07	07		
	State	04	04		
	<b>(c) Awards/Fellowship</b>				
	International	07	07		
	National	05	05		
6	<b>*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)</b>				
	International (Abroad)	07	07		
	International (within country)	05	05		
	National	03	03		
	State/University	02	02		



The Research score for research papers would be augmented as follows:  
Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without impact factor - 5 Points

ii) Paper with impact factor less than 1 - 10 Points

iii) Paper with impact factor between 1 and 2 - 15 Points

iv) Paper with impact factor between 2 and 5 - 20 Points

v) Paper with impact factor between 5 and 10 - 25 Points

vi) Paper with impact factor >10 - 30 Points

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

1. Paper presented if part of edited book or proceeding then it can be claimed only once.
2. For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
3. For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
4. The research score shall be from the minimum of three categories out of six categories.

## **CHECK LIST FOR ENCLOSURES**

### **(ANNEXURES TO BE ENCLOSED WITH THE APPLICATION)**

- Annexure-1:** Self-attested copy of HSC to PhD Degree Certificates and Grade Sheets/ Mark Sheets. (\_\_\_\_\_No. of Pages).
- Annexure-2:** Self-attested copy of Certificate of Experience in Industry/ Research Organisations issued by the Head of Organisation/Employer. (\_\_\_\_\_No. of Pages).
- Annexure-3:** Self-attested copies of Certificate (s) showing the relevant Teaching experience and Employment Records issued by the Head of the Institution / Employer. (\_\_\_\_\_No. of Pages).
- Annexure-4:** Self-attested copies of supporting documents for sponsored research projects. (\_\_\_\_\_No. of Pages).
- Annexure-5:** Self-attested copies of PhD Award notification(s) by the Institute(s) / University (-ties). (\_\_\_\_\_No. of Pages).
- Annexure-6:** Self-attested copies of Certificates of Academic Award/ Honours. (\_\_\_\_\_No. of Pages).
- Annexure-7:** Self-attested copies of Administrative Experience Certificates. (\_\_\_\_\_No. of Pages).
- Annexure-8:** Self-attested copy of Research Score List as per UGC format (Vide Appendix–II, Table-2 of UGC Regulation No. F.1-2/2017(EC/PS) dated 18.07.2018) (\_\_\_\_\_No. of Pages).
- Annexure-9:** Self-attested copies of Research Publications in SCI journals / UGC / AICTE approved list of Peer reviewed Journals only. Each page of the papers must be signed by the candidate (\_\_\_\_\_No. of Pages).
- Annexure-10:** Certified List from Head of the Institution showing varieties of courses taught (\_\_\_\_\_No. of Pages).
- Annexure-11:** Certified List from Head of the Institution showing proof of FDP/ Seminars/ Conferences/ Short Term Courses/ Workshops conducted (\_\_\_\_\_No. of Pages).

**Annexure-12:** Certified List from Head of the Institution showing proof of UG projects guided and containing titles of the projects along with year of guidance (\_\_\_\_\_No. of Pages).

**Annexure-13:** Certified List from Head of the Institution showing proof of PG projects guided and containing titles of the projects along with year of guidance (\_\_\_\_\_No. of Pages).

**Annexure-14:** Proof showing list of Books or Book Chapters published (\_\_\_\_\_No. of Pages).

**Annexure-15:** Brief write-up on Teaching Innovation adopted (\_\_\_\_\_No. of Pages).

**Annexure-16:** Proof of Course material(s) developed with list (\_\_\_\_\_No. of Pages).

**Annexure-17:** Details of Court Cases/Vigilance Enquiry, (if, any). (\_\_\_\_\_No. of Pages).

**Total No. of Pages:** Application (\_\_\_\_pages) + Annexures (1-17) (\_\_\_\_ pages).

Date:

Place:

Full Signature of the Candidate