



Date: 16/05/2022

To

Indira Gandhi Institute of Technology (An Autonomous Institution of Govt.of Odisha) Sarang Dhenkanal-759146

<u>Subject</u>: Acknowledgement for assisting in the Implementation of ERP <u>System.</u>

We Infinity Infoway Pvt. Ltd. Here by acknowledge that Prof. Gaurab Kumar Ghosh, Assistant Professor in the department of Mechanical Engineering & Professor Incharge (Institute Website), Indira Gandhi Institute of Technology (Govt.of Odisha), Sarang is coordinating and assisting in the implementation of ERP modules in the institute and provide best support to proceed smoothly to complete project.

We hope you will be satisfied by our service. Please let us know your views to view to serve you in better way.

Thanking You.

INFINITY INFOWAY PVT. LTD.





INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG

OFFICE OF THE CONTROLLER OF EXAMINATION

IGIT/COE/36

Date 02/06/2020

NOTICE

This is for the information of all the students (B.Tech., M.Tech. MCA, M.Sc.) under autonomy system that, it is mandatory for them to furnish the following data online through the URL https://home.igitplacements.ac.in/registration. The process can also be completed by installing the app 'Training and Placement Cell, IGIT Sarang' from Google play store. They can also download the app using the URL https://play.google.com/store/apps/details?id=com.az.igit.tnp&hl=en

This is mandatorily required by the office of the Controller of Examination for auto-generation of student documents like Admit Cards, Grade Sheet, Pass Certificates, and Login OTP etc. The students failing to furnish the data may be debarred from appearing the semester examinations.

The students are advised to upload the <u>formal passport size colour photograph</u> to be printed on Admit Cards/Grade Sheet/Pass Certificates.

The last date for furnishing the data through online is 15-06-2020.

Controller of Examination
Controller of Examination
IGIT, Sarang





Purpose of visit: Implementation of ERP System, to understand the existing work flow with concerned personnel and demonstrate the functionalities of the iERP System and its utilization.

Date of visit: 04-10-2021 TO 09-10-2021

Module Contains:

- Admission
- Academic
- Fees
- Administration and Establishment HRMS
- Payroll

Following are the list of modules wise discussion/demonstration held during the meeting:

1. Admission Module

Member present during the meeting:

- Mr. Debiprasad Pani, Academic incharge and Dep. Registrar, IGIT Sarang
- Mr. Niraj Vachhani, Implementation Engg., Infinity Infoway

Following are the list of process/features discussed:

- Process of Admission at IGIT
- Student database
- IGIT B.Tech Admission Reg. form and Its incorporation in iERP
- Prototype of IGIT B.Tech Online admission registration form in iERP
- Making of Course admission reg. form and configurations using iERP / Candidate Instruction & Agreement
- Required docs to apply (course specific)
- Email & SMS notification at various stages of registration application
- Application verification window
- User permissions
- Temporary ID Card
- Required data to start Admission portal
- Online payment gateway Int.
- Student login
- Student side Payment window
- Correction of Application within Student login (After Registration)
- Mapping of Admitted students to Academic
- Registration and other Admission Reports





2. Academic Module

Member present during the meeting:

- · Mr. Janmejaya Raut, Asst. Proffessor, IGIT Sarang
- · Mr. Niraj Vachhani, Implementation Engg., Infinity Infoway

Following are the list of process/features discussed:

- · Student direct registration in to Academic
- Enrollment dissection & pattern of Enrollment
- Student transfer/promotion to the next sem/year
- · Section/Division and Batch Making
- Roll no. assignment to Practicals & Batch allocation
- Back date attendance log generation/entry
- · Attendance in Faculty log-in
- · Attendance taking methods
- Various Attendance's reports
- Teaching methods and aids
- Lesson Planning preparation and submission process
- Lesson Plan at the time of attendance and Reports of content delivery
- Teaching Alterations/Proxy Lectures arrangement
- Partial/Full day suspension and their impact in concerned attendance and in reports
- Extra lecture arrangement and its attendance
- Approvals to Department Head / Approvals bypass system
- Attendance Reports
- Other Reports

Moreover during the meeting, have discussed and finalized that the one time entry processes like Making of University departments, education streams, courses and semesters, Making of IGIT resources, Student database..etc will be prepared/proceeded by IGIT Team and to be done by Infinity Infoway Team. While apart from it, other processes such like creation of Subjects and other needful processes will be done at University end.





