



INDIRA GANDHI INSTITUTE OF TECHNOLOGY SARANG, DHENKANAL

No.IGIT/Aca-Exam/12.

NOTICE

Dated: 05.01.2018

Attn: All 2nd & 4th Semester M.Tech and M.Sc Students

On completion of Odd Semester Examination, 2017, registration for the next higher semester classes (i.e. 2nd & 4th semester) will be conducted as per the programme given below. All students registered and appeared the Odd Semester Examinations, 2017 are therefore advised to deposit Examination fees (Only for REGULAR Semester Examinations) on the date of registration or before hand through online/e-transfer. The students are advised to register and hand over the registration forms with fees deposition receipts to the verifying officers on the dates mentioned below. No late submission will be entertained.

<u>Semester/Branch</u>	<u>Date of fees deposition</u>	<u>Class Start</u>
All 2 nd & 4 th sem (M.Tech ,M.Sc & M.Tech PT)	on or before 18 th Jan to 19 th Jan-2018	24 th Jan-2018

All students are to first clear up their up-to-date mess dues and register for the next higher semester.

No students are allowed to register in absentia. All students are required to be present personally for the registration and verification forms before the Verifying Officers as under.

N.B. ----After the due dates as above, the defaulters, if, any, can register in the Academic/Exam Section on payment of fine of Rs.500/- but not latter the date of online registration to be specified by the University.

**Fees to be deposited: S.B.I., IGIT, SARANG
Semester**

Examination fees to be deposited in
(A/c No.11094664041)
Rs. 2000/-

All 4th sem (M.Tech M.Sc & M.Tech (PT)

All 2nd Sem M.Tech M.Sc & M.Tech(PT) Rs. 1700/-

Students are to deposit the Mess advances & hostel dues if any as will be notified by their Hostel Supdts.

IMPORTANT INSTRUCTION: Students are advised to remit their Examination dues and Hostel dues electronically (ONLINE) Students arranging loan from other than STATE BANK should transfer the fees to SBI, IGIT, and SARANG through NEFT/RTGS system as above with the Bank Journal No. instead of paying the fees in shape of Bank Draft.

Verifying Officers:

All the HODs of respective departments are requested to assign faculty for verification.

OIC (ACA/EXAM)

C.C. to:1) NOTICE Boards for information of the students concerned for information and necessary action.

2) All Heads of the Departments for information. They are requested to please spare the faculty members as above for the verification work. In case any faculty is not there or engaged otherwise, they may please assign the verification work to some other staff members of their Deptts.

3) All Verifying Officers for information. They may please ensure upon the clearance from Hostel, & Exam Sec. before the verification and send the verified forms to the Examination section.

4) Prof. I/c Time Table for information. He may please notify the time table before hand for starting classes as notified.

5) All Hostel Supdts for information and necessary action.

6) Dr S.Sethi,Asst.Prof. CSE with a request to publish the same in the institute web site.