

INDIRA GANDHI INSTITUTE OF TECHNOLOGY
TRAINING & PLACEMENT CELL
SARANG-759146, DIST: Dhenkanal, Odisha

Ref. No. IGIT/T&P/552

Date: 5/9/18

Call for Quotation

Dear Sir,

Sealed quotations in company letter head are invited from Authorized Organizations for the articles mentioned below on or before **11.09.2018**. Quotation number and date should be super scribed on the sealed envelope and sent by Registered post / speed post / Postal Services to the **Head, Training And Placement, Indira Gandhi Institute of Technology, Sarang-759146, Dist: Dhenkanal, Odisha, India.**

Quotation received after the due date, or without seal shall not be considered. Photocopy of valid authorization certificate, PAN card and GST registration are also required to be enclosed. The terms of delivery along with any extra charges e.g. GST etc. & mode of payment should be indicated clearly in the quotation. The bidder should submit the catalogue with the quotation.

Quotation Opening Time: 11.09.2018, 4:30 PM

Yours faithfully,


Head, Training & Placement Cell
IGIT Sarang

C.C to: -

1. P.A to Director for kind information to Director.
2. Professor I/C Website for uploading the quotation in IGIT web.

CONDITIONS

- i. In case, after Pre-bid meeting (wherever applicable) any modification(s) / addition(s) / deletion(s) or any alternation in the requirement(s) etc. is required, the same will be placed on the IGIT website-www.igitsarang.ac.in, therefore, all the bidders are advised to visit our website before filling / submitted their Quotations.
- ii. The offered rates will be valid initially for a period of one year. The Institute can place repeat order on same terms & conditions within this period.
- iii. Acceptance of Quotation will be intimated to the successful firm through a Letter of Intent (LOI) duly signed by the authorized signatory of the institution.
- iv. This Quotation is valid up to 180 days from the issue of quotation notification.
- v. IGIT's officials can review the progress of work and can instruct regarding quality aspect.
- vi. The rates quoted by the bidder should be a complete package of assessment, inclusive of all applicable tax, duty(ies), transportation to IGIT, sarang and nothing extra / additional shall be payable on these rates.
- vii. Conditional Quotation will not be accepted.
- viii. Successful bidder will be required to submit schedule of activities to complete the work order (day wise/Date wise) with technical bid document.
- ix. The authority reserves the right to accept or cancel any or all Quotations without assigning any reason there-of.
- x. The bidder may add the Purchase Order received from any Organization in this aspect.


5/9/18

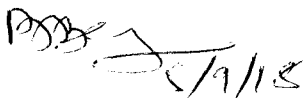
Pre Placement Assessment Test

Sl. No.	Content	Quantity	Quoted rate (inclusive all taxes)
1	Diagnostic Career Test Program & PRE-ASSESS Tests Pre placement assessment for Final year B.Tech / MCA students of IGIT, Sarang.	700 Students (around)	

Apart from above, the service providers shall be governed by the following terms and conditions.

1. The rates are to be clearly mentioned in the quotation as per one student including all taxes.
2. Total number Diagnostic Career Test Program & PRE-ASSESS Tests per student are to be clearly mentioned in the Quotation.
3. The details of session plan along with individual subject module and syllabus are to be provided in the Quotation.
6. The above all the Quotation will be finalized based on Quality and experienced.
7. Similar three work order received of the last three years from Educational Institutions is to be provided along with the Quotation.

(Note: Organization may call for any type of queries to the Department of Training & Placement, IGIT Sarang)


25/9/18

SIGNATURE OF QUOTATIONER WITH SEAL AND DATE