3. Fees Module

Member present during the meeting:

- Mr. Debiprasad Pani, Academic incharge and Dep. Registrar, IGIT Sarang
- Mr. Niraj Vachhani, Implementation Engg., Infinity Infoway

Following are the list of process/features discussed:

- · Fee collection process at IGIT
- Yearly fees collection and Head bifurcation
- Online fees collection process and SBI Online payment gateway Int.
- Govt. Scholarships
- Types of fees collection like; Regular, TFW, PWD...etc.
- · Fees circulars and Types of Fees

4. Administration and Establishment - HRMS

Member present during the meeting:

- · Mr. Rabindra Kumar Majhi, Registrar, IGIT Sarang
- · Mr. Rajkishore Nayak, IGIT Sarang
- · Mr. Shankar Kumar Nahak, IGIT Sarang
- · Mr. Bibhuti Bhusan Rout, IGIT Sarang
- · Mr. Niraj Vachhani, Implementation Engg. Infinity Infoway

Following are the list of process/features discussed:

- Employee Service book of IGIT
- Job notification and Candidate application form
- · Candidate selection process/Screenings
- Email alert during the different Interview rounds
- · Appointment/Offer letter
- New Employee Registration and ERP login creation
- · Employee belongings and Issue note
- Employee daily attendance (Manual/Machine)
- Miss attendance/Miss Punch request based approval and adjustion
- · Employee Grace time
- Leave teamplates and types of leaves (Leave policy)
- Leave adjustion
- Leave application request at Employee login
 - Level of Leave approval process
 - Employee monthly attendance and Adjustment
 - Employee resignation and temporary suspension





5. Payroll

Member present during the meeting:

- Mr. Rajkishore Nayak, IGIT Sarang
- Mr. Shankar Kumar Nahak, IGIT Sarang
- Mr. Bibhuti Bhusan Rout, IGIT Sarang
- Mr. Niraj Vachhani, Implementation Engg. Infinity Infoway

Following are the list of process/features discussed:

- Salary slabs / PT, PF Calculation
- Designation wise salary template
- Salary distribution under different clauses
- Monthly salary generate (Teaching/Non-Teaching)
- Salary slip
- Pending employee salary generate
- Salary register report

I.G.I.T. Date of Brown & Gawrab Ku. Ghosh

Asst. Prof., Mech. Engg. ERP Conventor Member I. G. I. T Savang.

Could Based Enterprise Resource Planning (ERP) System provided by Infinity Infoway Pvt.Ltd.

WORK IN PROGRESS

This section details with the work completed/in progress for different modules of ERP package.

1. Admission Management (Completed)

This module should cover management of entire admission process starting from the admission offer announcement / advertisements to the final admission, in between including issue of offline application forms / online processing of application forms, admitting students to various courses through the process of selection (Online Entrance exam, GD, Personal Interviews or Counseling.

Main features of the Academic Management would be:-

Course can be defined by entering the following details

- (a) Course Code
- (b) Course Name
- (c) Course Credit
- (d) Description
- (e) Books
- (f) References
- (g) Suggested Reading
- (h) Pre Registration of Courses
- (i) Final registration

It facilitates the capturing, management, and presentation of data pertaining to Academics. The core responsibility of this module is to keep track of all the information related the courses/programs offered by the University/Institute/College

Manages complete details of the syllabus for each course offered for each school.

Syllabus can be defined by entering the following details

- (a) Term for which syllabus is defined Selection from list. List shows all terms defined through "Term System".
- (b) Specialization Selection from list. List shows all specialization defined through "Offered Specialization"
- (c) Name for the syllabus

2. Attendance & Time Table Management (In Progress)

- (a) Built-in timetable creation solution for all academic courses, complete with period-wise breakup.
- (b) Scheduling of classes, assignments, room/seat allocation, and even faculty allocation.
- (c) Handles Class room management (attendance, Batch allocations, batch
- (d) Transfers, etc)
- (e) Maintains attendance of students & faculty (Contactless attendance shall be preferred).
- (f) Manages complete details of the classrooms such as no of rooms & the available facilities.

