**TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (PHASE - III)**

**Format- Equity Action Plan**

**Name of Institute: INDIRA GANDHI INSTITUTE OF TECHNOLOGY SARANG**

**Details of EAP coordinator (Name, Email Id, Phone no):** Maheswar Prasad Behera, maheswar17207@gmail.com, 9938240701

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| **Sl. No.** | **Activity** | **sub-activity/Action**  | **Coordinator** | **Executing agency** | **Date & duration**  | **Frequency**  | **Indicator to measure outcome**  | **Estimated Expenditure**  |
|  | Identification of weaknesses in all students and take remedial steps | Student Mentoring System | Heads of the Departments | Respective Departments | 1 hour | Weekly | Students Feed back | Nil. All the expenditures under this has been spent from the Institutes head |
| Evaluation of Students through Surprise Test/ Internal Class Test | Dean Academic & Examination | Respective Departments | 1 Hour | Quarterly | Examination result |
| Tutorial Classes as per syllabus | Dean Academic & Examination | Respective Departments | 1 hour per class | Weekly as per the time table | Attendance of the students |
|  | Improve language competency, soft skills and confidence levels | Institute Language Laboratory Facility | HOD Humanities | Coordinator | 3 hours | Weekly | Regular class Examination result  | All the expenditures under this has been spent from the Institutes head |
| Employability skill Development training | Training and Placement Department | Prof. in Charge of Training and Placement | 8 hours | Weekly | Placement of students | 3000000 |
| Specials workshops are organized to enhance soft skill  | Co-ordinator, TEQIP –III  | Co-ordinator of the program | 20 hours | bimonthly | Examination result  | 400000 |
| 3.  | Give under-qualified teachers priority in opportunities to upgrade their domain knowledge | Special Faculty Development Programs are conducted to upgrade the skills of the teachers | **Co-ordinator, TEQIP –III**  | Co-ordinator of the program | **7 days** | **Once per department per year** | **Performance appraisal report** | **1000000** |
| Faculties are encouraged to go to IITs /NITs to upgrade their skills.  | **Co-ordinator, TEQIP –III**  | Co-ordinator of the program | **7 days** | **Once per Faculty per year** | **Performance appraisal report** | **500000** |
|  | Make campuses physically and socially gender-friendly; especially provide adequate and suitable facilities to women students and faculty | Ramps at different places are constructed to make campuses physically and socially gender-friendly. | Director  | IDCO Odisha | - | - | Based on availability and requirement | Nil. All the expenditures under this has been spent from the Institutes head |
|  | **Hold innovation and Knowledge Sharing Workshops yearly to improve knowledge sharing** | National Conferences organisation | Co-ordinator, TEQIP –III  | Co-ordinator of the program | 3 days | Once per department per year | Performance appraisal report | 1000000 |
| Faculties are deputed to attend the International/National Conferences. | Co-ordinator, TEQIP –III  | Co-ordinator of the program | 3days | Once per Faculty per year | Performance appraisal report | 500000 |
|  | **Special efforts for training/ internship/ placement of weak students** | T & P Department arranges the programs throughout the year. | Prof. in Charge of Training and Placement | Prof. in Charge of Training and Placement | 30days internship | Once per student per year | Performance in interviews for placement | Nil |
|  | **Ensure that institutional mechanisms to protect and address the needs and concerns of women students are established.** | Dean Grievance Cell | Concerned committee such as | Anti- Ragging CommitteeInternal Sexual Harassment Committee.Dean Grievance Cell  | As per requirement | As per requirement | As per record available | Nil |

Note:

1. For suggestive activity please refer column 1 of table of details of Equity Action plan in section 8 of Project Implementation Plan(PIP)
2. If the activities are being carried out by the outside agency, mention name of the agency
3. Same activity if repeated should be mentioned in a new row
4. While specifying the indicator please refer column 5 “monitoring Indicators” table of details of Equity Action plan in section 8 of Project Implementation Plan(PIP)