



INDIRA GANDHI INSTITUTE OF TECHNOLOGY  
SARANG- 759 146  
DIST.- DHENKANAL(ODISHA)  
Ph : (06768) 267115

No.IGIT/Proc/Std- 733

Dated: 31.05.2018

QUOTATION CALL NOTICE

To

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Dear Sir,

Sealed quotations are invited for the works mentioned below on or before **20<sup>th</sup> June, 2018** Quotation number and date should be superscribed on the sealed envelope and sent by **Speed Post** to the Registrar, INDIRA GANDHI INSTITUTE OF TECHNOLOGY, Sarang-759 146.

Quotations received after the due date or without seal shall not be considered. The work will have to be completed within 10 days/ 30 days from the date of placing order unless otherwise directed failing which the purchase order is liable to be cancelled. <sup>gst</sup>

The terms of delivery along with any extra charge Sales Tax/VAT/etc. and mode of payment should be indicated clearly in the quotation.

Yours faithfully,

  
31.5.18  
REGISTRAR  
Sarang

| Sl. No. | ITEM                                       | Specification | Quantity        | Remarks |
|---------|--|---------------|-----------------|---------|
| 1.      | Xerox Paper(JK)                            | J.K.          | 300 pkts.       |         |
| 2.      | Duster (Kores)                             | Kores         | 400 nos.        |         |
| 3.      | Chalk(White) Kores (100 sticks/50 sticks)  | Kores         | 1000 nos.       |         |
| 4.      | Chalk(Colour) Kores (100 sticks/50 sticks) | Kores         | 200 nos.        |         |
| 5.      | Tonner                                     | -             | 03 pkts.        |         |
| 6.      | Register(No.4)                             | Best Quality  | 100 nos.        |         |
| 7.      | Register(No.8)                             | Best Quality  | 50 nos.         |         |
| 8.      | Register(No.10)                            | Best Quality  | 50 nos.         |         |
| 9.      | Register(No.14)                            | Best Quality  | 50 nos.         |         |
| 10.     | Register(No.30)                            | Best Quality  | 20 nos.         |         |
| 11.     | Pencil                                     | HB            | 100 nos.        |         |
| 12.     | White Fluid(Erazer) Kores                  | Kores         | 30 nos.         |         |
| 13.     | Stapler Pin(No.10) Kores                   | Kores         | 100 pkts.       |         |
| 14.     | Stapler Pin(No.24/6) Kores                 | Kores         | 50 pkts.        |         |
| 15.     | Stapler (HP-45)                            | Kangaru       | 10 nos.         |         |
| 16.     | Stapler (Small size)                       | Kangaru       | 50 nos.         |         |
| 17.     | Alpin(Kores)                               | Kores         | 50 pkts.        |         |
| 18.     | Computer Paper(A/4)                        |               | 30 pkts.        |         |
| 19.     | Computer Paper(A/3)                        |               | 05 pkts.        |         |
| 20.     | Tag  |               | 1000<br>Bundles |         |
| 21.     | Markin Cloth(White)                        |               | 30 Mtrs.        |         |

Contd.....P/2.

| Sl. No.   | ITEM                   | Specification | Quantity   | Remarks |
|---|------------------------|---------------|------------|---------|
| 22.   | Markin Cloth(Red))     |               | 20 Mtrs.   |         |
| 23.   | Gum(Kores)             |               | 50 Bottles |         |
| 24.   | Stamp Pad(Kores)       |               | 25 nos.    |         |
| 25.   | Stamp InkKores)        |               | 25 Bottles |         |
| 26.   | Waste Paper Basket     |               | 30 nos.    |         |
| 27.   | Short Hand Book        |               | 30 nos.    |         |
| 28.   | Rubber(Erazer)         |               | 100 nos.   |         |
| 29.   | Legal Size Paper       |               | 05 pkts.   |         |
| 30.   | Dot Pen(Use & through) |               | 100 pkts.  |         |
| 31.   | Knife                  |               | 30 nos.    |         |
| 32.   | Soissor                |               | 30 nos.    |         |
| <b>(Sample may please be seen from the Establishment Section)</b> |                        |               |            |         |