3. Examination Management (Completed)

This module should cover all activities in conducting examinations - Scheduling, Allocation, Evaluation & Reporting. This includes generating and publishing grade sheets / mark sheets, promotion list based on the given parameters.

Pre Exams

- (a) Preparation of mark registers
- (b) Issue of circular regarding attendances
- (c) Issue of circular for examination application
- (d) Consolidating attendance reports and shortage of attendance report generation
- (e) Issue of hall tickets
- (f) Printing dispatch list

Post Exams

- (a) Receiving the marks from colleges/ depts. /centers
- (b) Processing and generation of results
- (c) Preparing mark sheets
- (d) Preparing failure list
- (e) Consolidation of marks of all semesters wherever required.
- (f) Processing the requests for repeat / recourse examination

4. Administration & Establishment (Human Resource Management) (In progress)

This module should takes care of the online recruitment process that involves online application submission, screening and short listing, interview and appointment letter generation. It also takes care of generating employee id numbers and id cards. All the personnel data such as qualification, experience, address, medical history, contact information, training programs is maintained securely here.

This module should offer a complete, staff information management system. The personnel management modules acts as a repository for all staff details such as current job and profile, contact details, family background, transfer, promotion details, qualification and other training details.

- Competencies can then be mapped to roles and employees as per organizational hierarchy. This enables the software to produce the seniority list.
- Leave management with request / approval work flow
 - 5. Faculty / Employee Self-Service Portal (In Progress)
 - **6. Student Self-Service Portal (Completed)**

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M/s Infinity Informacy Put. Ltd. has submitted one Invoice (

vouler No. PI-20/2021-22 dated 15 Jan 2022) for installation & operation of Examination module. The invoice amounting to \$ 5,88,356.88 for verification & further process. is placed herewith for your kind period. This may be processed Games Ghord (ERP Convenor) 25/08/2022 Viga Jalon Director Conditions of Mitech, Misc & MCA

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INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG-759146, DIST: Dhenkanal, Odisha

No. IGIT/812

Date: 16/09/20

To

PURCHASE ORDER

M/S Infinity Infoway Pvt. Ltd. Vishwakarma Society, Near Vavdi Water Tank, 150 Feet Road Rajkot-360 004 (Gujarat) India

Sub: Work order for Implementation of Cloud based Enterprise Resource Planning (ERP) system Dear Bidder,

With reference to your quotation referred against tender notice no. IGIT/415 dated 15/04/2021; order is hereby placed for development, implementation and maintenance of cloud based ERP system at IGIT, Sarang. You are required to do the needful to do as per the details given below.

DETAILS

Sl.No	Item Description	Quantity/	Fixed Cost	Basic Rate in	Tax	Total Amount
		Users		Figures		
1 /	Installation Fee (including			-		
d	development, implementation,	5000	Rs 5,88,356.85			Rs 5,88,356.85
	hosting, verification, testing,		(Inclusive of			, 100,00,000,00
	training and customization)		Tax)	70		
	for Academics module as					
	mentioned in RFP document.		,			
2	Subscription Fee for					
	Academics module users for 1	5000		Rs 15/user	18%	Rs 88,500.00
	year.				,	7.5 00.5700,00
	Installation Fee (including					
3	development, implementation,	5000	Rs 5,88,356.85			Rs 5,88,356.85
	hosting, verification, testing,		(Inclusive of		•	110 5,00,550.05
	training and customization)		Tax)			
	for Administration module as	1				
	mentioned in RFP document.	`				
4	Subscription Fee for				,	
	Administration module users	5000		Rs 10/ user	18%	Rs 59,000.00
	for 1 year.					13 37,000.00
					Total	Rs 13,24,213.70
						13.13,24,213.70

N.B: All the above quantity is to be billed as per the actual users.

N.B: Payment will be made within 10 days after the completion (phase wise) of job through RTGS / NEFT.

Acceptance of the order should be intimated along with the approximate date of delivery within a fortnight, failing which the order may be withdrawn.

Copy to:

1. Accounts Officer

Yours faithfully,

DIRECTOR 6 09 2021

Principal & Secretary Indira Gandhi Institute of Technolog Sarang, Dhenkanal- 759146



INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG

No. IGIT/ FSH -1250

Date: 10/12/2024

PURCHASE ORDER

To,

M/S Infinity Infoway Pvt.Ltd.

Vishwakarma Society, Near Vavdi Water Tank, 150 Feet Road

Rajkot-360 004 (Gujarat) India

Sub: Work order for Implementation of Examination Module under cloud based ERP System

Dear Bidder,

With reference to your quotation referred against tender notice no. IGIT/415 dated 15/04/2021; order is hereby placed for development, implementation and maintenance of examination module under cloud based ERP system at IGIT Sarang.

DETAILS

SI.No.	Item Description	Quantity/	Fixed Cost	Basic Rate	Tax	Total amount
		Users		in Figures		
1	Installation Fee (including development, implementation, hosting, verification, testing, training and customization) for examination module as	. 5000	Rs 5,88,356.85 (Inclusive of Tax)			Rs 5,88,356.85
	mentioned in RFP document		Of Taxy			
2	Subscription Fee for Examination module users for 1 year	5000		Rs 30/user	18%	Rs 1,77,000.00
						Rs 7,65,356.85

N.B: All the above quantity is to be billed as per the actual users.

N.B. Payment will be made within 10 days after the completion and verification of job through RTGS/NEFT

Acceptance of the order should be intimated along with the approximate date of delivery within a fortnight, failing which the order may be drawn.

Copy to

1. Accounts Officer

Yours Faithfully

DIRECTOR 204

Principal & Secretary
Indira Gandhi Institute of Technology
Sarang, Dhenkanal- 759146

19



INDIA NON JUDICIAL Government of Gujarat

Certificate of Stamp Duty

IN-GJ41305702191872U

12-Apr-2022 11:18 AM

Certificate No.

Certificate Issued Date

Account Reference IMPACC (AC)/ gj13186511/ RAJKOT/ GJ-RA

Unique Doc. Reference SUBIN-GJGJ1318651114829149051414U

Purchased by BRIJRAJSINHG ARVINDSINHG JADEJA

Description of Document Article 5(h) Agreement (not otherwise provided for)

Description **USE FOR TENDER AGREEMENT:-**

Consideration Price (Rs.)

(Zero)

INFINITY INFOWAY PRIVATE LIMITED First Party

IGIT SARANG Second Party

INFINITY INFOWAY PRIVATE LIMITED Stamp Duty Paid By

300

Stamp Duty Amount(Rs.)

(Three Hundred only)







Agreement

<u>Agreement to Development & Implementation of Cloud</u> <u>Based Enterprise Resource Planning (ERP) System</u>

An agreement will be signed between <u>Director</u>, INDIRA GANDHI INSTITUTE OF TECHNOLOGY (IGIT), SARANG and <u>INFINITY INFOWAY PVT. LTD.</u> on <u>10/12/2021</u>, which will be referred to as a competent authority / university from now.

Terms of agreement

- 1. Three year period of contract from <u>Date. 10-12-2021</u> to <u>Date. 09-12-2024</u>, The rates fixed as under will be in force for the first three year from the date fixed in the contract, however the duration of this contract may be extended for a period as per the provisions of the Institute.
- 2. Rates are fixed as following for the duration of agreement with all the taxes on the ERP Process.

Sl. No.	Item	Cost (in INR)		
1	One time implementation/Setup charge	39,22,379/-		
2 Annual subscription charges		19,47,000/-		
	Grand Total	58,69,379/-		

CSATTABRATA MOHANTA)

- 3. Rate mentioned above Implemented with effect from Date: 10-12-2021.
- 4. The tenderer will have to development & Implementation of Cloud Based Enterprise Resource Planning on a priority basis. Failure to do so will be borne by the Institute from any outside party and any bill / additional cost incurred will be recovered from any bill of the tender or from security deposit as required.
- 5. Violation of any terms of the agreement may result in forfeiture of the amount deposited as security deposit to the committee / officer approving the tender as per the suit or in full. The tenderer will have to deposit the same amount as the amount confiscated immediately.
- 6. In addition, even if there is any provision in the contract, the contract can be terminated by giving one month notice to the competent authority / university tender without giving any reason. No compensation will be given for the remainder of the contract thus terminated.
- The decision of the Director, IGIT Sarang will be final and binding in case of interpretation of the terms of the agreement or in a disputed situation.

This agreement is binding, approved and binding on both the parties for development & Implementation of Cloud Based Enterprise Resource Planning under the tender.

All the terms and conditions specified in the tender document are required to meet in all respect along with the conditions mentioned in the purchase order.

The purchase order shall be released on priority and module wise basis. Subsequent work orders for remaining modules shall be placed on successful development, implementation, training and verification of the previous work orders.

After reading all the terms of the tender and understanding its interpretation, the following witnesses have signed the affidavit without any pressure.

Date: 10-12-2021

1) Infinity Infoway Pvt. Ltd Mr. Nikunj Gajera

(Executive Vice President)

Name of tenderer agency / signature

Witness names and signatures:

1) Arpita Dodia

2) Darshan Sadrani

17/1

CEATYABRATA MOHANTA

Institute official designation

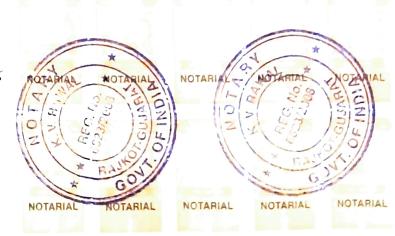
Director

Stamp:and.signature of Technology

Book No. ST Page No. ST Serial No. 925 Receipt No. 925 Date. 1214 Loth

Signed Before me by Nikm brown who is identified by shrip Advocate who is personally known to m on This day of the day of

RAJKUT DISTRICT RAJKOT





INDIRA GANDHI INSTITUTE OF TECHNOLOGY, SARANG

No. IGIT/ 584 -1250

Date: 10/12/2024

PURCHASE ORDER

To,

M/S Infinity Infoway Pvt.Ltd.

Vishwakarma Society, Near Vavdi Water Tank, 150 Feet Road

Rajkot-360 004 (Gujarat) India

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Dear Bidder,

With reference to your quotation referred against tender notice no. IGIT/415 dated 15/04/2021; order is hereby placed for development, implementation and maintenance of examination module under cloud based ERP system at IGIT Sarang.

DETAILS

SI.No.	Item Description	Quantity/ Users	Fixed Cost	Basic Rate in Figures	Tax	Total amount
1	Installation Fee (including development, implementation, hosting, verification, testing, training and customization) for examination module as mentioned in RFP document		Rs 5,88,356.85 (Inclusive of Tax)			Rs 5,88,356.85
2	Subscription Fee for Examination module users for I year	5000		Rs 30/user	18° o	Rs 1,77,000.00
	1 Jour	A			Total.	Rs 7,65,356.85

N.B: All the above quantity is to be billed as per the actual users.

N.B. Payment will be made within 10 days after the completion and verification of job through RTGS/NEFT

Acceptance of the order should be intimated along with the approximate date of delivery within a fortnight, failing which the order may be drawn.

Copy to

1. Accounts Officer

Yours Faithfully

DIRECTOR 3 24

Principal & Secretary Indira Gandhi Institute of Technology Sarang, Dhenkanal- 759146

INDIRA GANDHI INSTITUTE OF TECHNOLOGY

SARANG-759146, DIST: Dhenkanal, Odisha



No. IGIT/813

Date: 16 09 200

PURCHASE ORDER

To

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DETAILS

Sl.No.	Item Description	Quantity/ Users	Fixed Cost	Basic Rate in Figures	Tax	Total Amount
1	Installation Fee (including development, implementation, hosting, verification, testing, training and customization) for Academics module as mentioned in RFP document.	5000	Rs 5,88,356.85 (Inclusive of Tax)			Rs 5,88,356.85
2	Subscription Fee for Academics module users for 1 year.	5000		Rs 15/user	18%	Rs 88.500.00
3	Installation Fee (including development, implementation, hosting, verification, testing, training and customization) for Administration module as mentioned in RFP document.	5000	Rs 5,88,356.85 (Inclusive of Tax)			Rs 5,88,356.85
4	Subscription Fee for Administration module users for I year.	5000		Rs 10/ user	18%	Rs 59,000.00
		÷			Total	Rs 13,24,213.70

N.B: All the above quantity is to be billed as per the actual users.

N.B: Payment will be made within 10 days after the completion (phase wise) of job through RTGS / NEFT.

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DIRECTOR

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2021

Principal & Secretary
Indira Gandhi Institute of Technolog
Sarang, Dhenkanal- 759146

